



Dear Prospective Applicant:

Thank you for expressing an interest in renting a property managed by Bruce Jay Associates. Be sure to complete all forms in detail, and remember to initial and/ or sign where indicated.

In order to complete your Rental Application, we will need the following additional information from you:

1. A photocopy of your Drivers License or State I.D. Card.
2. A photocopy of your Social Security Card.
3. A photocopy of your most recent paycheck stub or year-end 1099.
4. Please list all Adults over 18 years old who will be occupying the unit.
5. When submitting Rental Applications, please include a \$30.00 check made out to Credit Plus for each Report.

Please PRINT NEATLY and remember to DATE & SIGN where indicated. We will then process your Application as quickly as possible.

Thank you!

Sincerely,

Bruce Jay Associates



APPLICATION TO RENT

Complete separate application for each adult tenant.



1 Name: _____ Social Security #: _____
LAST FIRST MIDDLE

2 Driver's Lic./ID #: _____ State _____ Birthdate _____
MONTH — DAY — YEAR

3 Home Phone (____) _____ Work Phone (____) _____ Cell Phone (____) _____
Email: _____

CURRENT

Address: _____
STREET UNIT # CITY STATE ZIP

How Long? From (Month/Year): _____ To: _____ Last Rent Paid: Month _____ Amt. \$ _____

Owner/Manager _____ Tel: _____ Reason for Leaving _____

4 PREVIOUS

Address: _____
STREET UNIT # CITY STATE ZIP

How Long? From (Month/Year): _____ To: _____ Last Rent Paid: Month _____ Amt. \$ _____

Owner/Manager _____ Tel: _____ Reason for Leaving _____

5 SECOND PREVIOUS

Address: _____
STREET UNIT # CITY STATE ZIP

How Long? From (Month/Year): _____ To: _____ Last Rent Paid: Month _____ Amt. \$ _____

Owner/Manager _____ Tel: _____ Reason for Leaving _____

CURRENT EMPLOYMENT

Company Name _____ Address _____

Company Phone _____ Occupation/Position _____ Type of Business _____

Name of Supervisor _____ Dates of Employment - From: _____ To: _____ Monthly Salary _____

PREVIOUS EMPLOYMENT

Company Name _____ Address _____

Phone _____ Occupation/Position _____ Type of Business _____

Name of Supervisor _____ Dates of Employment - From: _____ To: _____ Monthly Salary _____

WHEN DO YOU PLAN TO MOVE IN? Date: _____

Applicant represents that the statements made are true and correct and authorizes owners verification of credit, income and references. Applicant agrees to pay for said verification via check or money order made payable to the Apartment Association of Greater Los Angeles, which shall accompany this application. Such payment is a part of the application process and is a charge for the administrative costs of application consideration. If Applicant's check is returned "NSF", applicant shall be liable for the charge on demand. The undersigned makes application to rent housing accommodations designated as:

I hereby apply to rent/lease Apartment No. _____ at _____

for \$ _____ per month and upon approval of my Application and signed Rental Agreement, I agree to pay the first month's rent of \$ _____ and a security deposit in the amount of \$ _____.

Applicant Signature _____ Date _____

For purposes of credit & rent liability only: LIST ALL ADDITIONAL ADULTS AND CHILDREN WHO WILL OCCUPY UNIT. Please put "F" for full time or "P" for part time after each name.

If this box is checked there shall be no additional occupant(s).

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

ADDITIONAL INFORMATION

1. Have you ever had any credit problems? Yes No
2. Have you ever had an unlawful detainer filed against you? Yes No
3. Have you ever been evicted for non-payment of rent or for any other reason? Yes No
4. Have you ever filed bankruptcy? Yes No
5. Have you ever been convicted of a felony. Yes No
6. Do you have any pets? Yes No If Yes, How many? _____ Describe: _____
7. Will you be using any water-filled furniture in your residence? Yes No
If Yes, do you have insurance coverage? Yes No
8. Do you have any musical instruments? Yes No If yes, what kind _____
9. Do you smoke? Yes No Does any other proposed occupant smoke? Yes No
10. Please explain any "YES" answers. _____

BANKING INFORMATION

Name of Bank/S&L/Credit Union _____ Branch or Address _____

Checking #: _____ Approx. Bal. _____ Savings #: _____ Approx. Bal. _____

Name of Bank/S&L/Credit Union _____ Branch or Address _____

Checking #: _____ Approx. Bal. _____ Savings #: _____ Approx. Bal. _____

Other sources of income _____

CREDIT REFERENCES (Credit Cards/Car Payments/Other Loans)

Company Name _____ Address/City: _____

Account #: _____ Present Balance _____ Monthly Payment: _____

Company Name _____ Address/City: _____

Account #: _____ Present Balance _____ Monthly Payment: _____

Company Name _____ Address/City: _____

Account #: _____ Present Balance _____ Monthly Payment: _____

Company Name _____ Address/City: _____

Account #: _____ Present Balance _____ Monthly Payment: _____

EMERGENCY CONTACT

Name: _____ Address _____

Relationship _____ Phone (_____) _____

VEHICLES (Operable Automobiles including Trucks, Vans, Motorcycles)

Are you the registered owner? Yes No If not who? _____

Year _____ Make _____ Model _____ Color _____ License # _____ State _____

Year _____ Make _____ Model _____ Color _____ License # _____ State _____

Credit Report

AUTHORIZATION AND RELEASE

Authorization is hereby granted to Credit Plus to obtain a standard factual data credit report or a EXPERIAN credit report through a credit reporting agency chosen by Credit Plus.

My signature below authorizes the release to the credit reporting agency a copy of my credit application and authorizes the credit reporting agency to obtain information regarding my employment, savings accounts, and outstanding credit accounts (mortgages, auto loans, personal loans, charge cards, credit unions, ext.). Authorization is further granted to Credit Plus and/or a credit reporting agency chosen by Credit Plus to obtain any information regarding the above mentioned information.

Applicant hereby requests a copy of their credit report with any possible derogatory information to be sent to Credit Plus and holds Credit Plus, and any other credit reporting organization, harmless in sending said copy.

Any reproduction of this credit report authorization and release made by reliable means (for example, photocopy or fascimile) is considered an original.

NAME (Please Print)

SIGNATURE

DATE

SOCIAL SECURITY NUMBER

ADDRESS

CITY

STATE

ZIP CODE

NAME (Please Print)

SIGNATURE

DATE

SOCIAL SECURITY NUMBER