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Her Majesty's Armed Forces Declaration

INTRODUCTION

- Completing this form does not commit you in any way to joining the Armed Forces.
- Check the RAF Careers website or ask your Armed Forces Careers Office (AFCO) if you need clarification on any questions. Complete all applicable questions and use the Continuation Sheet at page 6 if you require additional space. Be as accurate and neat as possible.
- Complete the form in your own handwriting in black ink in CAPITALS (except email addresses).
- In accordance with the Data Protection Act 1998, the Ministry of Defence will collect, use, protect and retain the information on the application form in connection with all matters relating to our personnel administration and policies.
- The Armed Forces respect the value of every individual's unique contribution, irrespective of his/her gender, marital status, race, ethnic origin or religious beliefs and without reference to social background or sexual orientation.

1. Service of Interest and Aspirations

Type of Entry	<input type="checkbox"/> Regular Forces – Full Time <input type="checkbox"/> Reserve Forces – Part Time		
State any particular career or job / branch / trade interest or aspiration			
As an Officer - Commissioned Service	<input type="checkbox"/> Yes <input type="checkbox"/> No		Or other specialist area

2. Rehabilitation of Offenders Act 1974 and the Criminal Justice and Court Services Act 2000

Do you have unspent convictions as defined in the MOD Form 493 Rehabilitation of Offenders Act 1974?	<input type="checkbox"/> No <input type="checkbox"/> Yes	If Yes please speak to your Armed Forces Careers Adviser
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3. Social History

Do you have any tattoos?	<input type="checkbox"/> No <input type="checkbox"/> Yes		
Do you have any body piercings?	<input type="checkbox"/> No <input type="checkbox"/> Yes		
Do you understand the Armed Forces policy on the misuse of Drugs and Substances?	<input type="checkbox"/> No <input type="checkbox"/> Yes		
Do you have any financial commitments that you would have difficulty repaying if you joined the Armed Forces?	<input type="checkbox"/> No <input type="checkbox"/> Yes		
Have you ever been bankrupt?	<input type="checkbox"/> No <input type="checkbox"/> Yes		
Are you currently under a Care order?	<input type="checkbox"/> No <input type="checkbox"/> Yes	If Yes when does it expire?	
Which Local Authority is responsible for the Care Order?			
Have you been under a Care order in the past?	<input type="checkbox"/> No <input type="checkbox"/> Yes	If Yes when did it expire?	
What is your marital status?			
If married or Civil Partnership, the date	dd/mm/yyyy		

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Does anyone depend on you for money or for help with everyday care?		<input type="checkbox"/> No <input type="checkbox"/> Yes	<i>if Yes complete question below</i>
How many adults over 16 years old?		How many children under 16 years old?	

4. Uniformed Organisations *details of membership*

Type	Name/Number of Unit/Detachment	Dates <i>mm/yyyy</i>			Rank/Position/Award/Level
Army/RN/RAF sponsored			to		
Scouts/Guides etc			to		
UOTC/URNU/UAS			to		
Other			to		

5. Driving Licence

Do you hold a driving licence?		<input type="checkbox"/> No <input type="checkbox"/> Yes	If Yes, what type is it?	<input type="checkbox"/> Full <input type="checkbox"/> Provisional <input type="checkbox"/> Foreign
The categories		Driver No		Expiry date <i>dd/mm/yyyy</i>
Do you have any penalty points?	<input type="checkbox"/> No <input type="checkbox"/> Yes	If Yes, how many?		Date of most recent <i>dd/mm/yyyy</i>
Are you currently disqualified? <i>even if you do not hold a licence</i>		<input type="checkbox"/> No <input type="checkbox"/> Yes	If Yes, until when? <i>dd/mm/yyyy</i>	

6. Your Current Situation *Please tick the box(es) that indicate your current situation*

- Secondary School
 Sixth Form/FE College
 University/HE College
 Post Graduate Studies
 Professional Training
 Apprenticeship
 Day Release
 Gap year
 Full time employment
 Part time employment
 Temporary employment
 Unemployed
 Other

Complete in as much detail as you can

7. Secondary level. GCSEs/SCEs, NVQs, Key Skills or equivalent subjects or qualifications that you have achieved or are currently studying. Complete in as much detail as you can starting with the most recent. *If more space is required write on page 6*

School/College		Town		
Dates attending <i>dd/mm/yyyy</i>	From	To		
Type <i>GCSE/NVQ or Equivalent etc</i>	Subject	Predicted Grade/Award <i>if applicable</i>	Actual Grade Awarded <i>if applicable</i>	Date <i>to be taken or actually achieved</i>
		<i>if double science enter double grade</i>		

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Your main exam year <i>yyyy</i>		For Official Use ALIS points	
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8. Sixth Form/Further Education. AS and A levels, Highers, International Baccalaureate, GNVQs, BTECs and other advanced level qualifications that you have achieved or are currently studying or intend to study.
Start with the most recent. *If more space is required write on page 6*

School/College		Town		
Dates attending <i>dd/mm/yyyy</i>	From	To		
Type <i>A Level/GCSE/NVQ or Equivalent etc</i>	Subject	Predicted Grade/Award <i>if applicable</i>	Actual Grade Awarded <i>if applicable</i>	Date <i>to be taken or actually achieved</i>
		<i>if double science enter double grade</i>		

Your main exam year <i>yyyy</i>		For Official Use ALIS points	
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9. Additional Schools, Sixth Forms or Further Education Institutions . Details of any other Secondary School, Sixth Form or Further Education Institution that you have attended full time since the age of 14 years.

Name	Town/city	Dates attended <i>mm/yyyy</i>	
		Date from	Date to

10. University / College of Higher Education

Are you studying, have you studied or do you intend to study at University/College of Higher Education? Give details of degrees or diplomas you have completed or are currently studying or plan to study.
If more space is required write on Continuation Sheet on page 6.

Yes, continue

No, go to Question 12

Graduated Current Intended Year of entry

Conditional place

Confirmed place

Name of Institute	Course	Date <i>mm/yyyy</i>		Award <i>BSc etc</i>	Class <i>2.1 etc</i>
		Start	Finish		

11. Post Graduate Studies. Degrees or Diplomas that you have completed, are currently studying or planning to study.

Name of Institute	Course	Date <i>mm/yyyy</i>		Award <i>MA, PGCE etc</i>
		Start	Finish	

12. Skills, other Qualifications, Apprenticeships or Professional Awards

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Skill/Qualification/Award				Date achieved <i>mm/yyyy</i>	
13. Current or Previous Military Service or Applications					
Are you currently serving, or have served, or have made an application to serve in any British or Foreign Forces Regular or Reserve Armed Forces, including university unit or Adult Cadet Instructor?				<input type="checkbox"/> No, go to Question 17 <input type="checkbox"/> Yes, complete Questions 14,15 or 16 as applicable	
14. Current Military Service					
Service		Service number <i>UK Forces only</i>		If Foreign Force which country?	
Date joined <i>mm/yyyy</i>		Engagement Type/ Length of Service			
Branch/Trade Regt/Corps				Rank/Rating	
Present Unit				Address	
				Postcode/BFPO	
15. Previous Military Service					
Service		Service number <i>UK Forces only</i>		If Foreign Force which country?	
Date joined <i>mm/yyyy</i>		Date left <i>mm/yyyy</i>		Engagement Type/ Length of Service	
Last Unit				Category of Discharge	
Rank/rating on discharge			Do you receive a Pension or Retired pay from your Service?	<input type="checkbox"/> No <input type="checkbox"/> Yes	
16. Previous Applications or Selection Boards for Military Service					
Application date <i>mm/yyyy</i>		Application place <i>AFCO London etc</i>		Service and/or Board title	
Outcome/Board result Reason for not joining					
17. National Identity & Ethnic Background					
<p>The Armed Forces are obliged by law to survey the ethnic mix of each Service, using the categories as defined in the Census 2001 guidelines. This ensures that the policy and practice of equality of opportunity for all personnel and potential entrants continues to be effective.</p>					
18. National Identity. This is what you think your identity is or what it means to you. <i>tick ONE box only</i>					
<input type="checkbox"/> British or Mixed British <input type="checkbox"/> English <input type="checkbox"/> Irish <input type="checkbox"/> Scottish <input type="checkbox"/> Welsh <input type="checkbox"/> Other					

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19. Ethnic Background. This is your racial background or origin. *tick ONE box only*

Asian	<input type="checkbox"/> Bangladeshi	Chinese	<input type="checkbox"/> Any Chinese	
	<input type="checkbox"/> Indian		<input type="checkbox"/> Asian and White	
	<input type="checkbox"/> Pakistani		<input type="checkbox"/> Black African and White	
	<input type="checkbox"/> Any other Asian		<input type="checkbox"/> Black Caribbean and White	
Black	<input type="checkbox"/> African	Mixed	<input type="checkbox"/> Any other Mixed Ethnic	
	<input type="checkbox"/> Caribbean		White	<input type="checkbox"/> Any White
	<input type="checkbox"/> Any other Black		Any Other	<input type="checkbox"/> Any other ethnic background

20. Applicant Check List. Your identity, qualifications and achievements will need to be verified. Take all these original documents and any other documents requested by your AFCO to your next interview. Ensure that your Doctor/GP information is completed.

Item	Taken ✓	Verified by AFCO <i>initials</i>
Do you have a passport?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Passport number		
If Yes, expiry date <i>dd/mm/yyyy</i>		
If No, have you applied for one?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have a UK National Insurance Number?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, National Insurance Number		
If No, have you applied for one?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have a UK National Health Service Number or NI Health Care Number?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, National Health Service Number or NI Health Care Number?		
If No, have you applied for one?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Birth Certificate <i>number or serial number</i>		
Legal Proof of Name Change <i>if applicable</i>		
Driving Licence <i>if you have one</i>		
List other proof(s) of identity		
Education, Qualification and Skills Certificates – number attached:		
Other		

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Doctor/General Practitioner Name	
Practice/Surgery Address	
Practice/Surgery Telephone Number	

CONTINUATION SHEET

Section & Question number	Detail

AUTHORISING SIGNATURES

21. Applicant Declaration

- I declare that the details given in this Application Form, AFCO Form 4, are, to the best of my knowledge and belief, correct.
- I understand that if I withhold any material fact it may prejudice my application.
- I will notify the Armed Forces Careers Advisers of any changes as soon as possible after they occur.
- I understand the purpose of this Application Form and the reasons for the collection of my personal data, including sensitive personal data.
- I agree to my personal data and sensitive personal data, being used by the Armed Forces Recruiting and Selection Authorities.
- I have read and understood the medical information available on the RAF Careers website and to the best of my knowledge there are no medical reasons that would preclude my application for service.
- I understand that I do not have to accept any offer of service.
- I understand that there is no promise that I will be accepted.
- I understand that the Armed Forces can refuse my application without giving any reason.

In particular I understand:

- The Conditions of Standards and Behaviour
- HM Government's Statement on Vetting Policy

Signature		Name <i>print</i>	
		Date <i>dd/mm/yyyy</i>	


22. Parent's or Guardian's Consent. ONLY for those Under 18 years of age and must be completed before any tests, assessments and formal interviews take place.

Please ask one of your parents or guardian to authorise the following statement:

- I declare that the details given by my son, daughter or ward are, to the best of my knowledge, correct.
- I have no objection to this application being forwarded for processing. If this application proceeds, I give consent for my son, daughter or ward to undergo physical and mental tests and assessments, interviews and medical examinations, which may involve time away from home in a service establishment.
- My son, daughter or ward also understands and agrees to follow instructions given to them by Armed Forces Recruiting, Careers and Selection personnel.
- We shall ask for further written consent if your son, daughter or ward is still less than 18 years of age when they are to Enlist.

Signature		Date <i>dd/mm/yyyy</i>		Relationship	
Title		First Name		Surname/Last name/ Family name <i>print</i>	
Address					
				Postcode	
Contact number <i>Include code</i>		Email			

OFFICIAL SENSITIVE PERSONAL (when completed)

OFFICIAL USE ONLY			
Proceed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Next visit action to be taken	
Date of next visit <i>dd/mm/yyyy</i>			
Special Enlistment actions required	<input type="checkbox"/> Yes <input type="checkbox"/> No	Reason	
Decision	<input type="checkbox"/> Pending <input type="checkbox"/> Defer <input type="checkbox"/> Withdraw <input type="checkbox"/> Reject	Reason	
Rank		Name	
Date <i>dd/mm/yyyy</i>			
 It is the responsibility of the person(s) receiving the information on this form to adhere to the principles of the Data Protection Act 1998.			