TAXABLE YEAR **1997**

Instructions for Return Payment Voucher for Individuals

CALIFORNIA FORM **540-V**

Do I Need To Use This Form?

The Franchise Tax Board is modernizing its payment system. Sending this new return payment voucher with your check or money order will help us process your payment accurately and efficiently. We strongly encourage you to use Form 540-V, but there is no penalty if you do not do so. If your 1997 return shows a refund or no tax due, you do not need to use this payment voucher.

How Do I Prepare and Mail My Payment?

Step 1: Prepare Your Check or Money Order

- Make it payable to Franchise Tax Board for the full amount you owe.
- Write your social security number and the type of the return on your check or money order :

  "1997 Form 540EZ"; or
  "1997 Form 540A"; or
  "1997 Form 540"; or
  "1997 Form 540NR".

Step 2: Complete the Return Payment Voucher (Form 540-V)

- Using blue or black ink, enter your name(s), address and social security number(s) in the space provided.
- Enter the amount of payment that you are sending with your return. If you are paying penalties or interest in addition to the tax you owe, be sure to enter the total amount of your check or money order on Form 540-V.
- Cut off the voucher on the dotted line.

Step 3: Attach the Return Payment Voucher and Check or Money Order to Your Return

- Place the check or money order on top of the voucher. Attach both to the front of your return where it says "Attach check or money order and Form 540-V here." Make sure that your check or money order and voucher are not covered up by your Form(s) W-2 or any other items.

Step 4: Mail

- Mail your return, the attached voucher and your check or money order to the following address:

  FRANCISCHISE TAX BOARD
  PO BOX 942867
  SACRAMENTO CA 94267-0001

DETACH HERE

TAXABLE YEAR

CALIFORNIA FORM

1997 Return Payment Voucher for Individuals 540-V

Fiscal year filers, enter year ending: month year 1 9 9 8

Your first name	Initial	Last name	Your social security number
If joint payment, spouse's first name	Initial	Spouse's last name if different from yours	Spouse's social security number

Present home address — number and street including PO Box or rural route | Apt. no.

City, town or post office | State | ZIP Code

Make your check or money order payable to **"Franchise Tax Board."**
Write your social security number, type of return and tax year on your check or money order.
Attach this voucher and your payment to the front of your return.

Amount of payment $ .00

540V

For Privacy Act Notice, see form FTB 1131.

Form 540-V 1997