

CALIFORNIA PRELIMINARY 20-DAY NOTICE

(For use on Private and Public Works)

See Civil Code Section 3097 & 3098

CONSTRUCTION LENDER or
Reputed Construction Lender, if any

(name)

(address)

(city) (state) (zip code)

OWNER or **PUBLIC AGENCY**
or Reputed Owner (public work)
(private work)

(name)

(address)

(city) (state) (zip code)

ORIGINAL CONTRACTOR or
Reputed Contractor, if any

(name)

(address)

(city) (state) (zip code)

YOU ARE HEREBY NOTIFIED THAT . . .

(name of person or firm furnishing labor, services, equipment or material)

(address of person or firm furnishing labor, services, equipment or material)

has furnished or will furnish labor, services, equipment or materials of
the following general description:

(general description of the labor, services, equipment or material furnished or to
be furnished)

for the building, structure or other work of improvement located at:

(address or description of job site sufficient for identification)

The name of the person or firm who contracted for the purchase of such
labor, services, equipment or material is:

An estimate of the total price of the labor, services, equipment or
materials furnished or to be furnished is:

\$ _____

Trust Funds to which Supplemental Fringe Benefits are Payable or
Laborers Due Compensation for the Project.

(Material suppliers not required to furnish)

(name) (address)

(name) (address)

(name) (address)

Dated: _____

Signature

Telephone Number () _____

NOTICE TO PROPERTY OWNER

If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanics' lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor, or (2) any other method or device that is appropriate under the circumstances.

OTHER THAN RESIDENTIAL HOMEOWNERS OF DWELLINGS CONTAINING FEWER THAN FIVE UNITS, PRIVATE PROJECT OWNERS MUST NOTIFY THE ORIGINAL CONTRACTOR AND ANY LIEN CLAIMANT WHO HAS PROVIDED THE OWNER WITH A PRELIMINARY 20-DAY LIEN NOTICE IN ACCORDANCE WITH SECTION 3097 OF THE CIVIL CODE THAT A NOTICE OF COMPLETION OR NOTICE OF CESSATION HAS BEEN RECORDED WITHIN 10 DAYS OF ITS RECORDATION. NOTICE SHALL BE BY REGISTERED MAIL, CERTIFIED MAIL, OR FIRST-CLASS MAIL, EVIDENCED BY A CERTIFICATE OF MAILING. FAILURE TO NOTIFY WILL EXTEND THE DEADLINES TO RECORD A LIEN.

PROOF OF SERVICE AFFIDAVIT

I, _____, declare that I served copies of the above Preliminary Notice (check appropriate box):

(a) By personally delivering copies to each of the parties, addresses and dates as follows:

Construction Lender: (name) _____ (address) _____ (date) _____

Owner or Public Entity: (name) _____ (address) _____ (date) _____

Original Contractor: (name) _____ (address) _____ (date) _____

(b) By First Class Registered/Certified Mail, postage prepaid, addressed to each of the parties listed on Page 1, on _____, 20____.

I declare under penalty of perjury, that the foregoing is true and correct. Executed on _____, at _____, California.

(Signature of person making service)