

U.S. DEPARTMENT OF HOMELAND SECURITY  
Bureau of Customs and Border Protection

**INFORMATION SYSTEMS SECURITY ADMINISTRATION  
NON-CBP USER CERTIFICATION**  
For Government Employees Only

When filling out manually, please type or print.

**Authorized Access to the Bureau of Customs and Border Protection Records**

I, \_\_\_\_\_, certify that the user named below has  
(Agency Security Officer)  
successfully completed a National Agency Check and written Inquires (NACI) or Background  
Investigation (BI) which meets the standards and criteria set forth in the 5 CFR, Chapter 736-13.  
Further, I certify that there is currently no internal investigation, or prior investigation with our agency,  
for which said user has not been cleared, the allegation of which would call into question the user's  
integrity or character in such a way as to make the sharing of sensitive law enforcement information  
with the user inappropriate.

**USER INFORMATION**

Name:	Title:
Social Security Number:	Date of Birth (mm/dd/yyyy):
Work Location:	Phone Number:
Supervisor's Name:	Phone Number:
Agency:	Agency Headquarters Location:

**CERTIFICATION(s)**

NACI Certification (LAN Access)	<input type="checkbox"/> YES <input type="checkbox"/> NO	Date Completed:
BI Certification (LAN/Mainframe Access)	<input type="checkbox"/> YES <input type="checkbox"/> NO	Date Completed:

**AGENCY SECURITY OFFICER**

Name:	Title:
Location:	Phone Number:
Signature: <b>X</b>	Date:

Fax completed form and request for system access to the Information Systems Security Branch at (703) 921-6395.

CBP Form 7300 (12/03)