International Mail Services and Customs Forms Required

Complete Customs Form online <u>here</u>, or see below.

The table below provides an overview of the forms requirements for international shipping.

Determine which customs form to use for your shipment. This depends on service you use, value of the contents, package weight, and final destination.

For more details and restrictions on each class of service, click the underlined link.

Mail Service	Form Required	Special Considerations	Important Details
Global Express Guaranteed® (GXG)	<u>PS Form 6182</u>	GXG SERVICE LEVEL IS ONLY AVAILABLE BY VISITING THE U.S. POST OFFICE RETAIL WINDOW ON UNIVERSITY DRIVE	
Express Mail International®	<u>PSForm 2976 or</u> <u>PSForm 2976-A</u>	Form to be used based on specific destination country requirement	Delivery: 3-5 days Features Tracking, Insurance, Return Receipt Available in person from Mail Services
Priority Mail International® (PMI) Flat Rate Envelopes ³	<u>PSForm 2976</u>	Form required only if item: Contains goods, or Weighs 16 ounces or more, or is more than ¾" thick, or is not uniformly thick	Delivery: 4-6 days Features Priority Handling Available in person from Mail Services
PMI Small Flat Rate Boxes ³	<u>PSForm 2976</u>	Always required	Delivery: 4-6 days Features Priority Handling Available in person from Mail Services
PMI Medium or Large Flat Rate Boxes	PSForm 2976-A	Always required	Delivery: 4-6 days Features Priority Handling Available in person from Mail Services
Non Flat Rate and other Parcels	<u>PSForm 2976-A</u>	Always required	Delivery: 4-14 days Available in person from Mail Services or may be Marked "AIRMAIL" and placed in outgoing campus mail
First-Class Mail International® (FCMI) ³	<u>PS Form 2976</u>	Form required only if item: Contains goods, or Weighs 16 ounces or more, or is more than ¾" thick, or is a flat-size item that is not uniformly thick	Delivery: 4-14 days Available in person from Mail Services or may be Marked "AIRMAIL" and placed in outgoing campus Mail.

¹ For specific requirements, see Publication 141, *Global Express Guaranteed Service Guide*.

² Place PS Form 2976-A inside PS Form 2976-E, Customs Declaration Envelope CP 91.

³ Maximum value cannot exceed \$400, and maximum weight cannot exceed 4 pounds.

For specific destination country requirements, please visit usps.com/text/imm/immctry.htm