

**U.S. ARMY ACCIDENT REPORT
SUMMARY OF WITNESS INTERVIEW**

For use of this form, see AR 385-40 and DA Pamphlet 385-40; the proponent agency is OCSA

*REQUIREMENTS CONTROL SYMBOL
CSOCS-308*

1. NAME OF WITNESS (LAST, FIRST, MI)	2. OCCUPATION/TITLE	3. GRADE	4. SSN	5. AGE
6. ADDRESS (Include ZIP Code) (If military, include organization)		7. TELEPHONE NUMBER		
		8. DATE OF INTERVIEW		
9. EXPERIENCE AND BACKGROUND	10. LOCATION AT TIME OF ACDT	11. INTERVIEWER		

12. Was a promise of confidentiality offered to the witness? Yes No (If yes, read blk 15a to the witness and complete blk 16. If no, read blk 15b to the witness.) Confidentiality was requested by the witness Yes No (If Yes, interviewer sign and date statement below.)

THE WITNESS MADE THIS STATEMENT UNDER A PROMISE OF CONFIDENTIALITY.

Signature of Interviewer

Date

13. SUMMARY OF INTERVIEW

14. DATE OF ACCIDENT (YYMMDD)

15. GENERAL WITNESS INFORMATION BRIEFING (Interviewer must read appropriate instructions to the witness)

a. Promise of confidentiality offered.

- (1) This accident investigation board has been convened under the provisions of AR 385-40 for the purpose of conducting a safety investigation.
- (2) This may be just one of a number of investigations being conducted regarding this accident; collateral or legal investigations may be ongoing as well. Those investigations are entirely separate from a safety investigation and are also required to inform you of their purpose and of your legal rights.
- (3) This safety investigation is being conducted for accident prevention purposes only. Within the military, pursuant to Army Regulation 385-40, it cannot be used for any other purpose, to include any future disciplinary actions against any individuals. Therefore, the interview you are being asked to provide will be used by the Army in the interest of safety and accident prevention only.
- (4) Nonconfidential witness interviews may be released to the public pursuant to a Freedom of Information Act request. If you wish to protect your interview from public release outside the military, then your interview must be pursuant to a promise of confidentiality. Confidentiality means that your interview will not be released to the public or outside DOD safety channels.
- (5) Whether your interview is confidential or not, the chain of command will review the final accident report, which may include a summary of your interview, but the chain of command may only use the investigation report and the interviews for safety and accident prevention purposes.
- (6) If you ever have knowledge that your witness interview was used by the Army for anything other than accident prevention purposes (for example, disciplinary action against an individual), you should consult with your local Judge Advocate Defense Counsel Office and request that the Command Judge Advocate, U.S. Army Safety Center, be notified at DSN 558-3960 or commercial (205) 255-3960.
- (7) The promise of confidentiality is available to you if you desire it. Do you desire it?

b. No promise of confidentiality offered.

- (1) This accident investigation board has been convened under the provisions of AR 385-40 for the purpose of conducting a safety investigation.
- (2) This may be just one of a number of investigations being conducted regarding this accident; collateral or legal investigations may be ongoing as well. Those investigations are entirely separate from a safety investigation and are also required to inform you of their purpose and of your legal rights.
- (3) This safety investigation is being conducted for accident prevention purposes only. Within the military, pursuant to Army Regulation 385-40, it cannot be used for any other purpose, to include any future disciplinary actions against any individuals. Therefore, the interview you are being asked to provide will be used by the Army in the interest of safety and accident prevention only.
- (4) The chain of command will review the final accident report, which may include a summary of your interview, but the chain of command may only use the investigation report and the interviews for safety and accident prevention purposes. The interview summary may be released to the public pursuant to a Freedom of Information Act request.
- (5) If you ever have knowledge that your witness interview was used by the Army for anything other than accident prevention purposes (for example, disciplinary action against an individual), you should consult with your local Judge Advocate Defense Counsel Office and request that the Command Judge Advocate, U.S. Army Safety Center, be notified at DSN 558-3960 or commercial (205) 255-3960.

16. AVAILABILITY OF PROMISE OF CONFIDENTIALITY FOR "LIMITED USE" REPORT OF INVESTIGATION

a. Pursuant to AR 385-40, witness interviews may only be used within the military for purposes of accident prevention, and may not be used as evidence in connection with any administrative or disciplinary proceeding. This protection alone does not prevent release of the interview outside of the military (*to the public, newspapers, attorneys, etc.*) under the Freedom of Information Act. If you wish to protect your interview from release outside of the military, then your interview must be pursuant to a promise of confidentiality.

b. If you do not wish a promise of confidentiality, you may decline such below. In that case, your interview will still be used in the military only for purposes of accident prevention, but it may be released outside of the military in response to a Freedom of Information Act request. Please indicate which option you desire by initialing one of the choices below:

_____ I request a promise of confidentiality. I understand that the results of my interview will be used within the military only for the purposes of accident prevention, and will also be protected from public release outside of the military under the Freedom of Information Act.

_____ I decline a promise of confidentiality. I understand that the results of my interview will be used within the military only for purposes of accident prevention. I also understand that the results may be publicly released outside of the military under the Freedom of Information Act.

Name of witness (Print)