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|--|-------|-----|------------|
| PRINT NAME <i>(Last, First, MI)</i> | GRADE | SSN | PURGE DATA |
| NEW ORGANIZATION <i>(Complete Designation)</i> | | | BOX NUMBER |

DATA REQUIRED BY THE PRIVACY ACT OF 1974. AUTHORITY: Title 39 USC and DOD/Postal Service Agreement, 2 Feb. 59. **PRINCIPLE PURPOSE:** To route and forward (Directory) mail. **ROUTINE USES:** Used by Army military and civilian personnel in mail functions and address inquires. Data are inspected by commanders, postal officers, and military and civilian inspectors. **DISCLOSURE:** Voluntary. However, failure to provide the requested information could result in delay/inability to forward mail.

| | |
|--|---|
| OLD MAILING ADDRESS <i>(Include BOX No., if any, and ZIP Code)</i> | NEW MAILING ADDRESS <i>(Include ZIP Code)</i> |
|--|---|

| | |
|---------------------------|-------------------|
| DATE DEPARTED OLD ORG: | DATE DUE NEW ORG: |
| QUARTERS/OFF POST ADDRESS | REMARKS |

| | |
|--|---|
| CONSENT: <input type="checkbox"/> I DO <input type="checkbox"/> I DO NOT CONSENT TO RELEASE THE ABOVE HOME ADDRESS OR SSN TO THIRD PARTIES. | <i>(IF DEPARTING, COMPLETE BELOW ITEMS)</i> |
| | HEADQUARTERS ISSUING ORDERS |

| | | | |
|-----------|------|--------------|------------|
| SIGNATURE | DATE | ORDER NUMBER | ORDER DATE |
|-----------|------|--------------|------------|

DA FORM 1 FEB 79 **3955** EDITION OF 1 AUG 78 MAY BE USED. CHANGE OF ADDRESS AND DIRECTORY CARD
 For use of this form, see AR 600-8-3, the proponent agency is ODCSPER