

DO NOT REMOVE COVER SHEET BEFORE IMPRINTING

1. Only one patient is allowed per form.
2. Check date of service is before expiry date by placing an **X** in the box provided.
3. A Card with VISITOR RHCA indicates Medicare will only pay benefits for IMMEDIATELY NECESSARY MEDICAL CARE.
4. When completing the voucher use the following steps:
 - (a) Imprint the Medicare Card
 - (b) Remove the cover sheet
 - (c) Complete the relevant sections of the forms making sure information entered into a box is completely within the box. EXAMPLE

1	2	3	4	5
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 OR

1	2	/	0	2	/	0	6
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 OR

X

 - (d) If the service is one of the pre-printed services place an X as indicated on the form.
 - (e) If the service is not one of the pre-printed services write the Item Number or Description of Service in the space provided.
5. Patient **MUST** sign the form **AFTER** the form has been completed.
6. Send the **RED** copy to Medicare, keep the **BLACK** copy for your records and give the **GREEN** copy to the patient.

Designed: 03/06

PRIVACY NOTE: The information provided will be used to assess any Medicare benefit payable for the services rendered and to facilitate the proper administration of Australian Government health programs and may be used to update enrolment records. Its collection is authorised by provisions of the *Health Insurance Act 1973*. The information may be disclosed to the Department of Health and Ageing, Department of Human Services, Centrelink, other relevant agencies or to a person in the medical practice associated with this claim or as authorised/required by law.

