

| CONTRACT CLOSEOUT CHECK-LIST <i>(Use a separate page to attach any comments.)</i> | | | | 1. CONTRACT NUMBER | | |
|---|--|---|------------|---|--|--|
| 3. NAME OF CONTRACTOR | | | | 2. CONTRACT MODIFICATION NUMBERS <i>(If applicable)</i> | | |
| | | | | | | |
| 4. DATE OF PHYSICAL COMPLETION (YYYYMMDD) | | 6. MILESTONES/CALENDAR MONTHS AFTER PHYSICAL COMPLETION (FAR 4.804-1) | | | 7. FORECAST COMPLETION DATE (YYYYMMDD) | 8. DATE ACTION COMPLETED (YYYYMMDD) (NA if not applicable) |
| 5. ACTION ITEMS | | Category 2 | Category 3 | Category 4 | | |
| a. DISPOSITION OF CLASSIFIED MATERIAL COMPLETED | | | | | | |
| b. FINAL PATENT REPORT SUBMITTED <i>(Inventions Disclosures)</i> DD 882 | | | | | | |
| c. FINAL ROYALTY REPORT SUBMITTED | | | | | | |
| d. FINAL PATENT REPORT CLEARED <i>(Inventions Disclosures)</i> | | | | | | |
| e. FINAL ROYALTY REPORT CLEARED | | | | | | |
| f. ISSUANCE OF REPORT OF CONTRACT COMPLETION | | | | | | |
| g. NO OUTSTANDING VALUE ENGINEERING CHANGE PROPOSAL (VECP) | | | | | | |
| h. PLANT CLEARANCE REPORT RECEIVED DD 1593 | | | | | | |
| i. PROPERTY CLEARANCE RECEIVED DD 1593 | | | | | | |
| j. SETTLEMENT OF ALL INTERIM OR DISALLOWED COSTS <i>(DCAA Form 1)</i> | | | | | | |
| k. PRICE REVISION COMPLETED | | | | | | |
| l. SETTLEMENT OF SUBCONTRACTS BY THE PRIME CONTRACTOR | | | | | | |
| m. PRIOR YEAR OVERHEAD RATES COMPLETED | | | | | | |
| n. CONTRACTOR'S CLOSING STATEMENT RECEIVED | | | | | | |
| o. FINAL SUBCONTRACTING PLAN REPORT SUBMITTED | | | | | | |
| p. TERMINATION DOCKET COMPLETED DD 1593 | | | | | | |
| q. CONTRACT AUDIT COMPLETED | | | | | | |
| r. CONTRACTOR'S CLOSING STATEMENT COMPLETED | | | | | | |
| s. FINAL VOUCHER SUBMITTED SF 1034 | | | | | | |
| t. FINAL PAID VOUCHER RECEIVED SF 1034 | | | | | | |
| u. FINAL REMOVAL OF EXCESS FUNDS RECOMMENDED | | | | | | |
| v. ISSUANCE OF CONTRACT COMPLETION STATEMENT <i>(Or MILSCAP Format Identifier PK9)</i> | | 6 | 36 | 20 | | |
| w. OTHER REQUIREMENTS COMPLETED <i>(Specify)</i> | | | | | | |
| 9. RESPONSIBLE OFFICIAL | | | | | | |
| a. TYPED NAME <i>(Last, First, Middle Initial)</i> | | | | b. TITLE | | |
| c. SIGNATURE <i>(Sign only upon completion of all actions)</i> | | | | | d. DATE SIGNED (YYYYMMDD) | |