#### Form DIR-5

# **Application for surrender of Director Identification Number**

[Pursuant to section 153 & rule 11(f) of Companies (Appointment and Qualification of Directors) Rules, 2014]

Photograph

1.	Applicant's	name	(Enter	full	name	and	do	not	use
а	bbreviations	<b>5</b> )							

- (a) First name:
- (b) Last name:
- (c) Middle name:

### 2. DIN of the applicant:

3.	Reasons	for	surrender	· of	DIN:	

- 4. Income-tax permanent account number: (mandatory for Indian nationals) (Details of the applicant shall be as per Income-tax PAN)
- 5. And any one of the following
  - a. Voter's identity card number
  - b. Passport number
  - c. Driving licence number
  - d. UID
- 6. Permanent residential address:
  - (a) Address Line I Line II
  - (b) City
  - (c) State
  - (d) Country
  - (e) Pin code

(f) Phone					
(g) Fax					
(h) E-mail ID					
<ul><li>7. Whether present residential address is same as permanent residential address:</li><li>O Yes</li><li>O No</li></ul>					
8. Present residential address: (previous residential address, if not					
residing at the present residential address for more than 1 year)					
(a) Address Line I					
Line II					
(b) City					
(c) State					
(d) Country					
(e) Pin code					
(f) Phone					
(g) Fax					
(h) E-mail id					
(II) E IIIdii Id					
9. Other information, if any, which the applicant intends to submit					
with regard to this application:					
<ul><li>10. Whether the application is being digitally signed by the applicant himself:</li><li>O Yes</li></ul>					
<b>O</b> No					

I hereby also declare that

- (a) the information and other particulars given in this Form are true and correct.
- (b) I have never been appointed as director in any company and the DIN has never been used for filing of any document with any authority.

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Date:

Place:

### **Certification**

- I declare that I have been duly engaged for the purpose of certification/verification of this form. It is hereby certified that:
- a. I have satisfied myself about the identity of the applicant based on the perusal of the original of the attached document

  Note: In case where the applicant is residing outside India the particulars have to be verified from the documents duly attested by the attesting authority as prescribed.
- b. I also verify having attested the photograph of the said person:
- (i) who is personally known to me; or
- (ii) who met me in person along with the original of the attested documents

- c. It is further certified that all required attachments have been completely attached to this application
- d. I have gone through the provisions of the Companies Act, 2013 and Rules thereunder for the subject matter of this form and matters incidental thereto and I have verified the above particulars (including attachment(s)) from the original records maintained by the Company/applicant which is subject matter of this form and found them to be true, correct and complete and no information material to this form has been suppressed. I further certify that:-
- a. All the required attachments have been completely and legibly attached to this form;
- b. I have kept a copy of this form and attachments thereto, in my records for future reference.
- c. It is understood that I shall be liable for action under section 448 and 449 of the Companies Act, 2013 for wrong certification, if any found at any stage.

### Verified by

Company Secretary in practice / Chartered Accountant in practice / Cost Accountant in practice Or Managing Director / Director / Secretary

# **Mandatory Attachments:**

(1) Proof of Identity:

For Indian Nationals:

(Any one of the following):

- O Income tax Permanent Account Number Card
- O Voter's identity card
- O Passport
- **O** Driving licence

O Unique Identity Number (UIN)

For Foreign Nationals and Non Resident Indians:

- O Passport
- **O** Others
- (2) Proof of residence: (tick against the document being enclosed)
  - O Voter's identity card
  - **O** Passport
  - O Driving license
  - O Electricity bill
  - O Telephone bill
  - O Bank account statement
  - O Others Please specify
  - (3) Optional attachment(s), if any.

Note:. Attention is also drawn to provisions of Section 448 and 449 which provide for punishment for false statement and false evidence.

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