

**Douglas County Department of Corrections
Inmate Visitation Request Form**

ATTENTION: This form will not be process if mailed to the inmate. No faxes will be accepted.

Mail or hand deliver to:
Douglas County Department of Corrections
710 South 17th Street
Omaha NE 68102

Inmate's Name	Data Number	Housing Unit
---------------	-------------	--------------

Persons under eighteen (18) years of age must be on the approved visiting list and accompanied by parent/legal guardian who is also approved on the inmate's visitation list.

THIS SECTION IS TO BE COMPLETED BY THE VISITOR AND NOT BY THE INMATE.
Please print clearly or type all information requested.

Full Legal Name _____			
Last Name	First Name	Middle Initial	
Current Address _____			
Street/P.O. Box/Rural Route	City	State	Zip Code
Telephone Number _____	Date of Birth _____	Sex _____	Race _____
Social Security No. _____		Marital Status _____	

Relationship to Inmate: _____

Have you been convicted of a crime other than a traffic violation: Yes No If yes, what was date and the offense?
(date) _____ (offense) _____

Information provided above may be used to complete a National Crime Information Center background check.
I CERTIFY THAT THE ABOVE INFORMATION IS COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I understand that falsification of this information may result in the denial of visitation privileges.

Applicants Signature: _____ Date: _____

NOTE: It is the responsibility of the inmate to notify the visitor concerning the disposition of the request.
XXXXXXXXXXXXXXXXXXXXX DO NOT REMOVE – FOR FACILITY USE ONLY XXXXXXXXXXXXXXXXXXXXXXXX

Inmate's Name	Data Number	Housing Unit
Visitor's Last Name	First Name	Middle Initial

Has been APPROVED DENIED to visit. **It is the inmate's responsibility to notify the visitor/applicant of the disposition of the visiting request. Inmates may submit an Inmate Request Form to the Lobby to remove an approved visitor from their list.**

Staff Signature	Chit Number	Date
-----------------	-------------	------

White or original: Records Inmate File
Yellow or copy: Inmate
Revised 04/10