



ED16A: Electrical Permit Application

Obey the Law-Obtain Permit before starting work
Section 27-3018(b)

INSTRUCTIONS:

1. This form must be completed fully, clearly printed in ink or typewritten.
2. Licensed Electrician must sign and seal the application.
3. Mail the application or deliver it in person to NYC Department of Buildings, Electrical Division, 280 Broadway 4th Floor, New York, NY 10007.
4. For Service/Meter work or a new or amended Certificate of Occupancy, certify that you have written Owner's Authorization. See section 13
5. All incomplete applications will be returned to the applicant. Only authorized versions of this application will be accepted.

1 Licensee Information

Electrical Firm Name	License #	Firm #
Address		
Email Address	Telephone #	Fax #

2 Category of Work Check only one box

- | | | |
|--|--|---|
| <input type="checkbox"/> N New Building | <input type="checkbox"/> R Rehabilitation, Extensions, New Circuitry | <input type="checkbox"/> Sign Shop Inspection |
| <input type="checkbox"/> M Minor Work (see instructions) \$15 Filing Fee | <input type="checkbox"/> Field Sign Inspection (see page 2 Section 10 #6C) | |

3 Construction Permit Information

Is this Job C of O (Certification of Occupancy) related? ☐ Yes ☐ No If work is C of O related or New Building please provide DOB Construction/ BIS Job Number _____

Is this job regulated by the NYC Energy Conservation Code? ☐ Yes ☐ No Please provide DOB Construction/ BIS Job Number _____
If yes, check Lighting Work in section 6 – Work to be Done

4 Owner/Occupant ECB Violation or Owner/Occupant Objection Removal

- ☐ Removal of Violation or Owner/ Occupant Objection List Violation or Objection #s _____

5 Job Location

Borough	House No./ Street Name
Floor/Room/Apt. No.	Zip Code
Special Place Name	Work started or filed by others? <input type="checkbox"/> Yes <input type="checkbox"/> No
Contractor's Comments (printed on work permit)* _____	

Work to be performed by licensed firms as a joint venture as per #27-3013.13. Provide firm and license no. of additional firms.

Lic.# _____	Firm # _____
Lic.# _____	Firm # _____

Job Start Date (MM/DD/YYYY) _____ Completion Date (MM/DD/YYYY) _____

6 Work to be Done Check all boxes that apply

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> 1. Service Work /Notify Utility (complete Section 10 #8) | <input type="checkbox"/> 3. Elevator/Escalator/ Material Lift | <input type="checkbox"/> 5. Fire Damage | <input type="checkbox"/> 7. HVAC Wiring |
| <input type="checkbox"/> 2. Temporary Construction Service | <input type="checkbox"/> 4. Amusement Rides | <input type="checkbox"/> 6. General Wiring | <input type="checkbox"/> 8. Boiler/ Burner Wiring |
| <input type="checkbox"/> T. Temporary Light & Power | <input type="checkbox"/> W. Sidewalk Shed Wiring & Lighting (If W is selected, no other selections are allowed) | | |
| <input type="checkbox"/> S. Sustainable Energy Installs | <input type="checkbox"/> L. Lighting Work | <input type="checkbox"/> 9. Other: _____ | |
| <input type="checkbox"/> Removing objection(s) issued to another licensed firm. Application(s) # (s) (Max. 3) _____ | | | |

7 Special Certification/Approval Required Check all boxes that apply

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> A Adequate Wiring Program | <input type="checkbox"/> E Emergency Lighting Local Law 16/84 (Requires Compliance Letter) | <input type="checkbox"/> B Boiler Controls J-51 Certification | <input type="checkbox"/> L Fire Alarm Local Law #5 |
|--|--|---|--|

Application # _____

8 Advisory Board Approval RequiredIs advisory board approval required? ☐ Yes ☐ No (If yes, complete the following)

	Approval No.	Submittal No.
<input type="checkbox"/> K 1000 KVA Service		
<input type="checkbox"/> S Special Permission		
<input type="checkbox"/> N Manuf. Wiring System (article # 604 and # 605)		
<input type="checkbox"/> Z Other		

9 Residential or Commercial Use *Check only one box*

- ☐ A One Family ☐ C Three Family ☐ F Factory ☐ O Office Bldg ☐ L Five or more Family ☐ J Theater
☐ B Two Family ☐ E Four Family ☐ G Garage ☐ H Hotel ☐ W School ☐ I Hospital or Health facility
☐ K Commercial (indicate type) ☐ Z Other: _____ ☐ Commercial/Residential # of Apts _____ # of Stores _____

10 Work Description

Item	Quantity	Cost	Fee amount	Indicate number and size
1. Service Switches				
A Up to 100 amps		@8.00		
B 101 to 200 amps		@30.00		
C 201 to 600 amps		@105.00		
D 601 to 1200 amps		@225.00		
E Over 1200 amps		@375.00		
2. Ser. Ent. & FDR Cond. (Each Set)				
A Up to #2 conductor		@15.00		
B Over #2 to 1/0		@30.00		
C Over 1/0 to 250 MCM		@45.00		
D Over 250 MCM		@75.00		
3. Panels				
A 1Ø up to 20-1 or 10-2 pole brkrs		@15.00		
B 1Ø over 20-1 or 10-2 pole brkrs		@37.50		
C 3Ø up to 225 amps		@50.00		
D 3Ø over 225 amps		@75.00		
4. Elevators, Escalators, Material Lifts				
A Total no. of Elevators, etc		@125.00		
B Each additional 10 floors or less		@83.00		
5. Boiler Controls				
		@12.00		
6. Signs				
			Print additional tag #'s where indicated filing fee only	Additional tag numbers
A Field Connection (tagged only)				1 _____ 6 _____
B Shop Inspection (complete page 4)		\$15.00		2 _____ 7 _____
C Field Inspection (tag required) (complete page 4)				3 _____ 8 _____
Up to 30 sq. ft. \$65.00				4 _____ 9 _____
31 to 60 sq. ft. \$90.00		\$ _____	Sign fee	5 _____ 10 _____
Over 60 sq. ft. \$115.00				
			Sub total \$	

Application #

7. Floor Descriptions

Each outlet, fixture, HP or fraction thereof a motor, each KW or fraction thereof a heater, each HP or fraction thereof an air conditioner installed, altered or repaired shall be assigned the value of ONE UNIT

Each floor and apt. no. (if applicable) where the work is being performed must be provided below, along with the component detail for each floor/ apt. no.

☐ Check if additional floor descriptions are attached (Please use form ED16As for a maximum of 100 floors)

[illegible]

Application #

Building Totals

Electric use	(A)	(B)	(C)	(D)	(E)		(F)		(G)		(H)
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Total units	No. of units in excess of 10	x 25¢	Units fee total
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8. Service/Meter Equipment

Filing fee	<input type="checkbox"/> Standard	\$40
choose one	<input type="checkbox"/> Minor Work only	\$15

Must be completed for Service Meter Work

No. of 3 wire	No. of 4 wire	No. of 10 pt
---------------	---------------	--------------

#1-6 Fee total

Number of meters

#7 Units fee total

Existing meters _____ (+) New meters _____ (-) Removed meters _____ (=) Total _____

Total all fees

DOB/BIS# _____ Required for each sign mounted outdoors before sign is inspected at shop or field.

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Electric Sign Inspection Information *Must be completed if page 2 section 10 #6 B or C applies*

Shop Location

Borough	House No./ Street name	
Location Comments		Shop Telephone No.

Sign Description

Sign Dimensions (feet)	Total Sq. feet of sign	Total circuits in sign
Total lamps	Watts (lamps)	Number of transformer(s)
V.A. of each transformer		Total watts or V.A. (Volt Ampere)
(American wire) AWG gauge of wire		No. of sockets per circuit
Material and gauge used in sign construction (give details)		
Make of sign	Manufacturer of sign	
Manufacturer address		

Sketch of sign
(Give reading matter contained)

Application # _____

12 Owner's Information

Last name	First Name	M.I.	Title
Business name/ agency		Phone	
Address	City	State	Zip
Authorized representative Last name		First name	
Authorized representative, state relationship to building owner			

13 Certification of Owner Authorization for Electrical Work

Please answer the following questions. Where the answer to the question(s) below is yes, the following certification(s) by the license shall apply.

Does the application involve authorization to power or energize a meter? ☐ Yes ☐ No

This Electrical Permit Application involves the energizing of a meter. I certify that I have obtained a signed certification from the building owner, or his or her authorized representative, affirming that the intended use or purpose of the new, additional or existing meter(s) indicated in the Service/Meter Equipment section of this application will be in compliance with Section 27-3018 of the NYC Electrical Code and acknowledging that the energizing of electrical work without a valid permit, or other required authorization set forth by Department of Buildings ("Department") Rules, is a violation of Section 27-3020 of the NYC Electrical Code. I also certify that this signed certification is available upon request by the Department.

Licensee Signature _____ Date _____

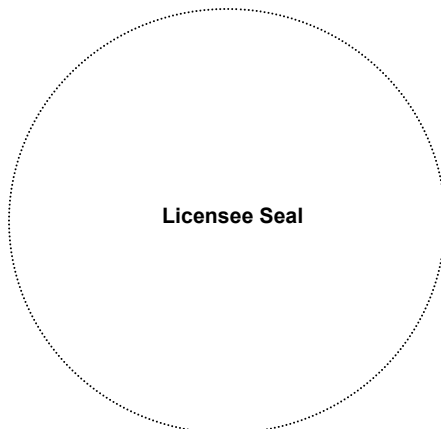
Does the application involve a new or amended Certificate of Occupancy and/or service or meter work? ☐ Yes ☐ No

This Electrical Permit Application includes Service/Meter Work and/or work that will result in the issuance of a new or amended Certificate of Occupancy. I certify that I have obtained a signed authorization from the building owner, or his or her authorized representative, who has authorized the work to be performed as indicated herein, and has acknowledged that upon completion of such electrical work (including any minor amendment of the work indicated herein), pursuant to Section 27-3018(b) of the NYC Electrical Code, the Department of Buildings ("Department"), or its certified representative, will be allowed access to inspect such work. I also certify that this signed authorization is available upon request by the Department.

Licensee Signature _____ Date _____

14 Responsible Representative ("R.R.") / Licensee Statement

I, the undersigned Responsible Representative (or License associated with such business acting pursuant to an accepted written delegation), or Special Electrician, submit this Electrical Permit Application to the Commissioner of the NYC Department of Buildings for issuance of a permit to perform electrical work as described herein and in so doing acknowledge that all electrical work to be performed as described under this application will be done under my supervision and in complete accordance with all applicable codes and regulations, including but not limited to, the NYC Energy Conservation Code. I further acknowledge that I have received Electrical Advisory Board approval for all electrical work described herein where such approval is required under the Department's code and regulations.



This application involves a NYCHA Fee Exempt property ? ☐ Yes ☐ No

I also acknowledge that the information provided on this application is true to the best of my knowledge.

Name (please print)

Signature of Authorized Licensed Representative _____ Date _____

PENALTY FOR FALSIFICATION: Falsification on any statement made herein with intent to defraud or deceive is a misdemeanor (Sec. 27-3017 (b), (c) of NYC Adm. Code) SUBSTANTIAL REVISIONS to this application will require the filing of a new application with the appropriate fee.

Internal Use Only

☐ Approved ☐ Denied

Reviewer's Initials: _____ Date: _____

Application #