

**PROPERTY CONTROL RECEIPT (ER 700-1-1)**

Sheet \_\_\_\_ of \_\_\_\_

LOSING HAND RECEIPT HOLDER (HRH)	GAINING HAND RECEIPT HOLDER (HRH)	FIPS EXCESS/TRANSFER
Name: _____	Name: _____	Date: _____
Off Sym: _____ HRH Number: _____	Off Sym: _____ HRH Number: _____	Reviewed By: (Name) _____
Room No: _____ Phone: _____	Room No: _____ Phone: _____	Signature: _____
Signature: _____	Signature: _____	Signature: _____

REQUESTED ACTION	TRANSFER (To Another UIC)
TRANSFER (Internal Only)	Gaining Command: _____ Gaining UIC: _____
PROPERTY PASS	Gaining PBO: _____
REPAIR (Property Pass)	Ship to Address: _____
EXCESS	Received By: _____ Date: _____
RETURN DATE	

ITEM NO.	BAR TAG NUMBER	NOMENCLATURE	COND. CODE	SERIAL NUMBER	ACQUI. DATE	ACQUISITION PRICE	DOCUMENT NUMBER

PRINT/TYPE: NAME/OFFICE SYMBOL/VENDOR REMOVING OR RECEIVING PROPERTY:	SIGNATURE AND DATE:

LOSING PBO: _____ Date: _____	ENG 4900-R Received In Logistics For Processing: _____ Date: _____
Action Posted By: _____	Received By: _____