

Notification of construction project

The Data Protection Act 1998 required the Health and Safety Executive (HSE) to inform you that this form may include information about you (this is called 'personal data' in the Act) and that we are a 'data controller' for the purposes of this Act. HSE will process these data for health, safety and environmental purposes. HSE may disclose these data to any person or organisation for the purpose for which it was collected or where the Act allows disclosure. As data subject, you have the right to ask for a copy of the data and to ask for any inaccurate data to be corrected.

1. Guidance notes for completion - Please complete in block capitals using black ink

What should this form be used for

- To notify the enforcing authority for the Construction (Design and Management) Regulations 2007 of any project that is likely to last longer than 30 days or involve more than 500 person days of construction work.
- Any day on which construction work is carried out (including holidays and weekends) should be counted, even if the work on that day is of short duration.
- A person day is one individual, including supervisors and specialists, carrying out construction work for one normal working shift.
- Construction work for a domestic client is not notifiable.

Who should use this form

• The CDM co-ordinator for the project.

Where to send the completed form

- F10 Scanning Centre, Health and Safety Executive, c/o Central Despatch, Redgrave Court, Merton Road, Bootle, Merseyside L20 7HS.
- If the notifiable work is on an operation railway, the notification should be sent to the Office of Rail Regulation.

When to send this form

• As soon as practicable after the CDM co-ordinator for the project is appointed by the client.

2. Notification type

Is this the initial notification of the project of	or are you providing additional information not
previously available?	

Initial Notification Additional Information

3. Date of forwarding this notification or provision of additional information

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4. Name of the Local Authority where the site is located

Wales

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Country* C England



Postcode*

Scotland

Health and Safety Executive

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	ase tick the box that refle wided on the following p	ects the primary element age in section 6 b.	of the work. Additional
Not Required	Asbestos	Building Services	Utilities Work
Painting&Decorating	g 🗌 Road & Path	Site Investigation	Telecomm. Towers
Tunnel	Water Project	Other	
Demolition/Dismantli	ng		
House	Factory	Chimney	Railways
Other			
Mechanical & Electric	al (M & E)		
Installation	Repair		
Roofwork Repair			
Residential		Other	
Groundworks			
Piling			Other
New Build - Civil Eng	ineering		
Bridge	Road	U Waterway	Docks
🔲 New Build - Railway	S	New Build - Other	
New Build - Commerce	cial Premises		
Shop	Warehouse	E Factory	Other
New Build - Resident	al Premises		
Houses 1 - 5	Houses 6 - 10	Houses 11 - 20	Houses > 20
🔲 Flats 1 - 5 storey	🔲 Flats 6 - 10 storey	Flats 11 - 20 storey	Flats > 20 storey
Other			
Refurbishment (inclue	ding Repair & Redecor	ation)	
Commercial	Residential	🗌 Railway	Other
Refurbishment (inclue	ding Repair & Redecor	ation) - Civil Engineerir	ng
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9. Client contact details
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Street* <
Town*
County
Country* England Wales Scotland Postcode*
Telephone
10. Name and address of any designers already engaged
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Address
Name Image: Name
Town*
County
Country* England Wales Scotland Postcode*
Telephone
Address
11. Name and address of any contractors already appointed
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Address
Street*
District
Town*
Country* England Wales Scotland Postcode*
Address



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12. Time allowed
Time allowed by the client to the principal contractor (contractor referred to in regulation 15(b))
for the planning and preparation for construction work:
13. Please give your estimates of the following:
Planned date for the start of the construction phase*
Planned duration of the construction phase*
Maximum number of people at work on site at any one time
Planned number of contractors on the site
14. Please fill in the following sections if you have additional addresses that you need to let us know about
Specify the type of contact*: Client Designer Contractor
Name* Image: Image
Address
Street*
Town*
Country* England Wales Scotland Postcode*
Address
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Street*
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Town*
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Health and Safety Executive

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