

EXCELLENCE WITH CARING

FLORIDA A&M UNIVERSITY

UNDERGRADUATE ADMISSION APPLICATION



Florida A&M University Undergraduate Admission Application

ADMISSION APPLICATION PROCEDURES (Please read in full.)

This is the form you will use to apply for undergraduate admission to Florida A&M University. Florida A&M University encourages admission applications from qualified students regardless of color, race, religion, national origin, gender, disability, veteran status, or marital status.

We encourage you to submit your application online. You may do so by visiting our website at www.famu.edu. Please be sure to type or print in black ink and to complete each item, as incomplete forms cannot be processed.

1. Application for Admission

- Please attach your \$30 ~~check~~ or money order (U.S. currency: do not send cash), made payable to Florida A&M University. Your application cannot be processed if it is not included. This is a nonrefundable application fee.
- Applications for admission will not be processed more than one year in advance of the date for which entrance is sought.
- Answer all questions completely and accurately.
- Priority deadline dates for admission are as follows.
 - Fall Term May 15
 - Spring Term.....November 15
 - Summer TermMarch 15
- Freshman applicants should submit two letters of recommendation from a high school teacher, counselor or principal.

2. Official Transcripts

Transcripts must be sent to the Office of Admissions and Recruitment at the following address.

Florida A&M University
Office of Admissions and Recruitment
Foote-Hilyer Administration Center
400 Lee Hall Drive. • Suite G-9
Tallahassee, Florida 32307-3200

Request that your current name and Social Security Number be added to the transcript if necessary. All transcripts and test scores become the sole property of the university.

- If you are a beginning freshman or transfer applicant with less than 60 semester hours of transferable academic credit, ask your high school to forward your official high school record.
- If you have attempted any coursework either as dual enrollment in high school or following high school, ask each school to forward an official transcript of your academic record. Transcripts must be mailed directly from the institution or forwarded electronically.
- Completers of high school by GED must provide an official copy of test scores (as well as a partial high school transcript).
- Transfer students who completed two years of the same foreign language in high school must submit official high school transcripts.

3. Admission Test Scores

It is your responsibility to make the necessary arrangements to take the appropriate tests. Contact your school counseling office for more information.

- ACT or SAT (critical reading and math) scores are required if you are seeking admission as a freshman or transfer with less than 60 semester hours of transferable academic credit. Have the official test scores forwarded directly to Florida A&M University by the testing agency.
- Applicants whose native language is not English may be required to take the Test of English as a Foreign Language (TOEFL) and have their scores submitted by the Educational Testing Service.

4. Additional Information: Admission Consideration Based on Disability

- If you wish to request special admission consideration based on a disability, FAMU will consider this information within the following guidelines: (1) documentation regarding the disability will need to be provided on a voluntary basis, (2) all information will be kept confidential, (3) refusal to provide information will not subject the applicant to adverse treatment, and (4) information will only be used in connection with the university's voluntary efforts to overcome the effects of conditions that may have resulted in limited participation of persons with disabilities. See item 12, page 1. Applicants are not required to complete this item.

Below is a list of majors offered at Florida A&M University

Accounting	Chemistry Education	English	Jazz Studies	Physics
African-American Studies	Civil Engineering	English Education	Journalism	Political Science
Agriculture	Civil Engineering Technology	Environmental Sciences	Landscape Design and Management	Pre-Kindergarten Primary Education
Agricultural Business	Computer Engineering	Fine Arts	Magazine Production	Psychology
Architectural Studies	Computer Information Science	French	Manufacturing Engineering Technology	Public Relations
Architecture	Construction Engineering Technology	Graphic Communication	Mathematics	Respiratory Therapy
Art Education	Criminal Justice	Graphic Design	Mathematics Education	Science Education
Biological & Agricultural System	Drama Education	Health Care Management	Mechanical Engineering	Social Science Education
Biology	Economics	Health Information Management	Music	Social Work
Broadcast Journalism	Early Childhood Education	Health Science	Music Education	Sociology
Business Administration	Electrical Engineering	Health Services Administration	Newspaper Journalism	Spanish
Business Economics	Electronic Engineering Technology	History	Nursing	Theatre
Business Education	Elementary Education Engineering	Industrial Arts Education	Pharmacy	
Cardiopulmonary Science		Industrial Engineering/Technology	Philosophy and Religion	
Chemical Engineering		International Agriculture	Physical Education	
Chemistry				

1. _____ / _____ / _____
U.S. Social Security Number

<p>2. For which term, in which year, do you seek admission?</p> <p>August _____ January _____</p> <p>May _____ June _____</p>	<p>3. This application is for enrollment as:</p> <p><input type="checkbox"/> First time in college freshman <input type="checkbox"/> Undergraduate transfer</p> <p><input type="checkbox"/> Second bachelor's degree <input type="checkbox"/> Former degree-seeking</p> <p><input type="checkbox"/> Other: _____ student returning (no fee required)</p>
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4. If your transcripts, test scores, etc. might arrive under any name(s) other than those listed above, enter here:

5. Nation of Citizenship: _____ 6. Date of birth: _____ / _____ / _____

7. Print your permanent address. All correspondence will be mailed to this address.

Street Address Apt. No.

City	County (or Province)	State/Nation
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Zip Code Telephone Number

() _____ () _____
Daytime Telephone Number Fax Number

Email Address (if available)	Work Zip Code
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10. In case of an emergency, indicate the person you request the university contact:

Last Name	First Name	M.I.
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Number and Street Address	Apt. No.
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City	State/Nation	Zip Code
------	--------------	----------

() _____ () _____
Telephone Number Daytime Telephone Number

Relationship: ☐ Mother ☐ Father ☐ Legal Guardian ☐ Other: _____

13. High School Graduation Date: _____ / _____
 Month Year High School Name (Official transcript must be provided)

High School Code: _____
(Ask your counselor for the 6-digit CEEB Number)

City _____ State/Nation _____

() _____ If High School was completed by GED, enter year _____
High School Area Code and Telephone Number (Official copy of test scores and official partial high school transcript required)

14. An official transcript from each postsecondary school, college, or university you have attended must be provided.

[illegible]

Failure to answer these questions will delay processing of your application.

- 15.** If your answer to any of the following is yes, you must submit a full statement of relevant facts on a separate sheet attached to this form. You may be required to furnish the university with copies of all official documentation explaining the final disposition of the proceedings.
- a. ☐ Yes ☐ No Are you currently or have you ever been, charged with or subject to disciplinary action for scholastic or an other type of misconduct at any educational institution?
- b. ☐ Yes ☐ No Have you ever been charged with a violation of the law which resulted in, or, if still pending, could result in, probation, community service, a jail sentence, the revocation or suspension of your driver's license (including traffic violations which resulted in a fine of \$200 or more)?

If your records have been expunged pursuant to applicable law, you are not required to answer yes to these questions. If you are unsure whether you should answer yes to 15a or 15b, we strongly suggest that you answer yes and fully disclose all incidents. By doing so, you can avoid any risk of disciplinary action or revocation of an offer of admission.

- 16.** If you have taken or plan to take any of the tests below, enter the month and year.
Official records of all test scores must be provided.

	1st Time		2nd Time		3rd Time		4th Time	
Test	Mo.	Yr.	Mo.	Yr.	Mo.	Yr.	Mo.	Yr.
ACT								
SAT								
TOEFL								
CLAST								

- 17.** Have you completed the foreign language requirement?

☐ Yes ☐ No

If yes, where?

☐ High School ☐ College

If yes, please submit appropriate official transcripts.

- 18.** Present High School/College Enrollment

- a. If you are currently enrolled in a high school, college, or university, list all high school and college level courses which you are now taking or expect to complete before entering Florida A&M University. Use a separate sheet if necessary.
- b. If you are not currently enrolled and do not expect to complete any courses, check here. ☐

Courses for Which You Are Now Enrolled					Courses You Expect to Complete Before Entering				
Name of Institution:_____					Name of Institution:_____				
Title of Course	Course No.	Date Course Will End		Credit Hrs. (Sem./Qtr.)	Title of Course	Course No.	Date Course Will End		Credit Hrs. (Sem./Qtr.)
		Mo.	Yrs				Mo.	Yr.	

- 19.** For Non-U.S. Citizens Only:

City and Country of Birth _____

What VISA do you presently hold? ☐ F1 ☐ F2 ☐ J1 ☐ J2 ☐ None ☐ Other: _____ I-94 Expiration Date: ____ / ____

What VISA are you applying for: ☐ F1 ☐ F2 ☐ J1 ☐ J2 ☐ None ☐ Other: _____ Mo. Yr.

What institution issued your last I-20? _____ Did you attend? ☐ Yes ☐ No

If a permanent immigrant, enter the alien registration number shown on your I-551 form: _____ or you must provide a photocopy of your Alien Registration card.

- 20.** Provide a history of your activities since leaving high school. List chronologically how you have spent or plan to spend your time prior to entering Florida A&M University (employment, military service, etc.). Use a separate sheet if necessary.

Activity	City, State or Nation	From		To	
		Mo.	Yr.	Mo.	Yr.

- 21. Important.** You must read and sign the following section in order to complete your application.

I understand that this application is for admission and is valid only for the term indicated in item 2 on page 1.
I also understand and agree that I will be bound by the university's regulations concerning application deadline dates and admission requirements.
I further agree to the release of any transcript, student record, and test scores to this institution (including any SAT I, SAT-II, and ACT score reports that this institution may request from the College Board or ACT).

I certify that the information given in this application is complete and accurate, and I understand that to make false or fraudulent statements within this application or residence statement may result in disciplinary action, denial of admission and invalidation of credits or degrees earned. If admitted, I hereby agree to abide by the policies of the Board of Governors and the rules and regulations of Florida A&M University. Should any of the information I have given change prior to my enrollment, I shall immediately notify the Office of Admissions and Recruitment.

I understand that the \$30 ~~check~~ or money order I submit shall with this application is a nonrefundable fee.

Applicant's Original Signature (in ink)

U.S. Social Security Number

Date

Attach a ~~check~~ or money order for thirty dollars (\$30) payable to Florida A&M University.

*You are encouraged to apply online
at www.famu.edu*

Staple
\$30
Application Fee
Here

Personal Statement (for freshmen applicants only)

The personal statement is a very important part of your application. It assists Florida A&M University in knowing you as an individual, independent of test scores and other objective data. We ask that you respond to two of the topics below. Your personal statement should be no longer than 250 words each or a total of 500 words for both personal statements. The best personal statements are not necessarily the longest ones. You may write or type your personal statements on a separate sheet and attach them to this form.

1. Describe an activity, interest, experience, or achievement in your life (this could be a book, movie or an activity or experience at work, home or school) that has been particularly meaningful to you.
2. How has your family history, culture, or environment influenced who you are?
3. What qualities or unique characteristics do you possess that would allow you to contribute to the university community?

Information for Residency Classification

A Florida "resident for tuition purposes" is a person who has, or a dependent person whose parent or legal guardian has, established and maintained legal residence in Florida for at least 12 months. Residence in Florida must be at a bonafide domicile rather than for the purpose of maintaining a residence incident to enrollment at an institution of higher education. To qualify as a Florida resident for tuition purposes, you must be a U.S. Citizen, permanent resident alien, or legal alien granted indefinite stay by the Immigration and Naturalization Service. Other persons not meeting the 12 month legal residence requirement may be classified as Florida residents for tuition purposes only if they fall within one of the limited special categories authorized by the Florida Legislature and Board of Governors. All other persons are ineligible for classification as a Florida "resident for tuition purposes." Living in or attending school in Florida will not, in itself, establish legal residence. Students who depend on out-of-state parents for support are presumed to be legal residents of the same state as their parents.

Non-Florida Residents

I understand that I do not qualify as a Florida resident for tuition purposes for the term for which this application is submitted and that if I should qualify for some future term, it will be necessary for me to file the required documentation prior to the beginning of the term to be considered for Florida residency classification.

Signature in ink: _____ Date: _____

Florida Residents

This section must be completed in full if you claim Florida residency for tuition purposes.

- ☐ **Attach copies (if any) of documents required.**
- ☐ A notarized copy of your and/or your parents' most recent tax return or other documentation **may** be requested to establish dependence/independence.
- ☐ **Dependent:** a person for whom 50% or more of his/her support is provided by another as defined by the Internal Revenue Service.
- ☐ **Independent:** a person who provided more than 50% of his/her own support.
- ☐ A copy of marriage certificate is required in all cases or spouse claiming partner's residency.
- ☐ A. I am in **independent person** and have maintained legal residence in Florida for at least 12 months.
- ☐ B. I am a **dependent person** and my parent or legal guardian has maintained legal residence in Florida for at least 12 months.
- ☐ C. I am a **dependent person** who has maintained legal residence for **five years** with an adult relative other than my parent or legal guardian, and my relative has maintained legal residence in Florida for at least 12 months. (**Required:** Copy of most recent tax return on which you were claimed as a dependent or other proof of dependency.)
- ☐ D. I am **married to a person** who has maintained legal residence in Florida for at least 12 months. I have now established legal residence and intend to make Florida my permanent home. (**Required:** Copy of marriage certificate, claimant's voter registration, driver license and vehicle registration.)
- ☐ E. I was **previously enrolled at a Florida state institution** and classified as a Florida resident for tuition purposes. I abandoned my Florida domicile **less than 12 months** ago and am now re-establishing Florida legal residence.
- ☐ F. According to the United States Immigration and Naturalization Service, I am a **permanent resident alien or other legal alien** granted indefinite stay and have maintained a domicile in Florida for at least 12 months. (**Required:** INS documentation and proof of Florida residency status.)
- ☐ G. I am a **member of the armed services** of the United States and I am stationed in Florida on active military duty pursuant to military orders, or whose home of record is Florida, or I am a member's spouse or dependent child. (**Required:** Copy of military orders or DD2058 showing home of record.)
- ☐ H. I am a full-time instructional or administrative employee **employed by a Florida public school, community college or institution of higher education**, or I am the **employee's spouse or dependent child**. (**Required:** Copy of employment verification.)
- ☐ I. I am part of the **Latin American/Caribbean Scholarship program**. (**Required:** Copy of scholarship papers.)
- ☐ J. I am a qualified beneficiary under the terms of the **Florida Prepaid College Program** (s.240.551, F.S.).
- ☐ K. I am living on the Isthmus of Panama and have completed 12 consecutive months of college work at the F.S.U. Panama Canal Branch, or I am the student's spouse or dependent child. (**Required:** Copy of marriage certificate or proof of dependency.)
- ☐ L. I am a full-time **employee of a state agency** or political subdivision of the state whose student fees are paid by the state agency or political subdivision for the purpose of job-related law enforcement or corrections training.
- ☐ M. I am a **Southern Regional Education Board's Academic Common Market** graduate student. (**Required:** Certification letter from State Coordinator.)
- ☐ N. I am a **McKnight Fellowship** recipient. (**Required:** Verification from graduate studies.)
- ☐ O. I am an active member of Florida National Guard who qualifies under s.250.10 (7) and (8) for the tuition assistance program.

Person claiming residency must complete this section in full.

- ☐ Documents supporting the establishment of legal residence must be dated, issued, or filed 12 months before the first day of classes of the term for which a Florida resident classification is sought. All documentation is subject to verification.
- ☐ Additional documentation other than what is required above may be requested in some cases.

1. Name of Student: _____ 2. Student's Social Security Number: _____ / _____ / _____
3. Name of person claiming Florida residency: _____ 4. Claimant's relationship to student: _____
5. Claimant's permanent legal address: _____ 6. Claimant's telephone number: (_____) _____

- | Street/P.O. Box | Apt. No. | City | State | Zip Code |
|--|----------|------|-------|----------|
| 7. Date claimant began establishing legal Florida residence and domicile: _____ / _____ / _____ | | | | |
| 8. Claimant's voter registration : State: _____ Number: _____ County: _____ Issue Date: ____ / ____ / ____ | | | | |
| 9. Claimant's driver license : State: _____ Number: _____ Issue Date: ____ / ____ / ____ | | | | |
| 10. Claimant's vehicle registration : State: _____ Tag Number: _____ Issue Date: ____ / ____ / ____ | | | | |
| 11. Non-U.S. Citizen only: (Copy of both sides of card required.) Resident Alien Number: _____ Issue Date: ____ / ____ / ____ | | | | |

I do hereby swear or affirm that the above named student meets all requirements indicated in the checked category above for classification as a Florida resident for tuition purposes. I understand that a false statement in this affidavit will subject me to penalties for making a false statement pursuant to 837.06, Florida Statutes, and Rule 6C-7.005, F.A.C.

Signature of person claiming Florida residency (as listed in item #3 above)

Date

Revised 4/15/2002

1. Please circle your housing preference: on-campus (if available) off-campus (Separate application required)	2. Are you a veteran of the U.S. Military: <input type="checkbox"/> Yes <input type="checkbox"/> No
3. If your native language is other than English, how many years have you studied and spoken English? Language: _____ years spoken: _____ Language: _____ years spoken: _____	4. Names of your immediate family who have attended Florida A&M University: Name: _____ Relationship: _____ Year of Graduation: _____ _____ _____ _____
5. Have you ever participated in any program or activities to help you prepare for higher education (e.g., University Outreach, Talent Search, Upward Bound, Junior Achievement, 4-H, etc.)? Please list all programs and activities. _____ _____	
6. Extracurricular, personal and volunteer activities: (you may attach additional sheets if necessary) a. Extracurricular activities: list your organization(s), position, description of the activity and hours per week of involvement. _____ _____ b. Community service work: list the type of work, your role and hours per week of involvement. _____ _____ c. Talents and awards: list each, a description, the level and number of years of involvement. _____ _____ d. Employment: list the job, title, description, hours per week and dates of employment. _____ _____	
7. Do you believe that you meet, or will meet, the criteria stipulated on page one for being a Talented Twenty designee? _____	

The information requested below is optional, but it may assist in the review of your admissions. You are strongly encouraged to respond to these questions.

Please indicate the highest level of your parent's or legal guardian's educational background: Father/legal guardian: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%;"></th> <th style="width: 10%;">None</th> <th style="width: 10%;">Some</th> <th style="width: 20%;">Diploma/Degree</th> </tr> <tr> <td>High School</td> <td></td> <td></td> <td></td> </tr> <tr> <td>College</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> <td></td> </tr> </table> Mother/legal guardian: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%;"></th> <th style="width: 10%;">None</th> <th style="width: 10%;">Some</th> <th style="width: 20%;">Diploma/Degree</th> </tr> <tr> <td>High School</td> <td></td> <td></td> <td></td> </tr> <tr> <td>College</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> <td></td> </tr> </table> Are you living in a single parent home? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you a first generation college attendee? <input type="checkbox"/> Yes <input type="checkbox"/> No How many people, including yourself, live in your household? (Include brothers and sisters attending college.) _____ _____ Parent/legal guardian occupation: father: _____ mother: _____		None	Some	Diploma/Degree	High School				College				Other					None	Some	Diploma/Degree	High School				College				Other				Please indicate, for the most recent tax year, your family's gross income. Include both untaxed and taxed income. <div style="text-align: right;"> <input type="checkbox"/> Less than \$20,000 <input type="checkbox"/> \$20,000 – \$39,000 <input type="checkbox"/> \$40,000 – \$59,000 <input type="checkbox"/> \$60,000 – \$79,000 <input type="checkbox"/> more than \$80,000 </div> Do you have family obligations that keep you from participating in extracurricular activities? <input type="checkbox"/> Yes: <input type="checkbox"/> No a. I have to work to supplement family income. Please describe: _____ b. I provide primary care for family member(s). Please describe: _____ c. Other Please describe: _____
	None	Some	Diploma/Degree																														
High School																																	
College																																	
Other																																	
	None	Some	Diploma/Degree																														
High School																																	
College																																	
Other																																	



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