

<b>TRAINING AND EVALUATION OUTLINE (T&amp;EO)</b> (The proponent of this form is the IG)		FUNCTIONAL AREA Environmental	REVISION DATE July 2009	PAGE 1 OF 6 PAGES
PROONENT: DPW	TELEPHONE NUMBER (270) 798-9767	UNIT INSPECTED		DATE INSPECTED
T&EO OUTLINE <b>ENVIRONMENTAL MANAGEMENT PROGRAM</b>		SUSTAIN/ IMPROVE	INSPECTOR'S COMMENTS	

<p>1. References:</p> <ul style="list-style-type: none"> <li>a. <b>Fort Campbell's Environmental Quality Officer's (EQO) Handbook, (or CD), most recent edition/version. (required)</b></li> <li>b. Commander's Guide to Environmental Management, U.S. Army Corps of Engineers, dated October 1995.</li> <li>c. CAM Reg 200-1, Installation Environmental Strategy Plan, dated 24 May 2007.</li> <li>d. AR 200-1, Environmental Protection and Environment, dated 28 August 2007. Now includes AR 200-3 &amp; 200-4 subjects.</li> </ul> <p>2. Task: Evaluate a MUC/BN/Unit level environmental program.</p> <p>3. Condition: Given the Environmental Compliance Training and Evaluation Outline (T&amp;EO) and the references in Para 1 above, in a MUC area, on a date and time of his/her choosing, the commander and/or his/her staff inspectors evaluate the compliance to published guidance and effectiveness of a unit's environmental program.</p> <p>4. Standards:</p> <ul style="list-style-type: none"> <li>a. The commander/director has assigned and ensured training of an EQO which provides the organization a plan to execute and monitor environmental programs. (AR 200-1, Chapter 1, Para 1-32, 1-33, CAM Reg 200-1, Para 4). <ul style="list-style-type: none"> <li>(1) EQOs are appointed on orders.</li> <li>(2) An alternate EQO has been appointed.</li> <li>(3) Required publications are on hand, the EQO Handbook, hardcopy or CD</li> </ul> </li> <li>b. The commander/director has a hazardous material control program which provides for use, storage, and ultimate turn-in of hazardous materials. (AR 200-1, Chapter 4; CAM Reg 200-1, Para 10g) <ul style="list-style-type: none"> <li>(1) The unit has a Hazmat Custodian appointed and trained.</li> <li>(2) Hazardous materials that have been signed out are being returned by the end of the duty day.</li> <li>(3) Products that have been signed out for more than 24 hours are not missing.</li> </ul> </li> </ul>	
---	--

<b>TRAINING AND EVALUATION OUTLINE (T&amp;EO)</b> (The proponent of this form is the IG)		FUNCTIONAL AREA Environmental	REVISION DATE July 2009	PAGE 2 OF 6 PAGES
PROPONENT: DPW	TELEPHONE NUMBER (270) 798-9767	UNIT INSPECTED		DATE INSPECTED
T&EO OUTLINE <b>ENVIRONMENTAL MANAGEMENT PROGRAM</b>		SUSTAIN/ IMPROVE	INSPECTOR'S COMMENTS	

<p>(4) The Return Locker is in compliance.</p> <p>(a) Contaminated/used/empty materials are properly identified and marked.</p> <p>(b) Contaminated materials are properly segregated.</p> <p>(c) Contaminated materials container lids closed and secure.</p> <p>(5) Unit/activity has a HAZCOM/Right to Know Program in place (CAM Reg 385-6, 29 CFR 1910.1200). (Command Safety Office requirement)</p> <p>(6) The activity maintains a hazardous material inventory. Should/may include materials in addition to those issued by the PPOC.</p> <p>c. The commander/director has established a program for Communications Batteries.</p> <p>(1) Battery program established within Battalion or Company Commo shop, for all batteries except vehicle lead acid.</p> <p>(2) Container for batteries is labeled "used batteries."</p> <p>(3) All batteries (minus vehicle batteries) are being returned to the used battery point.</p> <p>d. The commander/director has a hazardous waste program which provides for use, storage, and ultimate turn-in of hazardous wastes. (AR 200-1, Chapter 5; CAM Reg 200-1, Para 10h)</p> <p>(1) Containers are marked/labeled with Hazardous Waste or Universal Waste, and the contents of container.</p> <p>(2) A satellite accumulation point is established, by approval letter with Environmental Division, for waste NBC items, filters, skin decon kits, chemical agent test kits, etc.</p> <p>(a) No more than 55 gallons or one quart of acute toxic waste is stored at the Satellite Accumulation Point (SAP) for each process.</p> <p>(b) Containers are dated and moved to the PPOC within 72 hours of container being full.</p> <p>(c) Containers are compatible, in good condition, free of leaks, rust, dents and closed except when adding or removing waste.</p>		
--	--	--

<b>TRAINING AND EVALUATION OUTLINE (T&amp;EO)</b> (The proponent of this form is the IG)		FUNCTIONAL AREA Environmental	REVISION DATE July 2009	PAGE 3 OF 6 PAGES
PROONENT: DPW	TELEPHONE NUMBER (270) 798-9767	UNIT INSPECTED		DATE INSPECTED
T&EO OUTLINE <b>ENVIRONMENTAL MANAGEMENT PROGRAM</b>		SUSTAIN/ IMPROVE	INSPECTOR'S COMMENTS	

<p>(3) Waste is accumulated at or near the point of generation and under the control of the operator generating the waste.</p> <p>(4) If a secondary containment unit (SCU) is used, the SCU is properly labeled.</p> <p>(5) The unit maintains a six-part folder</p> <p style="padding-left: 20px;">(a) Weekly inspections are present.</p> <p style="padding-left: 20px;">(b) DD Forms 1348-1 (Turn-in Document) maintained and/or waste turn-in logs maintained.</p> <p style="padding-left: 20px;">e. The commander/director has a Used Petroleum, Oil and Lubricant (POL) storage program which provides for use, storage, and ultimate turn-in of used oil. (AR 200-1, Chapter 3; CAM Reg 200-1, Para 10e).</p> <p style="padding-left: 20px;">(1) Containers are in good condition, free of leaks, rust and dents and closed except when adding or removing used oil.</p> <p style="padding-left: 20px;">(2) Containers and SCUs are properly labeled as "Used Oil", "Recyclable Fuel" or "Used Antifreeze" and secured when not in use.</p> <p style="padding-left: 20px;">(3) Used oil, diesel fuel, JP-8, hydraulic fluid, brake fluid, transmission fluid, and kerosene are segregated from antifreeze and recycled fuel.</p> <p style="padding-left: 20px;">(4) The used POL storage site is located where it is accessible to remove used POL by pump vehicle.</p> <p style="padding-left: 20px;">(5) "NO SMOKING WITHIN 50 FEET" signs posted, as required by Fire Department.</p> <p style="padding-left: 20px;">f. The commander/director has established procedures and provides resources to prevent POL and hazardous substance spills and to ensure prompt and adequate reporting, containment, and clean-up when a spill occurs. (AR 200-1, Chapter 3; Cam Reg 200-1, Para 10o).</p> <p style="padding-left: 20px;">(1) Unit has a Site Specific Spill Prevention and Contingency Plan (SSSPCP) on hand</p> <p style="padding-left: 20px;">(2) People are trained annually and records maintained</p> <p style="padding-left: 20px;">(3) Spill response and safety equipment is available and maintained to respond to a spill</p> <p style="padding-left: 20px;">(4) Spill response equipment is available for POL or</p>		
---	--	--

<b>TRAINING AND EVALUATION OUTLINE (T&amp;EO)</b> (The proponent of this form is the IG)		FUNCTIONAL AREA Environmental	REVISION DATE July 2009	PAGE 4 OF 6 PAGES
PROPONENT: DPW	TELEPHONE NUMBER (270) 798-9767	UNIT INSPECTED		DATE INSPECTED
T&EO OUTLINE <b>ENVIRONMENTAL MANAGEMENT PROGRAM</b>		SUSTAIN/ IMPROVE	INSPECTOR'S COMMENTS	

<p>fuel carrying vehicles and wreckers.</p> <p>(5) Drip pans and containers/secondary containment units (SCU's) are maintained properly. No evidence of spills on the ground.</p> <p>(6) Spill prevention, response and notification procedure signs are clearly posted in work areas</p> <p>g. The commander/director has established asbestos/lead based paint policies. (AR 200-1, Chapter 8; CAM Reg 200-1, Para 10b and 10i).</p> <p>(1) Unit is aware of asbestos containing materials/lead based paint and ways are in place to prevent release of any asbestos materials.</p> <p>h. The commander/director monitors proposed actions for environmental impacts and ensures appropriate documentation is prepared. (AR 200-2, Para 1-4[j][5]; CAM Reg 200-1, Para 10d). Requires that all proposed projects and actions be systematically examined for possible or probable environmental consequences of implementing a proposed action.</p> <p>(1) Unit has a procedure in place for integrating the National Environmental Policy Act (NEPA) process into all project planning at the earliest possible time.</p> <p>i. The commander/director has established programs in waste management and recycling which limit solid waste production. (AR 200-1, Chapter 5; CAM Reg 200-1, Para 10n)</p> <p>(1) Dumpster plugs are in place.</p> <p>(2) Lids closed to keep out vectors and rain.</p> <p>(3) Recyclable materials are properly segregated from solid waste</p> <p>(4) Field trash is taken to the Convenience Center.</p> <p>(5) Recycle containers are available to recycle paper/aluminum cans, and not contaminated with refuse.</p> <p>(6) Broken wood pallets and broken boards are turned in to the Convenience Center. Good pallets go to DRMO</p> <p>(7) The dumpster is being used for solid wastes (i.e., no liquids, hazardous material staining, paper, cardboard, etc.).</p> <p>(8) The cardboard compactors/dumpsters are easily</p>		
--	--	--

<b>TRAINING AND EVALUATION OUTLINE (T&amp;EO)</b> (The proponent of this form is the IG)		FUNCTIONAL AREA Environmental	REVISION DATE July 2009	PAGE 5 OF 6 PAGES
PROPONENT: DPW	TELEPHONE NUMBER (270) 798-9767	UNIT INSPECTED		DATE INSPECTED
T&EO OUTLINE <b>ENVIRONMENTAL MANAGEMENT PROGRAM</b>		SUSTAIN/ IMPROVE	INSPECTOR'S COMMENTS	

<p>accessible and used for cardboard only.</p> <p>j. The commander/director has procedures for the protection of cultural resources when encountered. (AR 200-4; CAM Reg 200-1, Para 10c)</p> <p>(1) Unit has access to a copy of the "No-Dig" sites provided on CD ROM by Range Division (798-5742)</p> <p>(2) Unit is aware of what procedures need to be followed to ensure that archaeological sites are not damaged by mechanically assisted training activities (Dig permit).</p> <p>(3) Unit knows what procedures should be followed if archaeological artifacts or human skeletal remains are inadvertently found during excavation.</p> <p>k. The commander/director has procedures in place to ensure protection of Water Resources. (AR 200-1, Chapter 2; CAM Reg 200-1)</p> <p>(1) Stormwater:</p> <p>(a) A Stormwater Pollution Prevention Plan (SWPPP) is on site or available as may be required by DPW Environmental.</p> <p>(b) Annual Stormwater Pollution Prevention Training (SWPP) has been provided to unit personnel</p> <p>(c) Baseline Best Management practices have been implemented according to the SWPPP.</p> <p>(2) Washrack and Oil/Water Separators:</p> <p>(a) Is dirt and grit removed from the accessible (unit maintained) areas of the oil water separator</p> <p>FOR REVERSE OSMOSIS WATER PURIFICATION UNIT (ROWPU) IF APPLICABLE</p> <p>(3) Does the unit know where ROWPU training is authorized?</p> <p>(4) If there is a question regarding ROWPU training, does the unit know who to contact to obtain information and/or authorization for water purification training?</p> <p>l. The commander/director has procedures to comply with operator requirements for underground/aboveground storage tanks. (AR 200-1, Chapter 4, Para 4-5; CAM Reg 200-1, Para 10p)</p>		
---	--	--

<b>TRAINING AND EVALUATION OUTLINE (T&amp;EO)</b> (The proponent of this form is the IG)		FUNCTIONAL AREA Environmental	REVISION DATE July 2009	PAGE 6 OF 6 PAGES
PROONENT: DPW	TELEPHONE NUMBER (270) 798-9767	UNIT INSPECTED		DATE INSPECTED
T&EO OUTLINE <b>ENVIRONMENTAL MANAGEMENT PROGRAM</b>		SUSTAIN/ IMPROVE	INSPECTOR'S COMMENTS	

<p>(1) Underground Storage Tank (UST):</p> <p>(a) Fill pipes are labeled properly with correct contents</p> <p>(b) UST permit is posted</p> <p>(c) Environmental Division has been made aware of any changes in the status of the UST system</p> <p>(d) Environmental monitoring console (EMC) is not alarming</p> <p>(2) Aboveground Storage Tank (AST)</p> <p>(a) AST is double walled or using other secondary containment measures.</p> <p>(b) Secondary containment is clean and free from water and debris.</p> <p>(c) AST system is free of damage, corrosion and free of any evidence of leaks (stained soil, etc.)</p> <p>(d) Environmental Division has been made aware of any changes in the status of the AST system.</p> <p>m. The commander/director has procedures to comply with AR 200-1 Chap 4; CAM Reg 200-1, Para 10a</p> <p>(1) Unit/activity owns or controls a spray booth</p> <p>(2) Unit/activity conducts work on equipment containing refrigerant (facility, vehicle, appliances, etc)</p> <p>(3) Unit/activity owns or controls a woodworking shop If "yes" to any of the above, call 798-9603 to ensure compliance</p> <p>(4) Unit/activity utilizes a parts washer/weapons cleaner, the lid is closed when not in use, and a label is present stating the lid should be closed when not in use.</p> <p>(5) Unit/activity knows how to properly dispose of classified documents</p>		
--	--	--