



**\*SECRET – Contains Personally Identifiable Information\***

**Duplicate W-2 Request Form**  
(Hourly)

Please note that we can only provide W2s for the current year and 4 prior years. **Requests for W2s older than 5 years will not be completed.**

Please fill in the appropriate fields using the tab key, and circle, mark or highlight the W2 year being requested. Send completed form via an encrypted E-Mail to: [pw2help@ford.com](mailto:pw2help@ford.com).  
**Important: Subject line of encrypted e-mail must state DUPLICATE W2 REQUEST.**

Duplicate W2s will be sent via U. S. Mail within 10 business days of receipt.

<b>Date</b>	
<b>W2 Year Requested</b>	<b>2013</b> <b>2012</b> <b>2011</b> <b>2010</b> <b>2009</b>
<b>Employee Name</b>	
<b>Employee Social Security Number</b>	
<b>Current Street Address</b>	
<b>City</b>	
<b>State</b>	
<b>Zip Code</b>	
<b>Phone Number (including area code)</b>	

\*\*Due to the highly personal and confidential nature of the information, the duplicate W2 cannot be emailed or faxed.

For all other tax or W2 questions, please e-mail Employee Payments W2 Help Desk at [pw2help@ford.com](mailto:pw2help@ford.com).