



NOTICE OF OFFICER SEPARATION

FORM CJ1902
Revised 08/21/2012

IN ACCORDANCE WITH [RCW 43.101.135](#) & [RCW 43.101.157](#)
THIS FORM MUST BE SUBMITTED TO THE WSCJTC WITHIN **15 DAYS** OF SEPARATION.

WE REQUEST THAT YOU SEND THIS FORM BY FAX OR EMAIL.

QUESTIONS: 206-835-7332

FAX: 206-835-7923

EMAIL: tjones@cjtc.state.wa.us

With the exception of the signature box, this form must be typed.

AGENCY:	RANK:
PEACE OFFICER'S FULL NAME:	<input type="checkbox"/> Female <input type="checkbox"/> Male
DATE OF BIRTH (MM/DD/YY):	HIRE DATE (MM/DD/YY):
SOCIAL SECURITY NUMBER:	SEPARATION DATE (MM/DD/YY):

REASON FOR SEPARATION:

- Retired, in good standing
 Resigned, in good standing
 Terminated, involuntary
 Medical
 Deceased
 Laid off
 Resigned, in anticipation of termination
 Retired, in anticipation of termination

Is this agency aware of conduct that may fall under the meaning of "Disqualifying Misconduct" as defined below:

RCW [43.101.010](#)

- (7) A peace officer is "convicted" at the time a plea of guilty has been accepted, or a verdict of guilty or finding of guilt has been filed, notwithstanding the pendency of any future proceedings, including but not limited to sentencing, post trial or post fact-finding motions and appeals. "Conviction" includes a deferral of sentence and also includes the equivalent disposition by a court in a jurisdiction other than the state of Washington.
- (8) "Discharged for disqualifying misconduct" means terminated from employment for: (a) Conviction of (i) any crime committed under color of authority as a peace officer, (ii) any crime involving dishonesty or false statement within the meaning of Evidence Rule 609(a), (iii) the unlawful use or possession of a controlled substance, or (iv) any other crime the conviction of which disqualifies a Washington citizen from the legal right to possess a firearm under state or federal law; (b) conduct that would constitute any of the crimes addressed in (a) of this subsection; or (c) knowingly making materially false statements during disciplinary investigations, where the false statements are the sole basis for the termination.
- (9) A peace officer is "discharged for disqualifying misconduct" within the meaning of subsection (8) of this section under the ordinary meaning of the term and when the totality of the circumstances support a finding that the officer resigned in anticipation of discipline, whether or not the misconduct was discovered at the time of resignation, and when such discipline, if carried forward, would more likely than not have led to discharge for disqualifying misconduct within the meaning of subsection (8) of this section.

(MUST CHECK YES OR NO)

YES NO

[RCW 43.101.135](#) requires the agency of termination, to provide such documentation or information as the commission deems necessary and requests to investigate and determine whether the separation provides grounds for revocation under [RCW 43.101.105](#).

Employee's last known mailing address, email address, and phone number:

Agency investigative contact person (Name, title, phone number, and email):

I declare under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct to the best of my knowledge.

Appointing official (name, title, phone and email):

Signature of above

Date

FOR WSCJTC USE ONLY

Date entered into LMS: