

## BACKGROUND AUTHORIZATION REQUEST FOR STATE OF MICHIGAN PERSONNEL, CONTRACTORS, AND VENDORS

Individuals who have direct or indirect access to Michigan State Police (MSP) information systems must submit to a background check. This background check will also include a state and federal fingerprint check. The MSP will determine, based upon state and federal guidelines, whether access will be granted.

### Mail To:

Michigan State Police  
333 S. Grand Ave.  
P.O. Box 30634  
Lansing, Michigan 48909-0634  
Attention: Information Security Officer

Telephone: (517) 241-0607

### I. Requestor Information

Name of Requestor		Date
Division	Agency	
Position	Classification of Applicant's Employment <input type="checkbox"/> Temporary Employee <input type="checkbox"/> Permanent Employee <input type="checkbox"/> Contractor	

### II. Applicant Information

Name of Applicant (Last, First, Middle)		
Home Address		
City	State	ZIP Code
Social Security Number	Date of Birth	
Driver's License Number	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	
Race <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black (African American) <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> Other		

### III. Authorization

By signing this authorization, the applicant grants permission to the MSP and any other public or private entity to conduct a background check for the express purpose of determining whether the applicant is eligible to access MSP information systems. The background search will include, but is not limited to, arrests, criminal charges, criminal convictions, and any information regarding contact with a criminal justice agency.

I affirm that I have read and fully understand the above form and consent to the aforementioned background check.

Signature of Applicant	Date
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This information is confidential. Disclosure of confidential information is protected by the Privacy Act of 1974 (5 U.S.C. § 552a), as amended.

**AUTHORITY:** 1974 PA 163; **COMPLIANCE:** Voluntary