



New York State Department of Motor Vehicles
ORDER FORM FOR REGISTRATION PLATES/IN-TRANSIT PERMITS
 www.dmv.ny.gov

PRINT OR TYPE ALL REQUESTED INFORMATION.

Date		Facility Identification Number		Name of Title Clerk	
Telephone Number () ()	Fax Number () ()	E-Mail			
Name (as it appears on your official business certificate)					
Number and Street		City	State	ZIP Code	County

DMV OFFICE USE ONLY

**REGISTRATION PLATES/IN-TRANSIT PERMITS (ITPs)
REQUESTED**

Passenger	Commercial	Motorcycle	Trailer	In-Transit Permit	ATV
No. of Boxes	No. of Boxes	No. of Boxes	No. of Boxes	No. of Packages	No. of Boxes

- ◆ Minimum order - 1 box (25 sets of plates)/1 package (25 permits per package)
- ◆ Maximum order - 4 boxes of plates/4 packages of in-transit permits
- ◆ Fee
 - \$125 per box of plates
 - \$312.50 per package of in-transit permits
- ◆ Order must be in increments of 25 sets of plates/25 in-transit permits

A. Total registration plates: boxes ordered _____ X \$125 = \$
B. Total permits: packages ordered _____ X \$312.50 = \$
Amount of check or money order enclosed (total of A & B above) = Check number _____ \$

CERTIFICATION: I certify that the information on this application is true and correct, that the dealer registration is valid, and that I am entitled to participate in the Dealer Plate Issuance Program. I will store, issue, and process the registration plates/in-transit permits received in accordance with Dealer Plate Issuance Program regulations. I understand that failure to follow these regulations may result in the termination of my participation in the Dealer Plate Issuance Program.

 (Signature) (Title)

FALSE STATEMENTS MADE IN CONNECTION WITH THIS ORDER ARE PUNISHABLE UNDER SECTION 210.45 OF THE PENAL LAW.

NOTE: ◆ Do not send cash.
 ◆ Make check or money order payable to "Commissioner of Motor Vehicles". **To send via UPS, FEDERAL EXPRESS, ETC:**
 ◆ Mail order form and check or money order to:
 DEPARTMENT OF MOTOR VEHICLES
 DEALER PLATE ISSUANCE UNIT
 PO BOX 2820
 ALBANY NY 12220-0820

DEPARTMENT OF MOTOR VEHICLES
 PLATE ISSUANCE UNIT ROOM 322
 6 EMPIRE STATE PLAZA
 ALBANY, NY 12228

The Dealer Plate Issuance Manual (MV-461) can be accessed on our DMV website: www.dmv.ny.gov.

