

Please  
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**NP**  
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KANSAS SECRETARY OF STATE  
**Not-for-Profit Corporation**  
**Annual Report**

## GENERAL FILING INSTRUCTIONS

The following form **must be complete** and accompanied by **the correct filing fee** or the document will **not** be accepted for filing.

Save time and money by filing your forms online at **sos.ks.gov**. There, you can also stay up-to-date on your organization's status, annual report due date, and contact addresses.

<input type="checkbox"/> <b>Filing fee</b>	The filing fee for the annual report is <b>\$40</b> . If you are filing this annual report as part of a reinstatement due to forfeiture, you may owe a different fee (fees are listed with the reinstatement form). For more information, please call (785) 296-4564.
<input type="checkbox"/> <b>Payment</b>	Please enclose a check or money order payable to the Secretary of State. Forms received without the appropriate fee will not be accepted for filing. Please do not send cash. <b>NOTICE:</b> There is a \$25 service fee for all checks returned by your financial institution. <b>Also, to expedite processing, please do not use staples on your documents or to attach checks.</b>
<input type="checkbox"/> <b>Due date</b>	Annual reports are due on the 15th day of the sixth month following the tax closing month. <b>EXAMPLE:</b> If the tax closing month is December, the due date is June 15 of the following year. The annual report may be filed as early as January 1.
<input type="checkbox"/> <b>Forfeiture date</b>	If the annual report is not filed and the appropriate fee is not paid within 90 days following the due date, the business will be forfeited in Kansas. If the forfeited business wishes to return to active and good standing status, a reinstatement process is required and will be assessed. <b>EXAMPLE:</b> If the tax closing month is December, the due date is June 15, and the forfeiture date is September 15. A business must file the annual report and pay the annual report fee on or before the forfeiture date to avoid forfeiture.
<input type="checkbox"/> <b>Amending annual reports</b>	If you wish to correct information that was erroneously provided on a previously filed annual report, file a completed Corrected Document form COR with a complete and correct new Annual Report form NP and submit with a \$40 filing fee.
<input type="checkbox"/> <b>Additional information</b>	If additional space is needed, please provide an attachment.
<input type="checkbox"/> <b>Domestic and foreign</b>	Use this form to file for both domestic or foreign entities.

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**Not-for-Profit Corporation**  
**Annual Report**

Memorial Hall, 1st Floor  
120 S.W. 10th Avenue  
Topeka, KS 66612-1594

(785) 296-4564  
kssos@ks.gov  
sos.ks.gov

THIS SPACE FOR OFFICE USE ONLY.

**1. Business entity ID/file number**

This is not the Federal Employer ID Number (FEIN).

**2. Name of corporation**

Must match name on record with Kansas Secretary of State.

**3. Principal office address**

Must be a street, rural route, or highway. A P.O. box is unacceptable.

Street Address

City

State

Zip

Country

**4. Tax closing date**

Month

Year

**5. State of incorporation**

**6a. Name, title, and address of each officer of corporation**

If additional space is needed, please provide attachment. Do not leave blank.

Name

Title

Address

City

State

Zip

Country

Name

Title

Address

City

State

Zip

Country

Name

Title

Address

City

State

Zip

Country

**6b. Name and address of each member of governing body of corporation**

If additional space is needed, please provide attachment.  
 Leave this question blank if the governing body members and officers are the same.

Name	Address		
City	State	Zip	Country
Name	Address		
City	State	Zip	Country
Name	Address		
City	State	Zip	Country

■ Answer either Question 7 or Question 8.

**7. Total number of shares of capital stock issued**

**8. Total number of memberships**

Must be numeric. "NA" or "—" is unacceptable.

**9a. Does this corporation hold more than 50% equity ownership in any other business entity that is filed with the Kansas Secretary of State?**

Yes (Complete Question 9b.)  No (Skip to Question 10.)

**9b. Name and ID number of each business**

Name and ID # should be provided exactly as filed with Kansas Secretary of State.

Business Entity Name	Business Entity ID Number (Not FEIN)
Business Entity Name	Business Entity ID Number (Not FEIN)
Business Entity Name	Business Entity ID Number (Not FEIN)

**10. Does this corporation own or lease land in Kansas that is suitable for use in agriculture?**

This question does not apply to 1) tracts of land of fewer than 10 acres, 2) contiguous tracts of land that are fewer than 10 acres in aggregate, or 3) state-assessed railroad operating property.

Yes (Complete Attachment AG.)  No (Skip to Question 11.)

**11. I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct.**

Signature of Authorized Signer

X

Name of Signer (printed or typed)

Title/Position (Required)

Phone Number (Not required)

Please note that information provided on documents filed with the Secretary of State is public record that is subject to public access and disclosure (per K.S.A. 45-215 through K.S.A. 45-223).



**KANSAS SECRETARY OF STATE**  
**Annual Report Agricultural Attachment**  
 for Forms AR or NP

Complete this form **only** if the business entity owns or leases land suitable for agricultural use. **All information must be complete** or this document will **not** be accepted for filing.

**Note: This form must be completed if Question 10 on annual report form is answered “yes.”**

**1. Provide information on each lot, tract or parcel of agricultural land in Kansas owned or leased by corporation.**

Location of tract or lot					Was this tract acquired after July 1, 1981?		Purpose for which land is owned or leased.	Indicate for each tract or parcel if the tract is ...			
County	Section	Township	Range	Number of acres in tract or lot	Yes	No		Owned by corporation	Leased to corporation	Leased from corporation	If leased from corporation, indicate to whom leased.

**2. Total agricultural acres**

Must be numeric values.  
 “NA” or “—” is unacceptable.

A. Total acres owned or operated	B. Total acres owned or operated, <i>and</i> irrigated
C. Total acres leased <i>to</i> the corporation	D. Total acres leased <i>to</i> the corporation <i>and</i> irrigated
E. Total acres leased <i>from</i> the corporation	F. Total acres leased <i>from</i> the corporation <i>and</i> irrigated

**3. Total number of stockholders**

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**4. Value and location of agricultural and nonagricultural assets owned and controlled by corporation**

Include all assets within and outside of Kansas.  
 All lines must be complete.

Within Kansas - <b>Agricultural</b>	Value	Location
Within Kansas - <b>Nonagricultural</b>	Value	Location
Outside of Kansas - <b>Agricultural</b>	Value	Location
Outside of Kansas - <b>Nonagricultural</b>	Value	Location