

## MEAL BENEFIT FORM FOR YEAR 2009-2010

Complete, sign, and return the form to \_\_\_\_\_.

Please read the instructions. If you need help completing this form, call: \_\_\_\_\_.

**1. CHILD INFORMATION:**

**CHILD'S NAME:** \_\_\_\_\_  
Last First M.I.

**CHILD'S NAME:** \_\_\_\_\_  
Last First M.I.

**CHILD'S NAME:** \_\_\_\_\_  
Last First M.I.

**CHILD'S NAME:** \_\_\_\_\_  
Last First M.I.

**FOR MEAL BENEFITS IN CHILD CARE:**

Name of Child Care Center: \_\_\_\_\_

2. **FOSTER CHILDREN:** (See the instructions). If this is a foster child, check here  and write the child's monthly personal use income here: \$ \_\_\_\_\_. Go to Section #5.

3. **OTHER BENEFITS:** If you are getting Food Stamp, CalWORKs, Kin-GAP, or FDPIR benefits for your child, list the case number. DO NOT complete Section #4. Go to Section #5.

Food Stamp Case Number: \_\_\_\_\_

FDPIR Case Number: \_\_\_\_\_

CalWORKs Case Number: \_\_\_\_\_

Kin-GAP: \_\_\_\_\_

4. **ALL OTHER HOUSEHOLDS:** (Complete this section only if you did not complete Sections #2 or #3.) List all household members. List all income. Go to Section #5.

NAMES	CURRENT MONTHLY INCOME			
NAMES OF HOUSEHOLD MEMBERS (INCLUDE THE CHILDREN LISTED ABOVE)	MONTHLY EARNINGS FROM WORK (BEFORE DEDUCTIONS) JOB 1	MONTHLY WELFARE, CHILD SUPPORT, ALIMONY	MONTHLY PAYMENTS FROM PENSIONS, RETIREMENT, SOCIAL SECURITY	MONTHLY EARNINGS FROM JOB 2 OR ANY OTHER MONTHLY INCOME
1.	\$	\$	\$	\$
2.	\$	\$	\$	\$
3.	\$	\$	\$	\$
4.	\$	\$	\$	\$
5.	\$	\$	\$	\$
6.	\$	\$	\$	\$
7.	\$	\$	\$	\$
8.	\$	\$	\$	\$
9.	\$	\$	\$	\$
10.	\$	\$	\$	\$
11.	\$	\$	\$	\$

5. SIGNATURE AND SOCIAL SECURITY NUMBER:

**PENALTIES FOR MISREPRESENTATION:** I certify that all of the above information is true and correct and that the Food Stamp, CalWORKs, Kin-GAP, FDPIR, or other eligible program case number is current, correct, or that all income is reported. I understand that this information is being given for the receipt of Federal funds; that agency officials may verify the information on the Meal Benefit Form and that the deliberate misrepresentation of the information may subject me to prosecution under applicable State and Federal laws.

Signature of Adult: \_\_\_\_\_

Check here if no

Social Security Number: \_\_\_\_\_ Social Security Number

Printed Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date: \_\_\_\_\_

**Privacy Act Statement:** Unless you list the child's Food Stamp, CalWORKs, Kin-GAP, or FDPIR case number, or are applying for a foster child, Section 9 of the National School Lunch Act requires that you include the social security number of the household member signing the form, or indicate that the household member signing the form does not have a social security number. You do not have to list a social security number, but if a social security number is not listed, or the "Check here if no Social Security Number" is not marked, we cannot approve the form. The social security number may be used to identify the household member in verifying the correctness of the information stated on the form. This may include program reviews, audits and investigations, and may include contacting employers to determine income, contacting a Food Stamp, CalWORKs, Kin-GAP, or FDPIR office to determine current certification for Food Stamp, CalWORKs, Kin-GAP, or FDPIR benefits, contacting the State employment security office to determine the amount of benefits received, and checking the documentation produced by the household member to prove the amount of income received. These efforts may result in a loss or reduction of benefits, administrative claims, or legal actions if incorrect information is reported. The social security number may also be disclosed to programs as authorized under the National School Lunch Act and the Child Nutrition Act, the Comptroller General of the United States, and law enforcement officials for the purpose of investigating violations of certain Federal, State, and local education, and health and nutrition programs.

6. RACIAL/ETHNIC IDENTITY: You are not required to answer these questions. If you choose to do so, please mark one or more of the following racial identities:

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

Please mark one of the following ethnic identities:  Hispanic or Latino  Not Hispanic or Latino

In accordance with Federal law and U.S. Department of Agriculture policy, this agency is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

**For Official Use Only:**

Food Stamp/CalWORKs/Kin-GAP/FDPIR household categorically eligible free:  Yes  No  
MONTHLY INCOME CONVERSION: WEEKLY X 4.33, EVERY 2 WEEKS X 2.15, TWICE A MONTH X 2

For CDE Only

Total monthly income: \_\_\_\_\_ Household size: \_\_\_\_\_

Eligibility Classification: Free  Reduced Price  Paid

Determining official (print name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## HOW TO COMPLETE THE MEAL BENEFIT FORM

Please complete the Meal Benefit Form using the instructions below. Sign the form and return it to:

\_\_\_\_\_. If you need help, call: \_\_\_\_\_

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1. **CHILD INFORMATION:**

- a) Print your child's name.
- b) Include the name of the child care center.

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2. **FOSTER CHILDREN:** Complete this Section and sign the form in #5.

- a) Write the foster child's monthly "personal use" income. Write "0" if the foster child does not get "personal use" income.
- b) A foster parent or other official representing the child must sign the form in #5. You do not have to list a Social Security Number.
- c) Complete a separate form for each foster child.

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3. **OTHER BENEFITS:** Complete this Section and sign the form in #5.

- a) List your current Food Stamp, CalWORKs, Kin-GAP, or FDPIR case number(s) for your child(ren).
- b) Sign the form in #5. An adult household member must sign. You do not have to list a Social Security Number.

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4. **ALL OTHER HOUSEHOLDS:** Complete this Section and sign the form in #5.

- a) Write the names of everyone in your household even if they do not have an income. Include yourself, your spouse, the child you are applying for, and all other household members.
- b) Write the amount of income each person received last month before taxes or anything else was taken out **and** where it came from, such as earnings, welfare, pensions, and other income (see examples below for types of income to report). Each income amount should be entered in the appropriate column on the form. If any amount **last month** was more or less than usual, write that person's usual monthly income.
- c) If anyone is self-employed, write the amount of income that person earns from self-employment. Please call the number listed at the top of the form if you need help.
- d) Sign the form and include your Social Security Number in #5. *If you do not have a Social Security Number, check the box "Check here if no Social Security Number."*

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5. **SIGNATURE AND SOCIAL SECURITY NUMBER:**

- a) The form must have a **signature** of an adult household member.
- b) The adult household member who signs the statement must include his/her **Social Security Number**. *If he/she does not have a Social Security number, check the box "Check here if no Social Security Number".* A Social Security Number is not needed if you listed a Food Stamp, CalWORKs, Kin-GAP, or FDPIR case number, or if you are applying for a foster child.

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6. **RACIAL/ETHNIC IDENTITY:** You **are not required** to answer this question to get meal benefits, but completion of this information will help ensure that everyone is treated fairly.
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### INCOME TO REPORT

**Earnings from Work:**

Wages/salaries/tips  
Strike benefits  
Unemployment compensation  
Worker's compensation  
Net income from self-owned  
business, day care business, or  
farm

**Welfare/Child Support/Alimony**

Public assistance payments  
Welfare payments  
Alimony/child support payments

**Pensions/Retirement/Social Security**

Pensions  
Supplemental security income  
Retirement income  
Veteran's payments  
Social Security

**Other Monthly Income/Self-Employment**

Disability benefits  
Cash withdrawn from savings  
Interest dividends  
Income from estates/trusts/investments  
Regular contributions from persons not  
living in the household  
Net royalties/annuities/net rental income  
Military allowance for off-base housing  
Any other income

## DESCRIPTION OF RACIAL AND ETHNIC CATEGORIES

The federal government has established the following five racial categories and one ethnic category:

### **RACIAL:**

**American Indian or Alaska Native** -- A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.

**Asian** -- A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, The Philippine Islands, Thailand, and Vietnam.

**Black or African American** -- A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American."

**Native Hawaiian or Other Pacific Islander** - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**White** -- A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

### **ETHNIC:**

**Hispanic or Latino** -- A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term, "Spanish origin" can be used in addition to "Hispanic or Latino."