



**TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
MUNICIPAL SOLID WASTE REGISTRATION TEAM**

**APPLICATION TO REGISTER OR RENEW REGISTRATION AS A
TRANSPORTER OF MUNICIPAL SLUDGE(S) AND SIMILAR WASTES**

Please type or print all information. All registered transporters must submit an Annual Summary Report (ASR) and pay an annual transporter fee. All ASRs must be submitted and annual transporter fees paid prior to registration renewal. Completed applications may not be submitted via fax. Applications for renewal are due by **June 15** of the year the registration expires. Any administrative changes to the registration information must be made on the TCEQ Core Data Form (TCEQ 10400).

Are there any outstanding fees or penalties due to the TCEQ from this owner? If yes, provide the amount \$ _____; nature of the fee or penalty _____; and the identifying account number _____.
The registration form will not be processed until all delinquent fees and/or penalties owed to the TCEQ are paid.

TCEQ Customer Number: CN _____ TCEQ Regulated Entity Number: RN _____

A. REGISTRATION INFORMATION

Please check the appropriate box.

- New → _____
To Be Assigned
- Renew → _____
Current Registration No.

B. LEGAL BUSINESS NAME INFORMATION

1. How are you operating your business? Check one.

Individual	City Government
Other	County Government
Partnership	Local Government
Corporation	State Government
Other Government	Federal Government

2. _____
 Individual/Legal Business Name (Corporation, Business or other Legal Entity, i.e. municipality/local authority)

 Regulated Entity Name or Doing Business As (DBA)

3. _____
 Tax Identification Number or Filing Number
(Do Not Include Social Security Numbers)

C. ADDRESS INFORMATION

Please provide a physical address for the place of business and the mailing address for correspondence. A Post Office Box may not be listed as a physical address.

 Physical Address

 City State Zip

(_____) _____
 Daytime Telephone Number Fax Number

 Mailing Address

 City State Zip

 Contact Person

 E-mail Address

D. AUTHORIZED FACILITIES OR SITES WHERE WASTE IS TO BE DISPOSED

Please dispose of waste only at authorized disposal facilities. See Title 30 of the Texas Administrative Code (TAC) §312.143. List all authorized disposal facilities to be utilized, along with the waste type to be transported and the state-issued authorization number: wastewater treatment plant; sanitary landfill; Type V facility; or beneficial land application site.

*If discharging grease or grit at a wastewater treatment facility, attach written acknowledgment from the facility that they will receive this type of waste.

Waste Types

- 1. Sewage Sludge (WW)
- 2. Water Supply Treatment Plant Sludge (WT)
- 3. Septic Tank Waste (DS)
- 4. Chemical Toilet Waste (PP)
- 5. Grit Trap Waste (GT)
- 6. Grease Trap Waste (GS)

	Authorization Number	Waste Type(s)	Disposal Facility Name	Phone Number
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

(photocopy as needed)

E. TRANSPORTING ACROSS STATE LINES.

- Do you transport waste from Texas to another state for disposal? No Yes
- Do you transport waste from another state to Texas for disposal? No Yes

If you answered **YES** to either of the questions above, please submit copies of your authorization(s) that allow transportation and/or disposal of waste in another state(s), including the state in which the office or place of business is located. See Title 30 of the Texas Administrative Code (TAC) §312.149. Submit a copy of the state-issued authorization(s) that allows the facility to receive the waste type(s) listed within this application.

F. COUNTY OF LOCATION

In what Texas County is your transporter business located _____ or
 Is your business located out-of-state?

G. VEHICLE INFORMATION

A TCEQ authorization sticker is required for each **motorized vehicle** that transports waste. The cost is \$10 per vehicle. Please include payment in the form of a personal check, money order or cashier's check payable to: Texas Commission on Environmental Quality or TCEQ with the application.

****PLEASE NOTE APPLICATIONS WILL NOT BE ACCEPTED WITHOUT STICKER FEE PAYMENT IN THE FORM OF CHECK OR MONEY ORDER****

****When Renewing, please list new trucks first, then list trucks that were previously registered during the last 2 year cycle.****

	TRUCK LICENSE PLATE	YEAR	VEHICLE MAKE	CAPACITY (GAL/CU YDS)	IS VEHICLE POWER UNIT ONLY Y/N
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Total Number of Motorized

(Do Not Include Trailers)

Vehicles = _____
(Multiply by \$10.00)

\$ _____ Total Sticker Fee to be enclosed with application.

(photocopy as needed)

H. ACKNOWLEDGMENT OF FEES

In accordance with 30 TAC §312.145(b)(4), registered transporters **must submit an ASR by July 1 of each year** covering June 1 of the previous year to May 31 of the current year even if no waste was transported during reporting period. A final ASR must be submitted upon cancellation of operation during any portion of the reporting year. Each transporter is required to pay an annual transporter fee ranging from \$100 to \$500, based on the volume of transported waste reported on the ASR. **If no waste was transported, the minimum fee of \$100 will be assessed.** Cancellation does not exempt a registered transporter from submitting an ASR or paying an annual transporter fee. **If a completed ASR is not submitted by July 1, the \$500.00 maximum fee will be assessed.** If these requirements are not met, penalties could be assessed pursuant to 30 TAC §312.150.

I. CANCELLATION OF REGISTRATION

In accordance with 30 TAC §312.142(d), a registered transporter must submit a written notification of cancellation to the TCEQ within fifteen (15) days of the decision to cease operation. All required fees and the final ASR must be submitted at that time.

J. SIGNATURE / NOTARY

An application submitted under the business type of INDIVIDUAL must be signed by that individual. A person signing an application on behalf of the applicant must provide a letter of authorization signed by the applicant. In the case of a PARTNERSHIP, the application must be signed by a general partner. In the case of a MUNICIPAL, STATE, FEDERAL or other public facility, the application must be signed by a principal executive officer, a ranking elected official or another duly authorized employee. An application submitted by a CORPORATION must be signed by a principal executive officer of at least the level of vice - president or by his duly authorized representative, if such representative is responsible for the overall transportation activity. An application signed by a person other than vice-president or above must provide a letter of authorization, signed by an executive officer of at least the level of vice - president. In all cases, the person signing the form must be authorized to do so by the applicant.

I, _____ Title
(Printed name of applicant)

certify under penalty of law that all information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for falsification of information, including the possibility of fine, imprisonment for violations, and revocation of this registration.

Signature _____ Date: _____

SUBSCRIBED AND SWORN to before me by the above person on this _____ day of _____, (Year) _____

(Seal Here) _____ Notary Public

My Commission Expires on: _____ County, Texas

For questions you may contact the agency at (512) 239-3695. Please mail the check or money order for the vehicle sticker fee payment and the completed application to the following address:

Texas Commission on Environmental Quality
Cashier's Office (MC-214)
P. O. Box 13088
Austin, Texas 78711-3088

****PLEASE NOTE APPLICATIONS WILL NOT BE ACCEPTED WITHOUT STICKER FEE PAYMENT IN THE FORM OF CHECK OR MONEY ORDER****

If you have questions on how to fill out this form or about the Sludge Transporter program, please contact us at 512/239-3695. Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512/239-3282. Any administrative changes must be made on the TCEQ Core Data Form (TCEQ 10400).



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

INSTRUCTIONS TO REGISTER AS A TRANSPORTER OF MUNICIPAL SLUDGE AND SIMILAR WASTES

Outstanding Fees: Check if any fees or penalties are due to the TCEQ for any program regulated by the TCEQ. Provide the amount due, the type of the fee or penalty (i.e. PST, sludge hauler) and the identifying account, permit, registration or CN number. Note: the registration form will *not* be processed until all delinquent fees and/or penalties owed to the TCEQ are paid.

ITEM A. REGISTRATION INFORMATION: If you are currently registered and you would like to **renew** your registration, please provide your current registration number. If you have never registered as a sludge hauler before, leave both lines blank.

ITEM B. LEGAL BUSINESS NAME INFORMATION: Please provide your legal business name and the Regulated Entity Name (the name you will use on the truck). See TCEQ Form number 10400 Instructions for an explanation of each business type. Please be aware, as per the Texas Business Corporation Act Annotated Article 2.45 (Vernon Supplement 1996), a corporation that is delinquent in franchise tax “may not be granted a permit or license by the state agency or any agency of the state.” All state tax requirements must be satisfied before a registration can be issued.

ITEM C. ADDRESS INFORMATION: Please provide both the physical address for the place of business **and** a mailing address for correspondence purposes. Also provide a telephone number and a contact name.

ITEM D. DISPOSAL FACILITY INFORMATION: For each of the waste types your business will be transporting, indicate at least one disposal facility where you will be depositing that waste type. Please be aware that this registration only covers the waste types listed. Waste may only be taken to facilities authorized by the TCEQ. Legal disposal facilities must have permission from the TCEQ in the form of a permit, registration, or other acceptable authorization to accept the given waste. Regardless of the type of authorization, each facility will have a state-issued identification number. Use this number on the application. Some examples include (where the “#” equals any number):

Wastewater Treatment Plant: WQ 1####-0##
Sanitary Landfill: ## or ### or ####
Type V Grease/Grit Facility: ##### or 40####
Beneficial Land Application Site: 710#### or 730####

ITEM E. TRANSPORTATION ACROSS STATE LINES: If you will be using an out-of-state disposal facility or will be transporting waste from another state to Texas for disposal, please submit copies of your authorization(s) that allow transportation and/or disposal of waste in another state(s), including the state in which the office or place of business is located. See Title 30 Texas Administrative Code (TAC) §312.149.

ITEM F. COUNTY OF LOCATION: Indicate the county in which your business is located.

ITEM G. VEHICLES & FEES: Please list all motorized vehicles in this section. Vehicles that transport waste or pull trailers are required to have a TCEQ authorization sticker. If a vehicle is a power unit only, the capacity is to be left blank. Roll-off boxes and trailers do not need to be listed. Authorization stickers are ten dollars (\$10.00) each. Please enclose payment with first time applications and amendments. All payments must be in the form of a personal check, money order, or cashier check made payable to the: Texas Commission on Environmental Quality or TCEQ.

ITEM H. ACKNOWLEDGMENT OF FEES: Explains program fees, reporting requirements, and billing process.

ITEM I. CANCELLATION AND AMENDMENT OF REGISTRATION: Cancellations and Amendments must be received within 15 days of the status change. You will receive a document from the TCEQ indicating your new status.

ITEM J. SIGNATURE AND NOTARY: Be sure the application is signed by the appropriate individual in charge of the registration. The Notary Public’s seal of office must clearly show the name of the Notary Public and the date the Notary Public’s commission expires. The Notary Public shall authenticate all official acts with the seal of office. (Texas Government Code Subsection 406.013) A Notary Public is only required for an initial registration application. A Notary Public is not required for a renewal application.

CHECKLIST

Use this list to make sure that you have included all of the proper information with your application.

- Yes No Is a disposal facility listed for each type of waste you haul?
- Yes No Is an authorization attached if disposing of grit or grease at a wastewater treatment facility?
- Yes No Is an authorization attached if hauling across state lines?
- Yes No Are all of the trucks used for hauling waste listed?
- Yes No Is the check or money order for all of the vehicle stickers included? Applications will NOT be processed without payment.
- Yes No Is an authorization attached if application is signed by someone other than the applicant? (See Section J)
- Yes No Is the application signed and notarized with a seal?
- Yes No Have you read TAC 30 Chapter 312 Sludge, Disposal, & Transportation Rules?
- Yes No Are all administrative data changes noted on the TCEQ Core Data Form (TCEQ 10400)?
- Yes No Are all fees assessed by the TCEQ current?