



INSPECTION CERTIFICATE ORDER FORM

You can also order stickers on the DMV web site at www.dmv.ny.gov/sticker

INSTRUCTIONS

1. Use a separate **form** for each **type** of **sticker** you are ordering.
2. Check the box next to the type of sticker you are ordering.
3. Sign and date this order and enclose a check or money order payable to **COMMISSIONER OF MOTOR VEHICLES. DO NOT SEND CASH.**
4. Send a separate check with each form. Write your facility number on the check or money order.
5. Optional: If you would like your order returned by express delivery service, add \$10.00 to the total cost of your order.
6. Please allow 2-3 weeks for processing and delivery.
7. Enclose this form and your check or money order and forward them to:

Regular Mail
 Bureau of Consumer &
 Facility Services
 PO Box 2700
 Albany NY 12220-0700

Express Mail
 Vehicle Safety Services
 6 Empire State Plaza
 Room 220
 Albany NY 12228

FACILITY INFORMATION

Facility Name		Facility Number	
Address	City	State	Zip Code

Choose one of the following:
 Sticker Expiration Year 2013 (Blue)
 (to be issued in 2012) _____

 Sticker Expiration Year 2014 (Gray)
 (to be issued in 2013) _____


Indicate which type of sticker you are ordering:
\$80.00 per book
 Safety Only (new vehicles or trailers)
 Motorcycle
 Heavy Duty
 Safety/Diesel Emission
\$120.00 per book
 Low Enhanced Emissions

Enter the number of books you are ordering and the amount owed:

_____ book(s) @ \$ _____ each = \$ _____
 (Quantity)

For return express delivery of stickers, add \$10.00 = \$ _____

TOTAL PAYMENT AMOUNT = \$ _____

 _____ (Authorized Signature)		_____ (Date)	
_____ (Print Name)			
_____ (Business Phone)		_____ (E-Mail Address)	

A \$35.00 FEE WILL BE CHARGED FOR ALL RETURNED CHECKS!

