

New York State Department of Taxation and Finance

Uniform Manifest for Intrastate Movements of Motor Fuel and Diesel Motor Fuel

This manifest must be completed by the transporter and carried only for movements of motor fuel or diesel motor fuel that originate within New York State (NYS). Transporters that transport motor fuel or diesel motor fuel through NYS or that import motor fuel or diesel motor fuel into NYS must complete and carry Form FT-960, Uniform Manifest for Interstate (Importation) Movements of Motor Fuel and Diesel Motor Fuel; all other transporters must complete and carry Form FT-970. The manifest must be produced for inspection upon the request of a police officer or a representative of the Tax Department, and must be identifiable by the assignment of a manifest number by the transporter.

Failure to carry a manifest or carrying one that is not complete in every material respect is a crime and may result in the seizure or forfeiture of both the vessel or vehicle transporting the fuel and its contents.

It is a felony to willfully prepare a manifest that is known to be not correct in every material respect, or to produce for inspection a manifest that is known to be false in any material matter.

Print or type (see instruct	tions)							
Part 1 — Transporter								
Manifest number		2. Name of transp	2. Name of transporter					
3. Automotive fuel carrier (A	AFC) certificate of registration	number						
Barge name or identifica	tion number							
Part 2 — Distributor – must appear on the curren or distributors of kero-jet f	it Tax Department list of re	gistered distributors of di	iesel motor fuel, reta	ginating within NYS. T ailers of non-highway	he distributor's name diesel motor fuel only,			
5. Distributor's name (owner of product being sold)		6. NYS diesel mo	6. NYS diesel motor fuel registration number of owner of product being sold					
		D-	D- R- K-					
Part 3a – First Ioadino	9							
7. Terminal or site where th	e fuel was loaded (name and	address)		8. Date (mm/c	dd/yy) and time loaded			
9. Account from which fuel	was drawn (name and addres	ss or account number)						
10. Carryover, if any, for mar	nifest no.							
Туре	gal	meter reading	(optional)					
Туре	gal	meter reading	(optional)					
Туре	gal	meter reading	(optional)					
11. Number of gallons of each	• •							
Regular unleaded	Motor fuel	nal Diesel		esel motor fuel	nal			
-								
•					-			
Other (type)	•)	-			
Part 3b — Second Ioad	ding							
7. Terminal or site where the	e fuel was loaded (name and	address)		8. Date (mm/c	dd/yy) and time loaded			
9. Account from which fuel	was drawn (name and address	ss or account number)						
10. Carryover, if any, for mar	nifest no							
Туре	gal	meter reading	meter reading (optional)					
Туре	gal	meter reading	meter reading (optional)					
Туре	gal	meter reading	(optional)					
11. Number of gallons of each	ch type of fuel loaded							
	Motor fuel			esel motor fuel				
					gal.			
			l					
Mid-grade unleaded		gal. Keros	ene		gal.			
		gal. Kerose	enefuel oil		gal. gal.			

Part 4 —	Off-loading -	Delivery	points where	fuel is to	be off-loaded

Complete line 12A below for each delivery. For deliveries by truck, you may instead attach delivery tickets or invoices and complete line 12B or line 12C below. See the instructions for further details.

Delivery tickets or invoices for taxable deliveries may be attached only if all deliveries are taxable (see line 12B below).

In all other cases, delivery tickets or invoices may be attached if line 12C is completed. If any taxable deliveries are then to be made, those taxable deliveries would be listed on line 12A (see line 12C below).

12A.	Delivery points:								
	Name	Delivery location	Date	Time	Quantity	Туре			
					-	·			
12B.	12B. Delivery tickets for taxable deliveries:								
	Are delivery tickets or invoices f	·							
	Note: Delivery tickets or invoice	•		•	·				
	except those to be made to a fe		0 ,	•	•	•			
	motor fuel, taxable deliveries include, but are not limited to, deliveries of all highway diesel motor fuel to a service station, and deliveries of both highway and non-highway diesel motor fuel to construction sites.								
12C. Delivery tickets for nontaxable deliveries:									
Are delivery tickets or invoices for multiple nontaxable deliveries attached?									
	Note: If the driver of the vehicle is to make any taxable deliveries (see above) during his or her work shift as well, then delivery tickets or invoices								
	for those deliveries cannot be attached. Complete 12A above for each taxable delivery.								
Part 5 — Carryover									
13. Enter the number of gallons, if any, to be carried over to new manifest (and/or the meter reading, if used).									
	Type of fuel g	al and/or	meter reading	Ne	ew manifest number				
	Type of fuel g	al and/or	meter reading	Ne	ew manifest number				