

TRANSCRIPT REQUEST FORM

STUDENT INFORMATION – PLEASE PRINT

CURRENT ADDRESS

FIRST NAME _____

NUMBER AND STREET _____ APT. _____

LAST NAME _____

CITY _____ STATE _____ ZIP CODE _____

LAST NAME (WHEN YOU ATTENDED, if different from above) _____

COUNTRY _____

CELL AND/OR HOME NO. (WORK NO. IS OPTIONAL) _____

DATES OF ATTENDANCE: _____

E-MAIL ADDRESS _____

(Please check one)

- Friends World College (1965-1990)
- Friends World Program, Southampton (1991- Spring 2005)
- Friends World Program, Brooklyn (Fall 2005- onwards)
- Global College, Brooklyn (Fall 2007- onwards)

SS # OR STUDENT ID # _____

Include a GPA letter along with the official transcripts

Note: This option is only available to students who did not receive letter grades.

SEND TRANSCRIPT TO:

INSTITUTION _____

DEPARTMENT _____

NUMBER AND STREET _____ SUITE/APT. _____

CITY _____ STATE _____ ZIP CODE _____ COUNTRY _____

SIGNATURE: _____ DATE: _____

Please enclose \$7.00 for each transcript.

- If paying by check or money order make it payable to: **Long Island University**
- If paying by credit card, fill out and mail the credit card authorization form which can be found at:
<http://www.liu.edu/About/Administration/University-Departments/SFO/Forms.aspx> payment forms

Mail To:

Global College of Long Island University
9 Hanover Place, 4th Floor
Brooklyn, NY 11201

- If ordering transcript and paying online, visit:
<http://www.liu.edu/Brooklyn/About/Offices/Registrar/Transcript.aspx>

(Check one)

- Check
- Money Order
- Credit Card

Total Number of Transcripts Requested: _____

Total Amount to Bill: \$ _____

NOTE: CASH AND FAXED CREDIT CARD AUTHORIZATION PAYMENTS ARE NOT ACCEPTED