



# INTENT TO GRADUATE

# MOTLOW COLLEGE

*A Tennessee Board of Regents Institution*

## Instructions:

1. Return this Intent to Graduate form to the Office of Admissions and Records by November 1.
2. Have your Academic Advisor check to assure that your major and area of emphasis is valid and have the Advisor sign the form.
3. Have your Advisor assist in completing any necessary substitution, waiver, and/or repeat forms.

First Name \_\_\_\_\_ Middle or Initial \_\_\_\_\_ Last Name \_\_\_\_\_

*(Please print your name as you wish it to appear on your diploma.)*

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Student ID Number \_\_\_\_\_ Phone No. \_\_\_\_\_

Degree \_\_\_\_\_ Major \_\_\_\_\_

Catalog Year \_\_\_\_\_ Emphasis \_\_\_\_\_

Graduating with honors classes yes \_\_\_\_\_ no \_\_\_\_\_

Degree requirements will be completed: Semester \_\_\_\_\_ Year \_\_\_\_\_

I will participate in commencement ceremony.

I will not participate in commencement ceremony.

*If you decide to participate, you must notify us of a change seven (7) days before graduation so seating can be arranged.*

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Advisor Signature Date

\_\_\_\_\_  
Admissions and Records Date

## For Official Use Only

Requirements met: \_\_\_\_\_ Walked: yes \_\_\_\_\_ no \_\_\_\_\_

Diploma sent: \_\_\_\_\_ Honors: yes \_\_\_\_\_ no \_\_\_\_\_