

# Application for Employment

(Please answer all questions)

Date: \_\_\_\_\_



## Heidel House

*Resort & Spa*

643 Illinois Avenue  
Green Lake, WI 54941

(920)-294-3344  
(800) 444-7817

### WE ARE AN EQUAL OPPORTUNITY EMPLOYER

The Heidel House Resort & Conference Center is an equal opportunity employer. It is the policy of the Heidel House to afford equal opportunity for the employment with respect to recruitment, hire, terminations, transfer, promotion, compensation, benefits, training, layoff, and return from layoff. This policy will be administered without regard to sex, age, race, color, creed, religion, national origin, ancestry, marital status, sexual orientation, disability, veteran's status, or arrest or conviction record. The Heidel House will give full consideration to the employment of disabled or handicapped persons on work they are qualified to perform.

\_\_\_\_\_  
Last Name First Name Middle

\_\_\_\_\_  
Present Address City State Zip Code

\_\_\_\_\_  
Permanent Address City State Zip Code

( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
Daytime Phone Number Evening Phone Number Email

### Job Related Educational Background

Schooling	Name and Address of School
High School	_____
College or University	_____
Others (Specify)	_____

Position Applied for \_\_\_\_\_ Date you can start \_\_\_\_\_ Salary desired \_\_\_\_\_

Are you at least 18 years of age or over? Yes \_\_\_ No \_\_\_

Availability to work: (check all that apply) \_\_\_ Full Time \_\_\_ Part Time \_\_\_ Days \_\_\_ Nights \_\_\_ Weekends

How did you hear about employment with The Heidel House?

\_\_\_\_\_  
Newspaper Ad (specify paper) \_\_\_\_\_ Internet Site  
\_\_\_\_\_  
Job Fair (specify) \_\_\_\_\_ Current Heidel House Employee (name)  
\_\_\_\_\_  
Other

Have you ever been convicted of a felony? Yes \_\_\_ No \_\_\_

(Conviction will not necessarily disqualify applicant from employment)

If Yes, please explain: \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of visa or immigration status?

\_\_\_ Yes \_\_\_ No

Have you ever worked for this company before? Yes \_\_\_ No \_\_\_ If so, what dept? \_\_\_\_\_

Are you currently employed? Yes \_\_\_ No \_\_\_ Telephone Number: ( ) \_\_\_\_\_

May we contact past/current employer(s)? Yes \_\_\_ No \_\_\_

## Employment History

Please list your last three employers starting with the present or most recent employer.

<b>Date (Month &amp; Year)</b>	Employer:	Supervisor's Name:
From:	Address:	Job Title:
To:	Telephone:	
Your Wage/Salary:	Duties:	
Reason for leaving:		
<b>Date (Month &amp; Year)</b>	Employer:	Supervisor's Name:
From:	Address:	Job Title:
To:	Telephone:	
Your Wage/Salary:	Duties:	
Reason for leaving:		
<b>Date (Month &amp; Year)</b>	Employer:	Supervisor's Name:
From:	Address:	Job Title:
To:	Telephone:	
Your Wage/Salary:	Duties:	
Reason for leaving:		

**References:** List the names of three persons not related to you, whom you have known at least one year.

NAME	ADDRESS	TELEPHONE	RELATIONSHIP/YRS KNOWN
		(   )	
		(   )	
		(   )	

### SPECIAL SKILLS, QUALIFICATIONS AND TRAINING

Summarize other skills, qualifications and training acquired from employment or other experiences:

\_\_\_\_\_

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that false statements or failure to disclosed requested information may disqualify me from further consideration for employment and may result in immediate discharge at a later date. I hereby give The Fiore Companies, The Heidel House the right to verify any information supplied by me and to fully investigate my past employment and job-related activities, agree to cooperate in such an investigation and hereby authorize the persons, schools, my current employer (if applicable) and previous employers and organizations listed on the application to give you any and all information concerning my employment history. I release all parties from liability for any damage that may result from furnishing the information to you.

I understand that neither this document nor any offer of employment from The Fiore Companies, The Heidel House constitutes a contract of employment for a specified period of time unless a specific document to the effect is executed by The Fiore Companies, The Heidel House and myself in writing.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT MISREPRESENTATION OR OMISSION OF FACTS CALLED FOR IS CAUSE FOR DISMISSAL. FURTHER, I UNDERSTAND AND AGREE THAT MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PREVIOUS NOTICE.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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Interviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Hired:  Yes  No Position: \_\_\_\_\_  FT  PT  Seasonal Department

Approved: \_\_\_\_\_

Human Resources Director

Department Manager