

HOT TOPIC

EMPLOYMENT APPLICATION

TODAY'S DATE: _____

As an equal opportunity employer, HOT TOPIC does not discriminate in hiring or in terms and conditions of employment because of an individual's race, creed, color, sex, age, disability, sexual orientation, national origin, or other protected characteristics.

If hired, you must furnish, on your first day of work, the appropriate documents that validate that you are legally eligible to work in the United States.

PERSONAL INFORMATION	
Name: (Last, First, Middle Initial)	
Present Address: (Street)	Day Phone:
Present Address: (City, St., Zip)	Evening Phone:
Email Address:	Yr/Mo at Present Address:
Position(s) applied for:	Salary/Pay Desired:

By providing us with your email address, you agree to receive email from Hot Topic/Torrid as outlined in our privacy policy. You may opt out of receiving email by contacting us at 1-800-892-8674 or by following the opt out directions in the email.

Do you have the legal right to work and be employed in the United States? Yes No

How did you learn of this opening? _____ If you are under 18, please state your age: _____

Have you previously been employed by Hot Topic/Torrid? No Yes, Date & Location: _____

Do you have any relatives working for Hot Topic/Torrid? No Yes, Name & Location: _____

Applicants in the state of Hawaii, Minnesota, Rhode Island and the cities of Philadelphia, Newark, San Francisco, Seattle, and Buffalo, please do not respond to the below question regarding criminal convictions at this time.

Massachusetts Applicants Only- Under Massachusetts law, an employer is prohibited from making written pre-employment inquiries of an applicant about his or her criminal history. Please do not respond to the below question regarding criminal convictions at this time.

California Applicants Only- Convictions more than two years old for marijuana-related offenses under California Health & Safety Code Sections 11357, 11360, 11364, 1165 or 11550, or any statutory predecessors thereof, need not be listed.

A conviction record will not necessarily disqualify an applicant from employment. Each case will be considered on its own merits.

Have you ever been convicted of a misdemeanor or felony within the last 7 years that has not been sealed, expunged, or statutorily eradicated? No Yes, please explain: _____

SCHEDULE AVAILABILITY

Check all that apply: Full-Time Part-Time Seasonal Days Evenings Weekends

Days and Times Available to Work:	From:							
	To:							
	Day:	Sun	Mon	Tue	Wed	Thu	Fri	Sat

Do you have obligations that would:

prevent you from traveling? No Yes, please explain: _____

prevent you from working overtime? No Yes, please explain: _____

Are you open to relocating? No Yes, please list possible locations: _____

EDUCATION

	Name & Location	Last Grade Completed:	Graduated?			Degree/Major:
			Yes	No	Year	
High School		9 10 11 12				
Jr. College		1 2				
College/ University		1 2 3 4				
Trade/Tech School		1 2 3 4				
Other:		1 2 3 4				

WORK HISTORY *Please start with your most recent employer and account for any periods of unemployment.*

Company Name:		Address: (Street, City, St., Zip)	
Phone #:	Name & Title of Supervisor:	May We Contact:	
Start Date:	Start Position:	Start Salary:	
End Date:	End Position:	End Salary:	
Responsibilities:		Reason For Leaving:	
Company Name:		Address: (Street, City, St., Zip)	
Phone #:	Name & Title of Supervisor:	May We Contact:	
Start Date:	Start Position:	Start Salary:	
End Date:	End Position:	End Salary:	
Responsibilities:		Reason For Leaving:	
Company Name:		Address: (Street, City, St., Zip)	
Phone #:	Name & Title of Supervisor:	May We Contact:	
Start Date:	Start Position:	Start Salary:	
End Date:	End Position:	End Salary:	
Responsibilities:		Reason For Leaving:	

ADDITIONAL EXPERIENCE / SKILLS INFORMATION

Please list any computer software skills: _____

What additional skills, training, or experience do you bring to Hot Topic? _____

Why did you choose to apply at Hot Topic? _____

What does Customer Service mean to you? _____

Tell us how you discover music and pop culture: _____

To help serve our customers, what other languages besides English can you speak?

_____ **Fluent** **Conversational** _____ **Fluent** **Conversational** _____ **Fluent** **Conversational**

BUSINESS/PROFESSIONAL REFERENCES

	Name	Company	Current Phone #	Relationship
1.				
2.				

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby authorize Hot Topic, Inc. to investigate my background, references, employment records, education, and other matters related to my suitability for employment. I authorize persons, schools, my current/previous employers, and any organizations contacted by Hot Topic, Inc. to release any information regarding this application for employment and I release all persons, schools, employers, and organizations of any and all claims for providing such information. I understand that filling out this form does not necessarily indicate that there is a position open and does not obligate Hot Topic, Inc. to hire me. I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge and I understand that nothing in this application or conveyed during any interview (if granted) is intended to create a promise of employment or any contractual rights. I understand that if I am employed, false statements or any omissions on this application shall be considered sufficient cause for dismissal regardless of the time elapsed before discovery.

Signature: _____ Date: _____