



Instructions for Form IT-201-V
Payment Voucher for Income Tax Returns

Who must use a payment voucher?

If you e-filed a New York State income tax return (on Form IT-201 or Form IT-203) and you owe tax, you must submit this payment voucher, Form IT-201-V below, if you pay by check or money order.

Also use Form IT-201-V if you previously filed your income tax return (Form IT-201, Form IT-203, Form IT-201-X, or Form IT-203-X) and want to make a payment for that return.

To find out more about your payment options, visit the Tax Department's Web site (at www.tax.ny.gov).

When do I file?

You must pay the amount you owe by April 15, 2013, to avoid interest and penalties.

How do I prepare my payment?

Make your check or money order payable to New York State Income Tax for the full amount you owe and write your social security number and 2012 Income Tax on it.

How do I prepare the payment voucher?

Enter your name, social security number (SSN), and address in the spaces provided; if you filed a joint return, include your spouse's name and SSN in the spaces provided.

Foreign addresses - Enter the information in the following order: city, province or state, and then country (all in the City, village, or post office box).

Enter the amount of your payment in the space provided (enter only whole dollar amounts). Detach the payment voucher at the line indicated below.

Enclose your check or money order with your voucher. Please do not staple or clip your check to your voucher. Detach any check stubs.

Detach here



New York State Department of Taxation and Finance
Payment Voucher for Income Tax Returns

Make your check or money order payable to New York State Income Tax for the full amount you owe and write your social security number and 2012 Income Tax on it. Mail voucher and payment to: NYS Personal Income Tax, Processing Center, PO Box 4124, Binghamton NY 13902-4124.

Form with fields for: Your first name and middle initial, Your last name, Your social security number (SSN), Spouse's first name and middle initial, Spouse's last name, Spouse's SSN, Mailing address, Apartment number, City, village or post office, State, ZIP code, E-mail.

Balance due [] Dollars [] Cents 00

Privacy notification

The Commissioner of Taxation and Finance may collect and maintain personal information pursuant to the New York State Tax Law, including but not limited to, sections 5-a, 171, 171-a, 287, 308, 429, 475, 505, 697, 1096, 1142, and 1415 of that Law; and may require disclosure of social security numbers pursuant to 42 USC 405(c)(2)(C)(i).

This information will be used to determine and administer tax liabilities and, when authorized by law, for certain tax offset and exchange of tax information programs as well as for any other lawful purpose.

Information concerning quarterly wages paid to employees is provided to certain state agencies for purposes of fraud prevention, support enforcement, evaluation of the effectiveness of certain employment and training programs and other purposes authorized by law.

Failure to provide the required information may subject you to civil or criminal penalties, or both, under the Tax Law.

This information is maintained by the Manager of Document Management, NYS Tax Department, W A Harriman Campus, Albany NY 12227; telephone (518) 457-5181.

Need help?



Visit our Web site at **www.tax.ny.gov**

- get information and manage your taxes online
- check for new online services and features



Telephone assistance

Automated income tax refund status: (518) 457-5149

Personal Income Tax Information Center: (518) 457-5181

To order forms and publications: (518) 457-5431

Text Telephone (TTY) Hotline (for persons with hearing and speech disabilities using a TTY): (518) 485-5082



Persons with disabilities: In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities.

If you have questions about special accommodations for persons with disabilities, call the information center.