



# KENYA TOURIST DEVELOPMENT CORPORATION

## LOAN APPLICATION FORM

This is official Kenya Tourist Development Corporation Loan application form, which must be completed in full and all supporting documents attached. An application in the name of a limited company will be dealt with in accordance with laws governing borrowing by such entities.

### **A) COMPANY DETAILS**

Registered Name of Company.....

Trading Name.....

P.I.N Number..... Authorized Capital.....

Paid up capital..... Certificate of incorporation No.....

Date of Registration.....

Nature of Business.....

### **Address**

Physical address..... Postal Address.....

E-mail..... Tel. No..... Mobile No.....

Type of business.....

Loan required Ksh..... Repayment period..... Years

Purpose.....

.....[Purchase, Construction, Hotel Refurbishing, Curios and Handicrafts, Tour

**Vehicles, End Finance and Others (Please Specify)]**



# KENYA TOURIST DEVELOPMENT CORPORATION

<u>Name of Shareholders</u>	<u>No. of Shares held</u>	<u>% of shares held by shareholders.</u>
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

## B) Guarantors

<u>Name</u>	<u>ID No.</u>	<u>Address</u>
1. ....	.....	.....
2. ....	.....	.....
3. ....	.....	.....

## C) Particulars of Directors

### 1<sup>st</sup> Director

Name..... Nationality.....  
 Date of birth..... Physical address.....  
 Telephone..... Mobile phone.....  
 E-mail..... Profession.....  
 .....

### 2<sup>nd</sup> Director

Name..... Nationality.....  
 Date of birth..... Physical address.....  
 Telephone..... Mobile phone.....  
 E-mail..... Profession.....  
 .....



# KENYA TOURIST DEVELOPMENT CORPORATION

## **3<sup>rd</sup> Director**

Name..... Nationality.....  
Date of birth..... Physical address.....  
Telephone..... Mobile phone.....  
E-mail..... Profession.....  
.....

## **4<sup>th</sup> Director**

Name..... Nationality.....  
Date of birth..... Physical address.....  
Telephone..... Mobile phone.....  
E-mail..... Profession.....  
.....

### **D) Particulars of the property to be mortgaged**

1. Plot No. of the property.....
2. Purchase Price.....
3. Is the property Freehold or Leasehold.....
4. If Leasehold, state the term of years un-expired and annual rent.....  
.....
5. Is the property mortgaged anywhere else?.....
6. Where are the Title deeds?.....
7. The Title Deed is in whose Name? .....
8. Indicate the nearest Township, Municipality or Trading Centre.....



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## **E) Requirements**

1. Feasibility study report.
2. Certified copy of Certificates of Incorporation.
3. Certified copy of Memorandum and Article of Association.
4. Director's Resolution authorizing the borrowing prior to the draw down.
5. Director's personal guarantees prior to the draw down.
6. Certified copies of the company's audited accounts and Bank statements for the last 3 years.

## **For Construction Cases**

1. Approved building plans.
2. Approved structural drawings.
3. NEMA Approval
4. Priced bills of Quantity.

## **F) Your application will be considered on the following terms.**

1. That the acceptance of a fee does not place an obligation to on the company to lend you money.
2. The corporation will, at your expense, insure your life and the mortgage property during the life of the mortgage.
3. The corporation will inform the advocates to prepare mortgage deed at your cost. I addition, you will be required to meet the legal costs and other disbursements in connection with the charge and transfer of property. Such fees are paid directly to the corporation's Advocate.
4. The corporation expects you to carry out a valuation of the pledged security at your cost using any of the Valuers on the corporation's panel.
5. The fees payable to the corporation are application fees, approval fees and commitment fees are not refundable.



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## **G) Directors' declaration**

I/we undertake to notify the company immediately of any situation, which materially changes the representation of this application.

I/we confirm that I/we have read and agreed to the foregoing and declare that our answers are true statement and that they shall form the basis of a loan the corporation may decide to advance to us.

Signed on behalf of company:

Name.....  
(Director)

Signature.....

Name.....  
(Director)

Signature.....

Date: .....

### **Note:**

The application should be forwarded to:

**The Managing Director,  
Kenya Tourist Development Corporation,  
P. O Box 42013 – 00100,  
Tel: 254-20-311474, 254-20-229751  
Fax 254-20-227815  
NAIROBI.**