

Kitchen Exhaust Systems Cleaning Report

Property Inspected _____ Date of Inspection: _____

Property Address: _____

Owner: _____ Phone: _____

Multiple Hoods: Yes No Name/location of hood: _____

Appliances

Main Fuel Type: Natural Gas Electric Solid Fuel
 Cooking Volume: Very High High Medium Low
 Main Cooking Style: Deep Fat Frying Asian Griddle Char Broiling
 Other: _____

Does exhaust hood capture all heat and cooking effluent? Yes No

Exhaust System

Hood Type: Modular Extractor Water wash Filter Other: _____
 Fan Type: Upblast Other: _____ Fan Termination: Wall Roof

Duct Type: Type I (grease) Type II (steam, vapor, heat, odors) Rooftop grease containment system

Number of floors of system: _____ Feet of Horizontal Duct: _____

	None	Acceptable 50 microns	Cleaning Required 2000 microns	Critical Depth 3175 microns
Grease build-up on filters				
Grease build-up in hood				
Grease build-up in ductwork				
Grease build-up on fan				
Grease build-up of roof				

	Yes	No	NA		Yes	No	NA
Entire system interior accessible?				Fan tippable or interior accessible?			
Adequate access panels?				Fan is working properly?			
Filters conforming and in place?				Is fan wiring defect free?			
Water wash hood operational?				Roof around fan is free of grease build-up?			
Hood Damper operates properly?				System is liquid tight?			
Dangerous non-conforming access?				Entire system clean to applicable codes?			

Recommended Cleaning Frequency: _____ times per year. Next Cleaning Date: _____

Inaccessible areas exist in this system? Yes No (**Areas not inspected are listed in comments.**)

Summary

Name of Cleaning Company: _____ Vancouver Endorsement # _____

Comments: _____

Photos or additional information attached? _____

Technician Name: _____ Endorsement # _____

Signature: _____ Contact Number: _____

- ❖ Vancouver Municipal Code 16.04 requires all hood cleaning contractors working within the City of Vancouver to submit hood inspection, cleaning and maintenance reports to the Vancouver Fire Marshal's Office within 30 days of the service. Contractors who fail to submit these documents can be subjected to monetary penalties and their endorsement to work within the City of Vancouver may be revoked.
- ❖ VMC 16.04 also requires hood cleaning reports to be maintained on site for a minimum of six years.