

Official Transcript Request

Lindsey Wilson College
Office of the Registrar
210 Lindsey Wilson Street
Columbia, KY 42728



Cost is \$10.00 per transcript

Student Information: Lindsey ID Number/SSN: _____ Date of Birth: _____

Name: _____
(Last) (First) (Middle) (Former Name)

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ E-mail: _____

Are you currently enrolled at Lindsey Wilson College? YES NO Dates of Attendance: From: _____ to: _____

Total number of transcripts requested: _____

I would like my transcript to be (select all that apply):

I would like my transcript to be (select one):

____ Mail ____ Fax (If faxed, transcript is unofficial)

____ Send immediately

Fax Number: _____

____ Hold for final grades

____ Hold until degree is awarded

____ Other (please provide information in space to the left)

**Note: If no instructions are given transcripts will be mailed out immediately. Also, Lindsey Wilson College only offers official transcripts through mailing; if transcripts are faxed, they are unofficial.*

Recipient Information:

Name/School/Organization

Street Address

City State Zip Code

Requests with a check, money order or credit card
information may be mailed to:

Lindsey Wilson College
Office of the Registrar
210 Lindsey Wilson Street
Columbia, KY 42728

Requests with credit card information may also be
faxed to 270-384-8228.

Payment made by credit or debit card:

Card Number: _____ Security Code: _____ Expiration Date: _____

In accordance with Federal Law and KRS 164.283, records cannot be released without the written consent of the student.

X _____
(Signature) (Date)