

STATEMENT OF UNDERSTANDING FOR EXCESS/OVERGRADE CONDITION

The proponent agency is ANG/DPR. The prescribing directive is ANGI 36-2101.
As applicable, this form must be completed and submitted with an AF 2096.

PRIVACY ACT STATEMENT

1. **AUTHORITY:** 32 USC Section 502(d)(1), and Executive Order 9397.
2. **PURPOSE:** Used to document the placement of an Air National Guard member into an excess or overgrade condition. This form will be placed in the member's personnel record.
3. **ROUTINE USES:** None.
4. **DISCLOSURE:** Voluntary; However, failure to provide your social security number may result in delayed notification of the assignment process.

A. INDIVIDUAL IDENTIFICATION

NAME:	SSN:	GRADE:	UNIT:
-------	------	--------	-------

B. EXCESS OR OVERGRADE ASSIGNMENT INFORMATION

DAFSC:	UMD GRADE:	POSITION NUMBER:	
EXCESS OR OVERGRADE CODE:	IAW ANGI 36-2101, APPLICABLE TABLE & RULE:	EFFECTIVE DATE:	EXPIRATION DATE:

C. EXCESS/OVERGRADE ASSIGNMENT INFORMATION

(MEMBER MUST INITIAL APPLICABLE CONDITION CODE BLOCK BELOW)

EXCESS

"I understand that prior to my expiration date of the EXCESS condition, my unit and I share the responsibility to locate and place me in a valid position (within the AFS for which I am currently qualified) as the sole incumbent commensurate with my current grade. If a valid vacant position is not available by my expiration date, I further understand one of the following will apply only if in the best interest of the ANG:

- 1) Retrained into another AFS and reassigned to a vacant position commensurate with my grade
- 2) Administratively demoted to the authorized grade of current position IAW ANGI 36-2503 (enlisted only)
- 3) Involuntarily separated from the Air National Guard IAW AFI 36-3209
- 4) Unit commander may request an extension of the excess expiration date

OVERGRADE

"I understand that prior to my expiration date of the OVERGRADE condition, my unit and I share the responsibility to locate and place me in a valid position (within the AFS for which I am currently qualified) commensurate with my current grade. If a valid position is not available by my expiration date, I further understand one of the following will apply only if in the best interest of the ANG:

- 1) Retrained into another AFS and reassigned to a vacant position commensurate with my grade
- 2) Administratively demoted to the authorized grade of current position IAW ANGI 36-2503 (enlisted only)
- 3) Involuntarily separated from the Air National Guard IAW AFI 36-3209
- 4) Unit commander may request an extension of overgrade expiration date

INCENTIVE

"I understand that if I am serving in an incentive obligation period, and a valid vacancy is not available in the duty AFSC for which I received the incentive prior to my expiration date (if an extension to my expiration date is not granted) I will forfeit all incentives and may face recoupment of the unearned portion I have received."

D. CERTIFICATION

I certify, that I was briefed concerning my newly assigned Condition Code (Excess and/or Overgrade Code) and was counseled by my unit commander concerning the significance of this code, its expiration date and, as a consequence, the impact it can potentially have on my Air National Guard career.

SIGNATURE OF MEMBER:	DATE:
SIGNATURE OF UNIT COMMANDER:	DATE:
SIGNATURE OF MPF REPRESENTATIVE:	DATE OF MILPDS UPDATE:

COPIES: ORIGINAL - UNIT FILE, 1 - MEMBER