



Ocoee Middle School

OCPS Excused Absence Form

Please complete and turn in with a copy of any necessary legal documentation to the attendance office within **48 hours** of a student returning from absence(s).

Please Print

Student Name

Student ID #

Parent Name:

Home Phone

Work Phone

Date of Absence(s)

The following reasons are accepted per OCPS guidelines. Please check the applicable box and write a brief explanation or attach other documentation. Phone calls cannot be used to excuse a student's absence from school.

Medical/ Dental Appointments

Illness or injury of student

Court dates

Pre-approved absence of educational value

Death or illness of family member

Recognized religious holiday

Explanation

Parent Signature _____ Date _____

For Official Use Only

Approved

Disapproved Reviewed by _____ Date _____

Notes