

# Volunteer Services Agreement for Natural Resources Agencies

*for Individuals or Groups- Please complete Green boxes*

*Please print when completing this form*

Name of Volunteer or Group Leader – Last, First, Middle		Agency-Site Name/Project Leader U.S. Forest Service at Midewin/ See Attachments		Reimbursement (if any) Not Applicable
Group Name (if applicable)		Age <input type="checkbox"/> Under 18 <input type="checkbox"/> 18-25 <input type="checkbox"/> 26-55 <input type="checkbox"/> 56 and Older		
Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No (Visa Type)	Preferred Phone <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work	Email Address		
Street Address		City	State	Zip

<b>IF VOLUNTEER IS UNDER AGE 18</b> – Name of Parent/ Legal Guardian	Home Phone	Mobile Phone	Email Address
Street Address (If different than above)	City	State	Zip

I affirm that I am the parent/guardian of the above named volunteer. I understand that the agency volunteer program does not provide compensation, except as otherwise provided by law; and that the service will not confer on the volunteer the status of a Federal employee. I have read the attached description of the service that the volunteer will perform.

I give my permission

for \_\_\_\_\_ to participate in the specified volunteer activity sponsored

by \_\_\_\_\_ at Midewin National Tallgrass Prairie  
 (Name of Group, if applicable) (Name of Volunteer Duty Station)

From \_\_\_\_\_ to \_\_\_\_\_  
 (Date) (Date) (Parent/Guardian Signature) (Date)

Emergency Contact Name	Email Address	Phone <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work
Street Address (if different than above)	City	State Zip

## GOVERNMENT OFFICIAL COMPLETES THIS SECTION

If you are a group leader, please attach a roster or list participants' names in this box.

Government Vehicle required? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Valid State Driver's License <input type="checkbox"/> International Driver's License
Personal Vehicle to be used? <input type="checkbox"/> Yes <input type="checkbox"/> No	Please verify that the volunteer is in possession of one of these documents. DO NOT keep a copy of the document for his/her file.

**I understand that I will not receive any compensation for the above service and that volunteers are NOT considered Federal employees** for any purpose **other than tort claims and injury compensation**. I understand that volunteer service is not creditable for leave accrual or any other employee benefits. I also understand that either the government or I may cancel this agreement at any time by notifying the other party.

I understand that my volunteer position may require a reference check, background investigation, and/or a criminal history inquiry in order for me to perform my duties.

**I understand that all publications, films, slides, videos, artistic or similar endeavors, resulting from my volunteer services as specifically stated in the attached job description, will become the property of the United States**, and as such, will be in the public domain and not subject to copyright laws.

**I understand the health and physical condition requirements for doing the work as described in the job description and at the project location**, and certify that the statement I have checked below is true:

☐ No medical condition or physical limitation that may adversely affect my ability to provide this service.

☐ I do know of a medical condition or physical limitation that may adversely affect my ability to provide this service and have explained it to \_\_\_\_\_.

(Name of Agency Official)

**I do hereby volunteer my services as described above, to assist in agency-authorized work.**

**I agree to follow all applicable safety guidelines.**

(Signature of Volunteer)

(Date)

The above-named agency agrees, while this arrangement is in effect, to provide such materials, equipment, and facilities that are available and needed to perform the service described above, and to consider you as a Federal employee only for the purposes of tort claims and injury compensation to the extent not covered by your volunteer group, if any.

(Signature of Government Representative)

(Date)

### Termination of Agreement

Volunteer requests formal evaluation ☐ Yes ☐ No Evaluation Completed \_\_\_\_\_  
(Date)

Agreement terminated on \_\_\_\_\_  
(Date) (Signature of Government Representative)

### Public Burden Statement

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