For State use only:	Check Received	☐ Yes	☐ No
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New Jersey Department of Environmental ProtectionSite Remediation and Waste Management Program

UNDERGROUND STORAGE TANK FACILITY CERTIFICATION QUESTIONNAIRE

Date Stamp (For Department use only)

Completion of this UST Facility Certification Questionnaire will satisfy the registration requirements of the Underground Storage of Hazardous Substances Act, N.J.S.A. 58:10A-21 et seq., and the Underground Storage Tank Rules N.J.A.C. 7:14B et. seq. An owner or operator's submission of false, inaccurate, or incomplete information on this Questionnaire constitutes a violation of these regulations and may result in a delay or denial of a Registration.

	 An owner or operator's submission of itutes a violation of these regulations and 		
	ION A. GENERAL FACILITY INFORMATIO		
UST F	Facility # (Program Interest ID):		
UST F	Facility Name:		
	Address:		
	ipality:		or City)
Count	y:	Zip Code:	
	e name and contact information of the owner and Lot numbers of the property:	of the real property on which the UST fa	acility is located and the municipal
Real F	Property Owner:		
	ct Person:		
	g Address:		
	ipality:		Zip Code:
Phone	e Number:Er	mail Address:	
Block	# Lot #(s)	Block #	Lot #(s)
Block	# Lot #(s)	Block #	Lot #(s)
Block	# Lot #(s)	Block #	Lot #(s)
1. Ty	rpe of Submission (Check all that apply)		
b)	 ☐ Registration of a newly installed underground of an existing underground of an existin	storage tank not presently registered. (Co	omplete Attachment A)
<u>If "c</u>	is checked above, please check the appropr	riate type of change, correction, or amen	ndment below (check all that apply)
	☐ UST Facility Name and/or Address ☐ UST Facility Owner and/or Address ☐ UST Facility Operator and/or Address ☐ Property Owner Name ☐ Class A or B Operator ☐ Billing Contact Person	 ☐ Change in Type of Product(s) Store ☐ Substantial Modification(s) (Complete Attachment A - 3 ☐ Closure (Complete Attachment A - 3 ☐ Financial Responsibility (Attach whomas) 	ete Attachment A - 12B) ttachment A) 3, 4,10C)
	Other (please specify):		
2. To	otal number of regulated underground storage	e tanks at facility:	
3. To	otal capacity of regulated underground storag	e tanks at facility (gallons):	

ICT	Facility #		
וכגנ	racilliv #		

4. Facility Type		
	☐ Charitable / Public Scho☐ Residential	ool
5. Is this facility a retail service station?		Yes No
6. Is this facility a heating oil sales / distribution center?		Yes No
SECTION B. UST FACILITY OWNER AND OPERATOR INFOR	MATION	
1. UST Facility Owner (Owner of tanks)		
Name of UST Facility Owner:		
Mailing Address:		
Municipality:		Zip Code:
Name of UST Facility Owner Contact:		Title:
Mailing Address:		
Municipality:		Zip Code:
Phone Number: Ext:	Fax:	
Email Address:		
If the owner is a corporation, a limited liability company, a partner complete the following: NJ Business Entity 10-digit ID #: Type Date of original business formation or date registration filed v Name of the corporate officer, partner, or other person with p regarding this UST Facility: Phone Number: Email Address:	of business entity:vith the State:vith ary decision making au	ıthority
2. UST Facility Operator ☐ Same as UST Facility Owner If change to facility operator, check one: ☐ Add this operator ☐ Replace prior operator with this o Name of UST Facility Operator: Mailing Address:		.,
Municipality:		Zip Code:
Name of UST Facility Operator Contact:		
Mailing Address:		
Municipality:		
Phone Number: Ext:		Fax:
Email Address:		

UST Facility #	
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If the operator is a corporation, a limited liability compar- complete the following:	y, a partnership, a limi	ited partnership, or other form of business
NJ Business Entity 10-digit ID #:	Type of business	entity:
Date of original business formation or date registra		
Name of the corporate officer, partner, or other per		
regarding this UST Facility:		
Phone Number:		
Email Address:		
3. Class A Operator		
Name:		
Mailing Address:		
Municipality:		
Phone Number:		
Email Address:		
Provide the NJ Registration and Validation Numbers, where training/certification in another state, provide the name of documentation of training received and/or record of a particular state.	of the state from which	
NJ Registration Number:	and Validation Nu	umber:
OR, if training received out of state:		
Name of State where training occurred:		(attach training documentation)
4. Class B Operator		
Name:		
Name: Mailing Address: Municipality:	State:	Zip Code:
Name: Mailing Address: Municipality: Phone Number:	State: _ Ext:	Zip Code:
Name: Mailing Address: Municipality: Phone Number: Email Address:	State: _ Ext:	Zip Code: Fax:
Name: Mailing Address: Municipality: Phone Number:	State: _ Ext: you received training/c	Zip Code: Fax: ertification in another state, provide the name
Name: Mailing Address: Municipality: Phone Number: Email Address: Provide either the NJ examination result numbers or, if yof the state from which you received training and attach	State: _ Ext: you received training/c formal documentation	Zip Code: Fax: ertification in another state, provide the name
Name: Mailing Address: Municipality: Phone Number: Email Address: Provide either the NJ examination result numbers or, if yof the state from which you received training and attach evaluation.	State: _ Ext: you received training/c formal documentation	Zip Code: Fax: ertification in another state, provide the name of training received and/or record of a passing
Name: Mailing Address: Municipality: Phone Number: Email Address: Provide either the NJ examination result numbers or, if y of the state from which you received training and attach evaluation. NJ Registration Number:	State: Ext: you received training/c formal documentation and Validation Nu	Zip Code: Fax: ertification in another state, provide the name of training received and/or record of a passing umber:
Name: Mailing Address: Municipality: Phone Number: Email Address: Provide either the NJ examination result numbers or, if yof the state from which you received training and attach evaluation. NJ Registration Number: OR, if training received out of state: Name of State where training occurred:	State: Ext: you received training/c formal documentation and Validation Nu	Zip Code: Fax: ertification in another state, provide the name of training received and/or record of a passing umber:
Name: Mailing Address: Municipality: Phone Number: Email Address: Provide either the NJ examination result numbers or, if yof the state from which you received training and attach evaluation. NJ Registration Number: OR, if training received out of state: Name of State where training occurred: 5. Billing Contact Check the appropriate box:	State: Ext: you received training/c formal documentation and Validation Nu	Zip Code: Fax: ertification in another state, provide the name of training received and/or record of a passing umber: (attach training documentation)
Name: Mailing Address: Municipality: Phone Number: Email Address: Provide either the NJ examination result numbers or, if yof the state from which you received training and attach evaluation. NJ Registration Number: OR, if training received out of state: Name of State where training occurred: 5. Billing Contact Check the appropriate box: Same as Facility Owner Same as Facility O	State: Ext: you received training/c formal documentation and Validation Number and Validation	Zip Code: Fax: ertification in another state, provide the name of training received and/or record of a passing umber: (attach training documentation) er – provide contact information below
Name: Mailing Address: Municipality: Phone Number: Email Address: Provide either the NJ examination result numbers or, if yof the state from which you received training and attach evaluation. NJ Registration Number: OR, if training received out of state: Name of State where training occurred: Same as Facility Owner Same as Facility O	State: Ext: you received training/c formal documentation and Validation Nu	Zip Code: Fax: ertification in another state, provide the name of training received and/or record of a passing umber: (attach training documentation) er – provide contact information below
Name: Mailing Address: Municipality: Phone Number: Email Address: Provide either the NJ examination result numbers or, if yof the state from which you received training and attach evaluation. NJ Registration Number: OR, if training received out of state: Name of State where training occurred: Same as Facility Owner Same as Facility Owner Name of UST Facility: Name of UST Facility Billing Contact:	State: Ext: you received training/c formal documentation and Validation Number	Zip Code: Fax: ertification in another state, provide the name of training received and/or record of a passing umber: (attach training documentation) er – provide contact information below Title:
Name: Mailing Address: Municipality: Phone Number: Email Address: Provide either the NJ examination result numbers or, if yof the state from which you received training and attach evaluation. NJ Registration Number: OR, if training received out of state: Name of State where training occurred: Same as Facility Owner Same as Facility Owner Name of UST Facility: Name of UST Facility Billing Contact: Mailing Address:	State: Ext: you received training/c formal documentation and Validation Nu	Zip Code: Fax: ertification in another state, provide the name of training received and/or record of a passing umber: (attach training documentation) er – provide contact information below Title:
Name: Mailing Address: Municipality: Phone Number: Email Address: Provide either the NJ examination result numbers or, if yof the state from which you received training and attach evaluation. NJ Registration Number: OR, if training received out of state: Name of State where training occurred: Same as Facility Owner Same as Facility Owner Name of UST Facility: Name of UST Facility Billing Contact:	State:	Zip Code: ertification in another state, provide the name of training received and/or record of a passing number: (attach training documentation) er – provide contact information below Title: Zip Code:

		UST Facility #
SECTION C. FINA	ANCIAL RESPONSIBILITY (Attach additional pages if ne	ecessary)
Include entire Fin	ancial Responsibility Assurance Mechanism Documen	t
Type of Mechanism	n (e.g., Insurance):	
Carrier/Issuing Inst	itution:	
Effective Date:	Expiration Date:	
Limit of Liability: Ea	ach "Occurrence" or "Incident":	
Limit of Liability: Ag	gregate:	
Limit of Defense Co	osts:	
(Defense costs mu	st be subject to a separate policy limit as provided in 40 CF	FR 280.97)
Retroactive Dates(s):	
(attach or Identify I	nsurer's Schedule of Covered UST Systems Providing This	Information)
SECTION D. ATT	ACHMENTS	
	erator can submit attachments to the NJDEP electronically l	
	Odep.nj.gov. The owner and operator must save the documed them as attachments to the email. The owner and operator	
,	Interest ID) and the year, separated by a comma.	or small moldide in the email subject line the OOT
Example: You are	submitting for XYZ facility in Hamilton Twp. with the UST Fa	acility # of 013164. So, the Email Subject Line
should be only: 013	3164,2016.	
Indicate below how	you have included each of the following attachments with	this submission:
Attached Emailed		
	Attachment A – Specific Tank Information (if applicable)
	Facility Site Plan (if applicable)	
	You are required to submit a Facility Site Plan only for the changes to the physical configuration of the tank system of	

plan the location of the tanks, lines, pumps, dispensers, fill pipes, and other features of the underground

storage tank system, including the distance from existing buildings and property boundaries;

Financial Responsibility Assurance Mechanism (entire document always required)

Owner's copy of written authorization authorizing the signature above. (*if applicable*) **Operator's** copy of written authorization authorizing the signature above. (*if applicable*)

Other (specify):

			UST Facility #			
SECTION E. INSTALLER CERTIFICATION						
(To be completed by installer for new UST installations or returning out-of-service USTs to service)						
Purpose of Certification (check all that apply)						
Certification of New UST Installation						
☐ Certification that out-of-service USTs are properly des	signed and capabl	le of being put ba	ck into service			
Check the applicable boxes to indicate the methods used (Attach additional pages if necessary)	,			ments.		
Tank Identification Number	Tank No. Tank No. Tank No. Tank No.					
Installer certified by tank and piping manufacturers						
Installer certified or licensed by the NJDEP						
Installation is/will be in accordance with manufacturers installation checklists						
Company: Installation-Entire UST System License #:						
Mailing Address:						
Municipality:	State	:	Zip Code:			
Phone Number:	Ext:		Fax:			
Email Address:						
Signature of UST installer certifies that the UST Syste and capable of being put back into service:	em and/or out-of	-service UST sy	stem is/are prop	erly designed		

Name: _____ Title: _____

Signature:

Date: _____

UST Facility 7	‡					

SECTION F. FACILITY OWNER CERTIFICATION

Must be signed as follows:

- •For a corporation, by a responsible corporate official.
- •For a partnership or sole proprietorship, by a general partner or the proprietor, respectively.
- •For a municipality, County, State, Federal or other public agency, by either a principal executive officer or ranking elected official.
- •For a person other than those indicated above, a duly authorized representative.

"I certify under penalty of law that:

- 1. I have read, understand, and have followed the applicable rules and instructions for this New Jersey Underground Storage Tank Facility Certification Questionnaire;
- 2. I have personally examined and am familiar with the information submitted in this New Jersey Underground Storage Tank Facility Certification Questionnaire and all attached documents;
- 3. I believe, based on my inquiry of those individuals responsible for obtaining the information, that the submitted information is true, accurate and complete;
- 4. This facility is in compliance with N.J.A.C. 7:14B; and
- 5. I am the person required, pursuant to N.J.A.C. 7:14B-2.2, to sign this New Jersey Underground Storage Tank Facility Certification Questionnaire for the owner of this facility.
- 6. I am aware that there are significant civil penalties for knowingly submitting false, inaccurate or incomplete information and that I am committing a crime of the fourth degree if I make a written false statement which I do not believe to be true. I am also aware that if I knowingly direct or authorize the violation of any statute or regulation, I am personally liable for penalties."

Signature:		Date:
Name:	Title:	
UST Facility #:		

UST Facility	#					

SECTION G. FACILITY OPERATOR CERTIFICATION

Must be signed as follows:

- •For a corporation, responsible corporate official.
- •For a partnership or sole proprietorship, by a general partner or the proprietor, respectively.
- •For a municipality, County, State, Federal or other public agency, by either a principal executive officer or ranking elected official.
- •For a person other than those indicated above, a duly authorized representative.

"I certify under penalty of law that:

- 1. I have read, understand, and have followed the applicable rules and instructions for this New Jersey Underground Storage Tank Facility Certification Questionnaire;
- 2 I have personally examined and am familiar with the information submitted in this New Jersey Underground Storage Tank Facility Certification Questionnaire and all attached documents;
- 3. I believe, based on my inquiry of those individuals responsible for obtaining the information, that the submitted information is true, accurate and complete;
- 4. This facility is in compliance with N.J.A.C. 7:14B; and
- 5. I am the person required, pursuant to N.J.A.C. 7:14B-2.2, to sign this New Jersey Underground Storage Tank Facility Certification Questionnaire for an operator of this facility.
- 6. I am aware that there are significant civil penalties for knowingly submitting false, inaccurate or incomplete information and that I am committing a crime of the fourth degree if I make a written false statement which I do not believe to be true. I am also aware that if I knowingly direct or authorize the violation of any statute or regulation, I am personally liable for penalties."

Signature:		Date:
Name:	Title:	
UST Facility #:		

Annual renewal with a billing invoice

If a billing invoice has been received for an **annual renewal (only)**, send the completed UST Facility Certification Questionnaire (USTFCQ) with attachments, the applicable \$50 fee, and the invoice payment stub to:

NJ Department of Treasury Division of Revenue PO Box 417 Trenton, NJ 08646-0417

All Other Types of Submissions

All other submissions for initial registrations, modifications and responses to deficiencies must be submitted to the address below. Send the completed USTFCQ with attachments and any applicable fee to:

NJ Department of Environmental Protection Site Remediation and Waste Management Program Bureau of Case Assignment and Initial Notice UST Registration & Billing Unit 401-05H PO Box 420 Trenton, NJ 08625-0420

UST Facility #	
UST Facility #	

ATTACHMENT A

SPECIFIC TANK INFORMATION

ALL regulated underground storage tanks, including those taken out of operation *(unless the tank was removed from the ground prior to 9/3/86)* must be registered. Report all tank/piping status changes.

Tonk Identification Number	Tank No.		Tank No.		Tank No.		Tank No.	
Tank Identification Number								
1. Date Tank Installed (mm/dd/yyyy)								
2. Tank Size (gallons)								
3. Tank Contents (check one) Please note that each compartment is considered a separate tank system.								
A. Leaded Gasoline								
B. Unleaded Gasoline								
C. Alcohol Enriched Gasoline (> 10%)								
D. Light Diesel Fuel (No. 1-D)								
E. Medium Diesel Fuel (No. 2-D)								
F. Waste Oil								
G. Kerosene (No. 1)								
H. Heating Oil (No. 2) Complete 11C								
I. Heating Oil (No. 4) Complete 11C								
J. Heating Oil (No. 6) Complete 11C								
K. Aviation Fuel								
L. Motor Oil								
M. Lubricating Oil								
N. Automatic Transmission Fluid								
O. Hazardous Waste (Specify ID Number)								
P. Coolant/Antifreeze								
Q. Other (please specify)								
CAS Number (Hazardous substances only)								
4. Tank & Piping Construction (Check at least one for each Tank and Piping)	Tank	Piping	Tank	Piping	Tank	Piping	Tank	Piping
A. Bare steel								
B. Cathodically Protected Metal								
1. Sacrificial Anode (SA)								
2. Impressed Current (IC)								
Date SA/IC installed:								
Date of last passing CP inspection:								
C. Fiberglass-Coated Steel (Tank Only)								
D. Fiberglass-Reinforced Plastic								

UST Facility #	

Tank Identification Number	Tanl	k No.	Tank	No.	Tank	No.	Tanl	K No.
	Tank		Tank		Tank		Tank	
E. Internally Lined Single lining Double walled lining Date Internal Lining Installed: Date of last passing inspection: F. Other (Please specify, include Brand Name)								
5. Piping Operation (Check one for each tank system) A. Pressurized Piping B. American Suction Piping C. European Suction Piping		Piping		Piping		Piping		Piping
D. Supply/Return (Heating Oil Piping Only) 6. Tank & Piping Structure (Check all that apply for Tank & Piping)	Tank	Piping	Tank	Piping	Tank	Piping	Tank	Piping
(Check all that apply for Tank & Piping) A. Single Wall B. Double Wall								
C. Secondary Containment								
7. Type of Monitoring/Detection (Check all that apply for Tank & Piping) A. Statistical Inventory Reconciliation	Tank	Piping	Tank	Piping	Tank	Piping	Tank	Piping
B. Manual Tank Gauging C. Inventory Control								
D. Interstitial E. Tightness Test								
F. Ground Water Observation Wells G. Vapor Observation Wells H. In-Tank (Auto Monitoring Gauge)								
In-Line Electronic Pressure Monitoring J. Automatic Line Leak Detector								
None Overfill Protection (Check one for each tank)	☐ Yes	□ No						
9. Spill Containment Around Fill Pipe (Check one for each tank)	☐ Yes	□No						

JST Facility	<i>/</i> #	
JOI FACIIIL	/ //	

Tarih Idan (Carlon Nambar	Tank No.	Tank No.	Tank No.	Tank No.
Tank Identification Number				
10. Tank Status Information				
A. In-Use				
B. Out of Service				
Date Taken Out of Service (mm/dd/yyyy)				
Out of Service extension approval #:				
C. Closed				
1. Removed				
Date Removed (mm/dd/yyyy)				
Activity #				
2. Abandoned-In-Place				
Date Abandoned-In-Place				
Activity #				
11. Tank Use Information (Check if applicable)				
A. Emergency Back-up Generator				
B. Sump				
C. Heating Oil TanksIf you checked I, J or K under item3, check one of the following:				
1. Heating Oil for on-site consumption				
2. Heating Oil for sale or distribution				
12. Other Information (Complete if applicable)				
A. Date of Sale or Transfer (mm/dd/yyyy)				
B. Substantial Modification #				