SOUTH CAROLINA DEPARTMENT OF EMPLOYMENT AND WORKFORCE

Record of Work Seeking Activities

List the places you have looked for work below. **You must make at least (4) four contacts per week.** At least **(1) one of these (4) four contacts must be made by logging on to https://jobs.scworks.org** and checking the job listings that are available. **This work search information is subject to audit.**

Name:_____ SS No:_____

Date of Contact	Employer Contacted and Address	Type of Work Sought (Be Specific)	Person Contacted	Type of Contact (ex. telephone, scworks.org in-person, resume, want ads, family)	Results (ex. interview, application taken)

NOTE: BRING THIS FORM EACH TIME YOU ARE CALLED INTO THE SC WORKS CENTER FOR AN INTERVIEW. FAILURE TO PROVIDE THIS FORM MAY RESULT IN A DENIAL OF BENEFITS.

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