SCI-ARC
Transcripts Request Form

To request SCI-Arc transcripts, students/alumni must complete this form and return it to the Registrar or Academic Counselor with the **$7 fee**.

Students must include the following information with their request:

1. Student ID number, if available
2. Check/money order/credit card information
3. Student/alumni full name while at SCI-Arc
4. Current mailing address and email
5. Complete name and address of the institution/individual where transcripts are to be sent
6. Student/alumni signature

Student ID# (if applicable)

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1. Enrollment Information

Did you receive a SCI-Arc diploma? ○ B.Arch ○ M.Arch Year of Graduation: Month / Day / Year

Did you attend Making + Meaning? ○ Yes ○ No Year of Attendance: Month / Day / Year

Please send my transcripts

○ Now (If you are currently enrolled, work in progress will be omitted and final transcripts must be ordered separately)

○ After (When grades for the current term have been posted)

I need .... transcript(s)

2. Form of Payment

○ Visa ○ MasterCard ○ American Express Card# _____ Exp Date _____

○ Check ○ Money Order

3. Personal Information

Student Name	Telephone	Email

Number and Street, Apt/Unit	City	State/Province	Zip Code	Country

Mail transcripts to: ○ Same as above

Institution Name	Telephone	Email

Number and Street, Apt/Unit	City	State/Province	Zip Code	Country

Applicant Signature	Month / Day / Year
	Date