## Our Guarantee

We want you to be 100% satisfied with your products because we care about your business. If you are not satisfied with an item, please follow the instructions below for your return.

#### 1. RETURN INSTRUCTIONS:

To ensure accurate credit, fill out this form completely and place it in the carton with the product(s) you want to return within 45 days of purchase. Only unused items with unbroken seals and packaging may be returned. Products that have been custom printed, specially cut or assembled are not returnable. Health regulations prohibit the return of hats, tiaras or any apparel that has been worn. Attach a label to your package with the following address and information:

Shindigz Returns Team
Order #
111 East Broad St.
South Whitley, IN USA 46787

**ORDER NUMBER** 

Please mark on the outside of the package "Return Merchandise". BE SURE TO INCLUDE THE ORDER NUMBER from the packing slip. Credit, exchange or refund will be issued as soon as possible. Please insure the package for your protection. Sorry, we cannot accept packages returned C.O.D.

## 2. MERCHANDISE BEING RETURNED:

Please list items(s) being returned along with your reason for returning each item so that we can better serve you in the future.

REASON CODES: (Reference numeric code of reason for return in the box to the right.)

# RETURN INFORMATION ————

#### **Return Reason Codes**

Product Issue	Imprint Error			
09 Assembly	19 Design/Color Error			
50 Defective Product	21 Poor Imprint Quality			
10 Parts Missing	20 Spelling Error			
15 Poor Product Quality				
52 Fit is Too Small	Changed Mind			
53 Fit is Too Large	51 Changed Mind			
Damaged	Shipment Error			
26 Damaged Inside the Box	23 Duplicate Order			
	05 Ordered Too Much			
Not as Shown in Catalog	06 Ordered Wrong Item			
16 Didn't Meet Expectations	03 Wrong Item Shipped			
14 Poor Color Match	04 Wrong Quantity Shipped			

Item Number	QTY	Description	Reason Code

# 3. ACTION REQUESTED (Please Circle One)

**A**. An exchange. Please send the following:

Item Number	QTY	Color	Description	Item Price

- $\boldsymbol{B.}$  Please credit my account.
- **C.** Please credit my charge card (for charge purchases only).
- **D.** Please issue a refund check (allow three weeks for receipt of your check).

## 4. PLEASE PRINT IN INK:

Your name_	Name of school or organization
Address	Daytime phone or cell phone
City, State, Zip	E-mail address
Date returned	Total number of hoves returned

#### **5. QUESTIONS ABOUT YOUR RETURN:**

If you have any questions about the return of an item, please call or e-mail the Customer Service Department).

Comments	 	 	 	

Contact Shindigz: csr@Shindigz.com 1-800-314-8794 www.Shindigz.com

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