

Shipper's Letter of Instruction (SLI)

Reference Guide



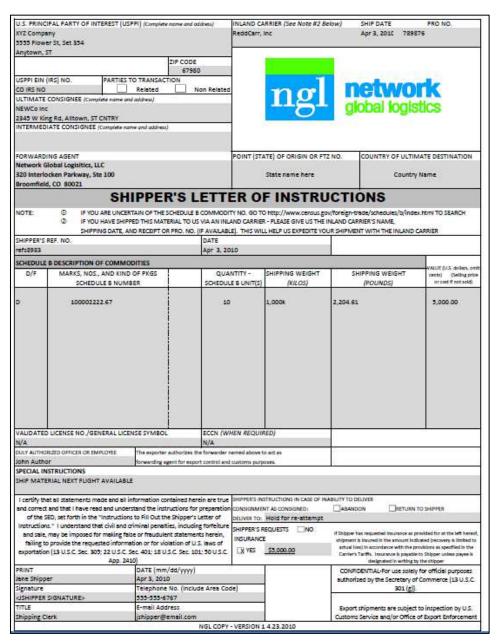
Summary:

International shipments valued at \$2,500 or more, require US customs documentation via the AES online system. NGL can complete the required documentation on the shipper's behalf if requested. To do this, NGL requires a completed SLI (Shipper's Letter of Instruction) which details how and where to send a shipment from the United States to an international destination.

This guide outlines how to complete the SLI form fields; a blank SLI is included at the end of this guide.

To place an international shipment order, contact NGL directly via telephone at (800) 938-1809 or via email at intl@nglog.com.

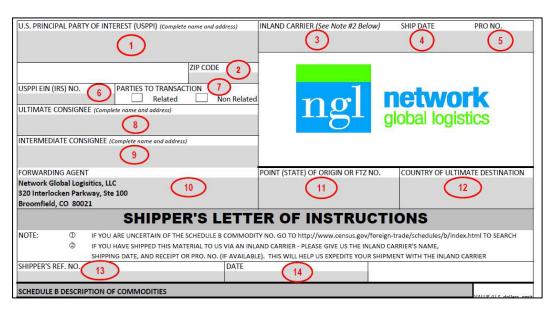
Example





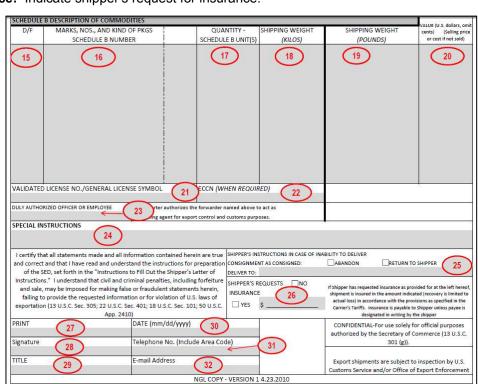
Instructions by Section

- **1. Exporter / USPPI:** To avoid delays, give complete name and address of shipper.
- **2. Zip Code:** To avoid delays, include zip code of shipper.
- **3. Inland Carrier:** If you have shipped this material to us via an inland carrier- include the inland carrier's name.
- **4. Ship Date:** Please provide the shipping date if you have shipped to us via an inland carrier.
- **5. PRO No.:** Please provide the receipt or PRO No. if available. This will help us expedite your shipment with the inland carrier.
- **6. USPPI EIN (IRS) No.:** The shipper's Federal Employer Identification Number
- **7. Parties to Transaction:** "X" the appropriate box to show if the exporter and the ultimate consignee are economically related.
- **8. Ultimate Consignee:** To avoid delays, give complete name, address, and postal code of the shipment recipient.
- **9. Intermediate Consignee:** If applicable, type in the complete name and address of your bank, broker, or agent.
- 10. Forwarding Agent: Network Global Logistics, LLC
- **11. Point (State) of Origin or FTZ No.:** The state in which the shipment is tendered to Network Global Logistics.
- 12. Country of Ultimate Destination: Where the shipment will be delivered.
- **13. Shipper's Ref. No.:** Enter the correct reference number.
- **14. Date:** Enter the correct ship date.





- **15. D/F:** If the goods were manufactured in the U.S., enter "D"; if they were manufactured in any other country, enter "F.
- **16. Marks, Nos. and kind of Pkgs. Schedule B Number:** Refer to the U.S. government "Schedule B Commodity Book" for this information
- 17. Quantity- Schedule B Unit(s): Refer to "Schedule B Commodity Book"
- **18. Shipping Weight (kilos):** Total weight of shipment using metric kilos.
- **19. Shipping Weight (Lbs.):** Total weight of shipment using pounds.
- **20. Value:** Enter the total value of the package(s) in U.S. Dollars, omit cents.
- **21. Validated License No./General License Symbol:** Export license number or symbol for the commodity you are shipping.
- **22. ECCN (When Required):** Export Commodity Control number given by the U.S. Department of Commerce. Call 1-800-323-4685 for information or consult the U.S. Export Administration Regulations.
- 23. Duly Authorized Officer or Employee: Name of the shipper.
- **24. Special Instructions:** Enter any special instructions as applicable.
- **25. Shipper's Instructions in case of inability to deliver:** "X" the appropriate box to show if the export should be abandoned, returned to shipper or delivered to an alternative address.
- **26. Shipper's Request Insurance:** Indicate shipper's request for insurance.
- **27. Print:** Enter your name.
- **28. Signature:** Write your signature.
- **29. Title:** Enter your title.
- **30. Date:** Enter the date the SLI was filled out.
- **31. Telephone No.:** Enter your telephone number.
- **32. E-mail Address:** Enter your e-mail address.



U.S. PRINCIPAL PARTY OF INTEREST (USPPI) (Complete name and address)			INLAND CA	ARRIER (See Note #2 Bel	ow) SHI	P DATE	PRO NO.	
	ZIP CODE							
USPPI EIN (IRS) NO. PARTIES T	O TRANSACTION			-		_	_	
DSFT EIN (INS) NO.		on Related		70.00	ne	twor	K	
ULTIMATE CONSIGNEE (Complete name and address)				ngl	alob	al logist	ioo	
					gion	iai iogist	105	
INTERMEDIATE CONSIGNEE (Complete name	e and address)							
FORWARDING AGENT			POINT (STA	ATE) OF ORIGIN OR FTZ	NO. CO	UNTRY OF ULTIMA	TE DESTINATION	
Network Global Logisitics, LLC								
320 Interlocken Parkway, Ste 100 Broomfield, CO 80021								
·	IDDED'S I	ETT	ED OI	E INSTRI	CTION	16		
SHIPPER'S LETTER OF INSTRUCTIONS NOTE: A PENOLEN DE LINCEPTAIN DE THE SCHEDULE DE COMMODITY NO. CO. TO. International acquire autre de Archaelules /h / TO. SEADOL								
NOTE: ① IF YOU ARE UNCERTAIN OF THE SCHEDULE B COMMODITY NO. GO TO http://www.census.gov/foreign-trade/schedules/b/ TO SEARCH ② IF YOU HAVE SHIPPED THIS MATERIAL TO US VIA AN INLAND CARRIER - PLEASE GIVE US THE INLAND CARRIER'S NAME,								
SHIPPING DATE, AN		IF AVAILABL		L HELP US EXPEDITE YOU		•	RRIER	
SHIPPER'S REF. NO.		DATE						
SCHEDULE B DESCRIPTION OF COMMOD	DITIES							
D/F MARKS, NOS., AND KIND		QUAI	NTITY -	SHIPPING WEIGHT	SHIPPI	NG WEIGHT	VALUE (U.S. dollars, omit cents) (Selling price	
SCHEDULE B NUMB	ER	SCHEDUL	E B UNIT(S)	(KILOS)	(Pi	OUNDS)	or cost if not sold)	
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		5001 (14	U.S.A. D.S.O. U.S.	250				
VALIDATED LICENSE NO./GENERAL LICENSE SYMBOL ECCN (WH				RED)				
DULY AUTHORIZED OFFICER OR EMPLOYEE The exporter authorizes the forwarder named above to act as								
forwarding agent for export control and customs purposes.								
SPECIAL INSTRUCTIONS								
			ı					
I certify that all statements made and all information contained herein are true SHIPPER'S INSTRUCTIONS IN CASE OF INABILITY TO DELIVER and correct and that I have read and understand the instructions for preparation CONSIGNMENT AS CONSIGNED: DABANDON RETURN TO SHIPPER							SHIDDER	
of the SED, set forth in the "Instructions to Fill Out the Shipper's Letter of				VI AS CONSIGNED.				
Instructions." I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false or fraudulent statements herein,				SHIPPER'S REQUESTS NO		If Shipper has requested insurance as provided for at the left hereof, shipment is insured in the amount indicated (recovery is limited to actual loss) in accordance with the provisions as specified in the		
failing to provide the requested information or for violation of U.S. laws of				INSURANCE YES \$				
exportation (13 U.S.C. Sec. 305; 22 U.S.C. Sec. 401; 18 U.S.C. Sec. 101; 50 U.S.C. App. 2410)				\$	Carrier's Tariffs. Insurance is payable to Shipper unless payee is designated in writing by the shipper			
PRINT	DATE (mm/dd/yyyy)		1		CONFIDENTIAL-For use solely for official purposes			
Cignatura	Tolophore No. /limit	lo Area C	do)		authorized by the Secretary of Commerce (13 U.S.C.			
Signature Telephone No. (Include Area Cod			ie)		301 (g)).			
TITLE E-mail Address						ments are subject to		
Customs Service and/or Office of Export Enforcement NGL COPY - VERSION 1 4.23.2010								