

**STANDARD  
FORM (SF)**

**254**

Architect-Engineer  
and Related Services  
Questionnaire

1. Firm Name / Business Address:

2. Year Present Firm Established:

3. Date Prepared:

4. Specify type of ownership and check below, if applicable:

A. Small Business

B. Small Disadvantaged Business

C. Woman-Owned Business

1a. Submittal is for  Parent Company  Branch or Subsidiary Office

5. Name of Parent Company, if any:

5a. Former Parent Company Name(s), if any, and Year(s) Established:

6. Names of not more than two Principals to contact: Title/Telephone

7. Present Offices: Street / City / State / Telephone / Number of Personnel Each Office

7a. Total Personnel \_\_

8. Personnel by Discipline: (List each person only once by primary function.)

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> Administrative             | <input type="checkbox"/> Electrical Engineers | <input type="checkbox"/> Oceanographers           | <input type="checkbox"/> <u>Shared Responsibilities</u> |
| <input type="checkbox"/> Architects                 | <input type="checkbox"/> Estimators           | <input type="checkbox"/> Planners: urban/regional | <input type="checkbox"/> _____                          |
| <input type="checkbox"/> Chemical Engineers         | <input type="checkbox"/> Geologists           | <input type="checkbox"/> Sanitary Engineers       | <input type="checkbox"/> _____                          |
| <input type="checkbox"/> Civil Engineers            | <input type="checkbox"/> Hydrologists         | <input type="checkbox"/> Soils Engineers          | <input type="checkbox"/> _____                          |
| <input type="checkbox"/> Construction Inspectors    | <input type="checkbox"/> Interior Designers   | <input type="checkbox"/> Specification Writers    |   |
| <input type="checkbox"/> Draftsmen/Project Managers | <input type="checkbox"/> Landscape Architects | <input type="checkbox"/> Structural Engineers     |   |
| <input type="checkbox"/> Ecologists                 | <input type="checkbox"/> Mechanical Engineers | <input type="checkbox"/> Surveyors                |   |
| <input type="checkbox"/> Economists                 | <input type="checkbox"/> Mining Engineers     | <input type="checkbox"/> Transportation Engineers |   |

9. Summary of Professional Services Fees Received: (insert index number)

Ranges of Professional Services Fees:

Index

1. Less than \$100,000
2. \$100,000 to \$250,000
3. \$250,000 to \$500,000
4. \$500,000 to \$1 million
5. \$1 million to \$2 million
6. \$2 million to \$5 million
7. \$5 million to \$10 million
8. \$10 million or greater

LAST 5 YEARS (most recent year first)

	20__	20__	20__	20__	19__
Direct Federal Contract Work, including overseas	_____	_____	_____	_____	_____
All other domestic work	_____	_____	_____	_____	_____
All other foreign work*	_____	_____	_____	_____	_____

\*Firms interested in foreign work, but without such experience, check here:

**10. Profile of Firm's Project Experience, Last 5 Years.**

Profile Code	Number of Projects	Total Gross Fees (in thousands)	Profile Code	Number of Projects	Total Gross Fees (in thousands)	Profile Code	Number of Projects	Total Gross Fees (in thousands)
1)			1)			1)		
2)			2)			2)		
3)			3)			3)		
4)			4)			4)		
5)			5)			5)		
6)			6)			6)		
7)			7)			7)		
8)			8)					
9)			9)					
10)			10)					

**11. Project Examples, Last 5 Years.**

Profile Code	"P", "C", "JV", or "IE"	Project Name and Location	Owner Name and Address	Cost of Work (in thousands)	Completion Date (actual or estimated)

Profile Code	"P", "C", "JV", or "IE"	Project Name and Location	Owner Name and Address	Cost of Work (in thousands)	Completion Date (actual or estimated)
<p>12. The foregoing is a statement of facts.</p> <p>Signature: _____</p>			<p>Typed Name and Title:</p>	<p>Date:</p>	

**Experience Profile Code Numbers for use with Questions 10 and 11**

001	Acoustics; Noise Abatement	057	Judicial and Courtroom Facilities
002	Aerial Photogrammetry	058	Laboratories; Medical Research Facilities
006	Airports; Terminals & Hangars; Freight Handling	059	Landscape Architecture
008	Auditoriums & Theaters	060	Libraries; Museums; Galleries
010	Barracks; Dormitories	066	Military Design Standards
012	Cemeteries ( <i>Planning &amp; Relocation</i> )	069	Modular Systems Design; Pre-Fabricated Structures or Components
013	Chemical Processing & Storage	072	Office Buildings; Industrial Parks
014	Churches; Chapels	077	Pipelines ( <i>Cross-Country - Liquid &amp; Gas</i> )
015	Codes; Standards; Ordinances	078	Planning ( <i>Community, Regional, Areawide and State</i> )
016	Cold Storage; Refrigeration; Fast Freeze	079	Planning ( <i>Site, Installation, and Project</i> )
017	Commercial Buildings ( <i>low rise</i> ); Shopping Centers	082	Postal Facilities
018	Communications Systems; TV; Microwave	084	Prisons & Correctional Facilities
019	Computer Facilities; Computer Service	088	Recreation Facilities ( <i>Parks, Marinas, Etc.</i> )
021	Construction Management	089	Rehabilitation ( <i>Buildings; Structures; Facilities</i> )
023	Cost Estimating	094	Security Systems; Intruder & Smoke Detection
027	Dining Halls; Clubs; Restaurants	095	Seismic Designs & Studies
029	Educational Facilities; Classrooms	096	Sewage Collection, Treatment and Disposal
030	Electronics	098	Solar Energy Utilization
031	Elevators; Escalators; People-Movers	100	Special Environments; Clean Rooms, Etc.
032	Energy Conservation; New Energy Sources	106	Testing & Inspection Services
033	Environmental Impact Studies, Assessments or Statements	112	Value Analysis; Life-Cycle Costing
034	Fallout Shelters; Blast-Resistant Design	113	Warehouses & Depots
035	Field Houses; Gyms; Stadiums	115	Water Supply; Treatment and Distribution
036	Fire Protection	117	Zoning; Land Use Studies
039	Garages; Vehicle Maintenance Facilities; Parking Decks		
040	Gas Systems ( <i>Propane; Natural, Etc.</i> )		
041	Graphic Design		
043	Heating; Ventilating; Air Conditioning		
045	Highrise; Air-Rights-Type Buildings		
046	Highways; Streets; Airfield Paving, Parking Lots		
047	Historical Preservation		
048	Hospital & Medical Facilities		
049	Hotels; Motels		
050	Housing ( <i>Residential, Multi-Family; Apartments; Condominiums</i> )		
052	Industrial Buildings; Manufacturing Plants		
055	Interior Design; Space Planning		

