

**The University of Manchester**  
*Office of the Registrar and Secretary*  
**TEAM BRIEFING**

## Team Brief - Feedback Form

Briefing Team:

Prepared by:

Date of Briefing:

Time:

Unanswered questions from this brief:

**(Remember: It is your responsibility to report back answers to these questions. Questions should be answered within 10 working days).**

Item of most interest:

Positive suggestions made:

What does the Team want to know more about (in future Briefs):