**WVSP 141**
(Revised 10/17

____Crash Report

____Criminal Report

**OFFICE USE ONLY**
Report # _____
Check # _____

# WEST VIRGINIA STATE POLICE

**Criminal and Crash Report Request Form**

(Pursuant to the West Virginia Freedom of Information Act §29B- 1 et seq.)

**Requester Information:**

Name: _____ Telephone: (____) _____

Address: _____ Fax: (____) _____

City: _____ State: _____ Zip: _____

**CRIMINAL REPORT**

Date of Crime: ____/____/____

Location of Crime: _____

Victim(s): _____

_____

CI Report # _____

Type of Crime: _____

**VEHICLE CRASH REPORT**

Date of Crash: ____/____/____

Location or Crash: _____

Driver/Owner #1 _____

Driver/Owner #2 _____

Pedestrian: _____

Passenger: _____

## FEE SCHEDULE for Reconstructed Reports

Date of Original Crash _____

Original Crash Report Number_____

Reconstructed Report _ _ _ _ _ _ $500.00 x _____

Reconstructed Report Certified _ $505.00 x _____

Reconstructed Report Fax _ _ _ _ $505.00 x_____

## FEE SCHEDULE

Crime/Vehicle Crash Report .....$20.00 x _____

Certify Above Copy (Crash Report) ... $25.00 x _____

Fax Above Copy (Crash Report Only) $25.00 x _____

Video/Audio Tapes .....$50.00 x _____

Set of Photos (up to 12) .....$25.00 x _____

Each Add. Set of Photos (up to 12) ...$25.00 x _____

*These fees are for reports of 50 pages or less in length. An additional copy fee of $1.00 per sheet will apply after 50 pages.*

**Total Submitted: $_____**

**DO NOT SEND CASH/NO PERSONAL CHECKS OR BUSINESS STARTER CHECKS**
NON REFUNDABLE FEE FOR ACTUAL REPORT

Make Certified Check, Business Check or Money Order payable to: Superintendent, West Virginia State Police

Credit Card Visa ☐ Master Card ☐ Credit Card Number_____Exp. Date_____

Authorizing Signature _____/3 Digit Code:_____

*Mail to the appropriate address listed below including payment and a self-addressed envelope:*

For Crash Report:

West Virginia State Police
Traffic Records Section
701 Jefferson Road
South Charleston, W 25309-1698

Information: (304) 746-2128
Fax: (304) 746-2206

For Criminal Investigation Reports:

West Virginia State Police
Criminal Investigation Reports
701 Jefferson Road
South Charleston, W 25309-1698

Information: (304) 746-2499
Fax: (304) 746-2403

*Your request could not be processed due to the following:*

___ No Fee/Incorrect fee enclosed (See fee schedule above)
___ Check or Money Order is incomplete. Please correct and resubmit.
___ Incomplete information submitted. Please include highlighted items upon resubmission.
___ No Report could be found based upon information provided.
___ Incident investigated by another agency. Report must be requested from that agency
___ NO Photo(s) available ___ No video/audio tape available