

## California Three-Day Notice to Pay Rent or Quit

To: \_\_\_\_\_,  
(Name)

Tenant(s) in possession of the premises at \_\_\_\_\_,  
(Street address)

City of \_\_\_\_\_, County of \_\_\_\_\_, California.

Please take notice that the rent on these premises occupied by you, in the amount of \$ \_\_\_\_\_, for rent due for the following period from \_\_\_\_\_ to \_\_\_\_\_, is now due and payable.

YOU ARE HEREBY REQUIRED to pay this amount within THREE (3) DAYS from the date of service of this notice on you, or to vacate and surrender possession of the premises. Your failure to do so will result in legal proceedings being initiated against you to recover possession of the premises, declare the forfeiture of the rental agreement or lease under which you occupy the premises, and recover rents, damages, and costs of suit.

RENT IS TO BE PAID TO:

- the undersigned, or
- the following person: \_\_\_\_\_

AT THE FOLLOWING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_, California, phone: \_\_\_\_\_

IN THE FOLLOWING MANNER:

- In person. Usual days and hours for rent collection are: \_\_\_\_\_
- by mail to the person and address indicated above \_\_\_\_\_
- by deposit to account \_\_\_\_\_ at \_\_\_\_\_, a financial institution located within 5 miles of your rental, at \_\_\_\_\_, California
- by electronic funds transfer procedure previously established.

Date: \_\_\_\_\_  
(Owner/Manager)

State law permits former tenants to reclaim abandoned personal property left at the former address of the tenant, subject to certain conditions. You may or may not be able to reclaim property without incurring additional costs, depending on the cost of storing the property and the length of time before it is reclaimed. In general, these costs will be lower the sooner you contact your former landlord after being notified that the property belonging to you was left behind after you moved out.

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### Proof of Service

I \_\_\_\_\_, the undersigned, being at least 18 years of age, served this notice, of which this is a true copy, on \_\_\_\_\_, one of the occupants listed above as follows:

- \_\_\_ On \_\_\_\_\_, \_\_\_\_\_, I delivered the notice to the occupant personally.
- \_\_\_ On \_\_\_\_\_, \_\_\_\_\_, I delivered the notice to a person of suitable age and discretion at the occupant's residence/business after being attempted personal service at the occupant's residence, and business, if known. On \_\_\_\_\_, \_\_\_\_\_, I mailed a second copy to the occupant at his or her own residence.
- \_\_\_ On \_\_\_\_\_, \_\_\_\_\_, I posted the notice in a conspicuous place on the property, after having attempted personal service at the occupant's residence, and business, if known, and after having been unable to find there a person of suitable age and discretion. On \_\_\_\_\_, \_\_\_\_\_, I mailed a second copy to the occupant at the property.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: \_\_\_\_\_  
Signature