



# 1099 Reporting Service

Provided by Signature Information Solutions LLC

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## CHARLES JONES 1099 REPORTING SERVICE

### APPLICATION

Firm or Company: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Fax( ) \_\_\_\_\_

Federal Tax I.D.# or S.S.#: \_\_\_\_\_

I authorize Signature Information Solutions LLC ("Signature") to transmit information returns regarding real estate transactions on Form 1099-S (previously Form 1099-B) to the I.R.S. for the purpose of complying with Section 6045(e) of the Internal Revenue Code as amended by the Tax Reform Act of 1986 and further regulations stated in Internal Revenue Bulletins concerning the requirements for filing such returns on approved magnetic media, subject to the following terms and conditions:

1. The applicant assumes the responsibility to collect the information required to be reported to the I.R.S. for each real estate transaction and to submit a copy of such information to Signature on reporting forms supplied or approved by Signature within 30 days after closing or the date of this application, except as stated in paragraph 7 below. The applicant further agrees to attempt to secure the correct tax identification numbers for each transaction.
2. Signature will send an acknowledgement of each transaction it processes to the applicant for verification. The applicant is responsible for any errors or omissions of such information unless Signature is notified of such discrepancies. Signature will then correct any errors and file a corrected return, if necessary, at no additional charge.
3. Signature will forward a copy of the information return to the seller at the address designated on the reporting form by January 31 of the year following the transaction, or will provide the applicant with a copy of a substitute Form 1099-S which may be given to the seller at the time of closing.

4. Signature will transmit on behalf of the applicant information returns to the I.R.S. on approved electronic format and will be responsible for the timely reporting of such information.
5. Signature will retain a copy of the information returns filed with the I.R.S. or the ability to reconstruct the data for four (4) years.
6. All reporting forms must be submitted to Signature within 10 days of the end of each calendar year. Reporting forms received after this deadline may not be processed or may be subject to late charges. Signature will not be responsible for penalties or filing requirements for reporting forms received after this deadline.
7. The applicant acknowledges that the services, instructions or forms provided by Signature do not represent tax or accounting advice and that the applicant is solely responsible for compliance with applicable law, except as stated herein.
8. The applicant understands that the requirements for filing information returns with the I.R.S. may change and that Signature may issue new instructions, require additional information, or change the forms required to be used.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_