

BAGGAGE DECLARATION

In the unlikely event that your missing baggage has not been returned to you within 5 days of your travel, you should complete this Baggage Declaration form.

The form has a dual purpose: to augment the tracing efforts and to be used as the basis of a claim should the search prove unsuccessful. We know that finding your missing baggage is more important to you than the limited indemnities described below. An erroneous or incomplete description will hamper the tracing in spite of our staff's best efforts and could hinder any settlement.

If you reside in North America, the completed form should be mailed to our Montreal office at the address below. Residents of other countries should send it to the closest Air Canada office. PLEASE INCLUDE ALL AIRLINE TICKETS, BAGGAGE CLAIM CHECKS, AND EXCESS BAGGAGE RECEIPTS (if applicable) AND RECEIPTS FOR ALL ITEMS CLAIMED MUST BE ATTACHED TO SUBSTANTIATE YOUR CLAIM. PLEASE ATTACH A PHOTOCOPY OF A SIGNED PHOTO IDENTIFICATION. If you have homeowner/household insurance, baggage or credit card insurance against which you may claim, please complete question # 13.

Air Canada Baggage Claims Air Canada ZIP 1116 P.O. Box 8000, station Airport Dorval, Quebec H4Y 1C3

Any claim must be made in writing **within 21 days** of your arrival. This completed signed Baggage Declaration form is the official written notice of a claim. The report made at the airport is an incident report only. All claims will be processed as quickly as possible.

The Conditions of Contract on your ticket/e-ticket itinerary refer to limitations of liability based on tariffs, and/or the Warsaw Convention and/or the Montreal Convention. These amounts are not automatically payable but reflect what the **maximum** compensation might be, as each claim is subject to proof of loss.

Please note that special rules apply to fragile and perishable items and that consequential damages such as loss of enjoyment, loss of business, inconvenience, etc. are not compensable.

Please also note that for domestic travel within Canada, or for any travel where none of the aforementioned Conventions apply, airlines are not liable for the loss of money, jewellery, silverware, samples, business documents, electronic equipment or other valuable articles, whatever the circumstances.

Thank you for your cooperation and understanding. We sincerely hope that our combined efforts will result in the prompt return of your missing property.



BAGGAGE DECLARATION

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PLEASE ATTACH A PHOTOCOPY OF A SIGNED PHOTO IDENTIFICATION (MANDATORY)

Frequent Flyer ID : Date of Birth :				
(Optional)	yy/mm/dd			
Residence Address :				
Residence Tel ()		Cell ()		
E-Mail:				
Company Name :				+
Business Address :				
Business Tel.: ()				
Any prior address (within past 2 years):				
Prior Tel.: ()				

Have you, or any member of your household, ever had a previous claim with Air Canada or any other airline? YES NO

If yes, give name of Carrier _____ and date _____

For the purpose of tracing your baggage as well as processing and verifying your claim, it is sometimes necessary to disclose personal information that you have provided us to a baggage tracing database (World Tracer), which is accessible by other participating airlines and handling agencies.

I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath. I understand this declaration may be subject to review and investigation and I hereby give Air Canada the authority to require from anyone any documents or statements in relation to this declaration.

According to section 131 and 132 of the Criminal Code, any person who makes a solemn declaration knowing that the declaration is false, is guilty of an indictable offense and may be liable for imprisonment for a term not exceeding fourteen years. Similar laws are applicable in other countries.

I also understand that Air Canada may disallow any claim for loss, which contains misrepresentations, including false statements concerning whether or not previous claims have been made with Air Canada or other carriers.

Claimant's Signature ______ Date: ______ Date: ______

ATTACH YOUR AIRLINE TICKET(S)/ BAGGAGE CLAIM CHECK'S AND EXCESS BAGGAGE RECEIPTS (IF APPLICABLE)

RECEIPTS FOR ALL ITEMS CLAIMED MUST BE ATTACHED

ITEMIZED LIST & DESCRIPTION OF BAGS & CONTENTS

- Identify bag/article type on Airline Baggage Identification Chart (see page 6)
- Please ensure that you provide a **complete itemized** list of all contents in your baggage. Please be specific and use common terminology (*i.e. shirt, sweater, turtleneck, blouse, dress, skirt, trousers, sweatpants, jeans...*)

QTY	Article	Size, Color, Brand, Manufacturer, Serial Number (s) etc.	Male Female Infant (M/F/I)	Date of Purchase	City/Store Where purchased	Original Purchase Price

If more than one bag involved, please list contents of each additional bag on a separate sheet.

TOTAL AMOUNT CLAIMED

If possible, show in Canadian or US Dollars (If applicable, show rate of exchange.) .

\$___

Airline Baggage Identification Chart

Circle appropriate item and supply Brand, Color and Size descriptions Circle any descriptive elements (pockets, wheels, etc.)

BRAND NAME
COLOUR
SIZEZIPPERED YES θ NO θ
DESCRIPTION
TATA
Baggage Identification Chart Luggage/Bag Wey Rev Not
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DOCUMENT CHECKLIST		
Did you enclose:		
θ	Airline Ticket(s) / E-Ticket/Itinerary	
θ	Baggage Claim Check(s)	
θ	Boarding Pass	
θ	Original Purchase Receipts	
θ	Itemized list for each additional bag	
θ	Photocopy of signed photo identification	

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