

YOUR BEST FRIEND'S FRIEND EMPLOYMENT APPLICATION FORM

NAME _____ DATE _____

PRESENT ADDRESS _____

HOW LONG AT THIS ADDRESS _____ SOCIAL SECURITY # _____

HOME TELEPHONE _____ CELL PHONE _____

BIRTHDATE _____ EMAIL ADDRESS _____

POSITION APPLYING FOR _____

DAYS YOU ARE AVAILABLE TO WORK (CIRCLE) MON TU WED THUR FRI SAT SUN

DO YOU HAVE A PREFERENCE FOR DAYS OFF _____

HOURS YOU ARE AVAILABLE (CIRCLE) 6:00 AM – 1:00 PM 2:00 PM – 8:00 PM 9:00 AM – 4:00 PM

ARE YOU AVAILABLE TO WORK HOLIDAYS? (CIRCLE) YES NO

WHEN ARE YOU AVAILABLE TO START WORK _____

EDUCATION:

NAME OF SCHOOL LOCATION # YRS COMPLETED MAJOR/DEGREE

HIGH SCHOOL _____

COLLEGE _____

PROFESSIONAL SCHOOL _____

HAVE YOU EVER BEEN CONVICTED OF A CRIME? (CIRCLE) YES NO

IF YES, EXPLAIN NUMBER OF CONVICTION, NATURE OF OFFENSE LEADING TO CONVICTION, HOW RECENTLY SUCH OFFENSE WAS COMMITTED, SENTENCE IMPOSED, AND TYPE OF REHABILITATION

DO YOU HAVE A DRIVER'S LICENSE (CIRCLE) YES NO DO YOU HAVE A RELIABLE CAR (CIRCLE) YES NO

DRIVER'S LICENSE NUMBER _____ STATE OF ISSUE _____ EXPIRATION DATE _____

AUTOMOBILE PLATE NUMBER _____

HAVE YOU HAD ANY ACCIDENTS DURING THE PAST TWO YEARS AND HOW MANY

HAVE YOU HAD ANY MOVING VIOLATIONS DURING PAST TWO YEARS AND HOW MANY

JOB APPLICATION PAGE TWO NAME: _____

PLEASE LIST TWO REFERENCES OTHER THAN RELATIVES OR PREVIOUS EMPLOYERS

NAME _____ POSITION

COMPANY _____ ADDRESS

_____ TELEPHONE

NAME _____ POSITION

COMPANY _____ ADDRESS

_____ TELEPHONE

WORK EXPERIENCE:

PLEASE LIST YOUR WORK EXPERIENCE FOR THE PAST THREE YEARS BEGINNING WITH YOUR MOST RECENT JOB HELD. ATTACH RESUME.

NAME OF EMPLOYER _____ ADDRESS

_____ PHONE _____

NAME OF LAST SUPERVISOR _____ YOU LAST JOB TITLE

EMPLOYMENT DATES: FROM _____ TO _____ ENDING PAY OR SALARY

REASON FOR LEAVING

LIST THE JOBS YOU HELD, DUTIES PERFORMED, SKILLS USED OR LEARNED, ADVANCEMENTS OR PROMOTIONS WHILE YOU WORKED AT THIS COMPANY

NAME OF EMPLOYER _____ ADDRESS

PHONE _____

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EMPLOYMENT DATES: FROM _____ TO _____ ENDING PAY OR SALARY

REASON FOR LEAVING

EMPLOYMENT APPLICATION PAGE 3 NAME

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MAY WE CONTACT YOUR EMPLOYER (CIRCLE) YES NO

EMPLOYMENT APPLICATION PAGE 4 NAME _____

WHY DID YOU APPLY FOR THIS POSITION

PLEASE EXPLAIN WHY YOU FEEL YOU WOULD BE A GOOD CANDIDATE FOR THE POSITION YOU ARE APPLYING FOR

WHAT PERSONAL AND PROFESSIONAL EXPERIENCE HAVE YOU HAD WITH PETS

ARE THERE ANY PETS YOU WOULD PREFER NOT TO CARE FOR

ARE YOU COMFORTABLE ADMINISTERING MEDICATIONS

WHAT IS THE MOST IMPORTANT THING YOU ARE LOOKING FOR IN THIS JOB
