

**MILITARY RESTAURANT HOLDINGS, LLC**  
**HOURLY EMPLOYEE**  
**CHANGE IN PAY RATE FORM**

Date: \_\_\_\_\_ Location: \_\_\_\_\_

Name of Employee: \_\_\_\_\_

Date of Hire: \_\_\_\_\_

Last Change in Hourly Pay Rate Date: \_\_\_\_\_

Current Pay Rate: \$ \_\_\_\_\_ Hourly Rate

New Position, If Any: \_\_\_\_\_

**New Pay Rate:** \$ \_\_\_\_\_ **Hourly Rate**      Percentage of Increase \_\_\_\_\_

Maximum Rate for This Position According to Grid: \_\_\_\_\_

**EFFECTIVE DATE:** \_\_\_\_\_

Next Pay Rate Review Date : \_\_\_\_\_

Justification for change in Pay Rate: \_\_\_\_\_

\_\_\_\_\_

**Approvals:**

Director of Operations:

V.P. of Human Resources

\_\_\_\_\_

\_\_\_\_\_

Direct Supervisor:

\_\_\_\_\_

\_\_\_\_\_  
[Print Name]

Remember that no raise will be communicated to the employee until all approvals have been received.

Nothing in this document, including any recitation of a pay rate over a certain time period or designation of an annual review date, is intended to create a contract of employment for a specific term.

All employment is at will.